
Requirement II: College Accountability

2.3 Field Experience

The College has an established process to support students in their field experience

Field Experience Sites

- All field experience sites are in healthcare facilities, agencies, or organizations accredited or approved by their appropriate agencies which have sufficient and experienced personnel, adequate equipment and opportunities to provide the type of experiences needed in the program.

Alternative Field Experience Site

- **Ten (10) nutrition hours of the required 25 precepted hours may be directly precepted by a Registered Dietitian Nutritionist instructor in a classroom laboratory.** The Program Director determines which curriculum competencies will be addressed through these laboratory activities.

Waiver for the Non-Nutritional Portion of the ANFP Training Program Field Experience (sample form provided)

- The student must have a minimum of two years of work experience in a managerial or supervisory capacity in non-commercial food service that includes third-party oversight, such as CMS, The Joint Commission, state department of health, etc. Managerial/supervisory experience is defined as on-the-job time in a full-time management capacity. Non-commercial foodservice operations serve food as support within an institution such as hospitals, nursing homes, schools, military, correctional, or community feeding programs and are typically subsidized by the institution from which they operate. They have third-party oversight by agencies such as CMS, The Joint Commission, local and/or state health departments, etc.

Field Experience Verification (sample form provided)

- All 150 hours of field experience will be coordinated by the Program Director. Fifty (50) precepted hours are required with twenty-five (25) of the thirty (30) nutrition-related hours being directly supervised by a Registered Dietitian Nutritionist (RDN) or with the approval of the program director, a Nutrition and Dietetics Technician, Registered (NDTR) with at least one year of practitioner experience. The remaining twenty-five (25) hours are directly supervised by a CDM, CFPP, NDTR, or RDN.
- In the absence of a RDN, NDTR, or CDM, CFPP and with the approval of the program director, other healthcare foodservice professionals, like Executive Chefs and Directors of Foodservice, who have a minimum of five years of work experience in a managerial or supervisory capacity in non-commercial foodservice that includes third-party oversight, such as CMS, The Joint Commission, state department of health, etc. can precept foodservice field experience.

Requirement II: College Accountability



Complete Form 2.3 A for each contracted facility being used for field experience.

- Include a current copy of the Commission on Dietetic Registration (CDR) card for all Registered Dietitian Nutritionist preceptors (or state licensed dietitian card in those states that accept LDNs as equivalent to RDNs), Nutrition and Dietetics Technicians, Registered (NDTRs) preceptors' CDR card, and ANFP verification of certification for CDM, CFPP preceptors.
- In the absence of a RDN, NDTR, or CDM, CFPP and with the approval of the program director, other healthcare foodservice professionals, like Executive Chefs and Directors of Foodservice, who have a minimum of 5 years of work experience in a managerial or supervisory capacity in non-commercial foodservice that includes third-party oversight, such as CMS, The Joint Commission, state department of health, etc. can precept foodservice field experience. Resume should be included.
- Complete Form 2.3 B to explain the college's process of verification for students who enroll but must be employed in a facility and provide their own preceptor.



Complete Form 2.3 A for each facility being used for field experience.

- Include a **current copy of the Commission on Dietetic Registration (CDR) card** for all Registered Dietitian Nutritionist preceptors (or state licensed dietitian card in those states that accept LDNs as equivalent to RDNs), NDTR preceptors' CDR card, and ANFP verification of certification for CDM, CFPP preceptors.
- In the absence of a RDN, NDTR, or CDM, CFPP and with the approval of the program director, other healthcare foodservice professionals, like Executive Chefs and Directors of Foodservice, who have a minimum of 5 years of work experience in a managerial or supervisory capacity in non-commercial foodservice that includes third-party oversight, such as CMS, The Joint Commission, state department of health, etc. can precept foodservice field experience. Resume should be included.
- Complete Form 2.3B to explain the school's process of verification for students who enroll and provide their own preceptor.

Requirement II: College Accountability

Form 2.3 A - Field Experience (Facility Information Sheet)

Form 2.3A - Field Experience (Facility Information Sheet)	
Name of RDN Preceptor	
CDR Number	
NDTR Preceptor	
NDTR Number	
Name of CDM, CFPP Preceptor	
CDM, CFPP Number	
Name of Healthcare Foodservice Professional	
Note: Include current copy of CDR, NDTR, & CDM , CFPP verifications for preceptors. Include a current resume for Healthcare Foodservice Professional preceptors.	
Name of Facility	
City, State, Zip	
Type of Facility	<input type="checkbox"/> Acute Care Hospital <input type="checkbox"/> Psychiatric Hospital <input type="checkbox"/> Long-term Care Facility <input type="checkbox"/> Other, please list:
Facility is currently accredited/approved	<input type="checkbox"/> The Joint Commission <input type="checkbox"/> Title XVIII <input type="checkbox"/> Title XIX <input type="checkbox"/> Other, please list:
Date of last accreditation	
Good-through date:	
Number of staff in foodservice department	
Number of beds	
Is this facility used for other allied health educational programs?	<input type="checkbox"/> Yes If Yes, please list: <input type="checkbox"/> No