



ANFP is the nation's leading source for nutrition and foodservice professionals, promoting career development, setting best-practice standards, and strengthening the profession of nutrition and foodservice management

Hello ND ANFP Members.
Happy Spring. My apologies for the late newsletter I've been crazy busy. I would love to see what fun things are going on in your facilities. Hope to see you all at NDLTCA Convention next week.

Send emails to klere@nd.gov
Kristi Lere, Newsletter Editor

Dates to Remember

May 1-4 NDLTCA Annual Spring Convention

May 30 Summer Grants application closes

Jun 1 Annual Conference & Expo 2018 Orlando FL

Jun 26 CDM, CFPP Informational Webinar

Jul 30 ANFP Member Benefit Webinar

Aug 27 ANFP Membership Benefit Webinar



Welcome New Members

Elizabeth Bay—Crosby, ND
Lori Braaten - Hatton, ND
Jordan Erickson –Minot, ND
Wendy Flatt—Sheldon, ND
Loren Futher - Bismarck, ND
Teresa Garranhy - Valley City, ND
Lynette Hanson - Lakota, ND
Sean Jacobson - Bismarck, ND
Julie Roth - Bismarck, ND
Melisa Smith - Mott, ND
Deborah Strand - Bismarck, ND

2018 Summer Grants Available

March 01 - May 30, 2018

- **Contact:** Mindy Theesfeld
Email: NFEF@ANFPonline.org
Website: <http://www.anfponline.org/about-anfp/foundation/grants-scholarships>
- **Phone:** 800.323.1908 x128

2018 summer grants include the Certification Exam grant, Reinhart CDM Exam Preparation grant, and CDM Student grant.

The University of North Dakota is pleased to announce the offering of several new cutting edge educational opportunities. UND is committed to assisting you achieve the required CE hours – to ensure you keep your CDM, CFPP credential.

A number of two-hour CE Courses are being offered online, with a certificate of completion provided once the student has successfully completed the course. All of the courses have ANFP prior approval.

Courses are easily accessed online

Two hours of ANFP CE are provided for a flat fee of \$20 per course

Course access is for six months; however, the course may be completed in one two-hour period

Check the website often to see more new courses

Topics include: Safety and Sanitation, Food Allergies, Medical Terminology, Nutrition Screening, Code of Ethics, Meal/Menu Planning, Cutting Salt in Menus, Increasing Calcium, Gluten Free and Finger Foods.

Additional courses will be available, yet this year.

For a complete listing of courses and details about each course, go to www.dietarymanagers.und.edu
Keep checking our listing on the website below for additional courses available soon!

ANFP™ | NORTH DAKOTA

Association of Nutrition & Foodservice Professionals

Volunteering is a fun and rewarding opportunity.

As a volunteer for the state chapter you will have the chance to network and make new friends, grow your leadership skills, have a voice in our organization at both a state and national level, staying current with our industry issues.

These will skills will only further strengthen and expand your resume, benefiting your personal and professional life.

The time commitments are minimal, talk with your Administrator or Supervisor today about volunteering—you may be surprised to find they support your involvement in our state chapter!



**CALL FOR
VOLUNTEERS.**

Slate of Officers 2018-2020

- ◇ **Secretary**
- ◇ **President Elect**
- ◇ **Treasurer**

**Contact Ashley Jung for
more details**

ajung@bethanynd.org



NFEF Annual Report FY17

Published on Sep 19, 2017

NFEF has released it's Annual Report for fiscal year 2017.

NFEF has released it's Annual Report for fiscal year 2017 (June 1, 2016 until May 31, 2017).

Take an in-depth look at highlights from the past year in areas such as:

Grants & Awards

Research

Revenue

Corporate Sponsors



Individual Donors

and more!

View Report

NFEF has released it's Annual Report for fiscal year 2017 (June 1, 2016 until May 31, 2017).

[View the Report](#)



Exercise Benefits People With Alzheimer's

Exercise, such as brisk walking, might help improve brain function in people who have Alzheimer's disease or are at risk for it. Researchers analyzed 19 studies on the effects of prescribed exercise programs in a total of 1,145 adults in their 70s. Overall, brain function improved in the exercise groups but declined for those who didn't participate in an exercise program. The American Diabetes Association's 2018 Standards of Medical Care in Diabetes recommends that most adults get 150 minutes of moderate to vigorous exercise each week, or, for more physically fit people, 75 minutes of vigorous aerobic activity weekly. Aim for muscle-strengthening exercise at least two days a week.

Source: *Journal of the American Geriatrics Society*, published online Jan. 26, 2018



Even a Little Exercise Extends Mobility in Seniors

Even small amounts of exercise can help keep you mobile in your golden years. Researchers recruited 1,635 men and women ages 70 to 89 who exercised less than 20 minutes a week. The average participant was obese, and about 25 percent had diabetes. Half took exercise classes and were encouraged to gradually build toward at least 150 minutes a week of walking and weight lifting. The other half attended only health education classes. After two years, those who exercised the most dropped their risk for mobility problems by 71 percent. But even smaller amounts of exercise made a difference. All it took was at least 48 minutes of exercise per week to reduce the risk of disability by 10 to 32 percent.

Source: [*PLOS One*, Aug. 18, 2017](#)



Association of Nutrition & Foodservice Professionals

**ND ANFP Board Meeting
Monday, September 11, 2017**

Call to Order: The ND ANFP Membership Meeting was called to order by President Ashley Jung at 6:08 p.m. on Monday, September 11, 2017 at the Holiday Inn, Fargo, ND.

Roll Call:

| | | |
|-------------------|---------------|--------------|
| Laura Hahn | Ashley Jung | Tammy Wilcox |
| Corinna DesRoches | Heather Weber | Kristi Lere |
| Yvonne Foyt | | |

Welcome: A welcome was given by President Ashley Jung. Ashley noted that Johanna Runa would not be at the meeting. We will discuss this more under New Business.

Approval of the Minutes: The minutes from the May 2, 2017 and May 26, 2017 Board meetings were read. **ACTION:** Following a motion by Laura and second by Corinna, the minutes from the May 2nd meeting was approved. Following a motion by Corinna and second by Laura, the minutes from the May 26th meeting were approved.

Unfinished Business:

- **Update of Policy and Procedure Manual:** The P&P Manual was updated to match all the changes that were made with National ANFP. A copy of the binder with the P&P Manual was available at the meeting for all members to review. A copy of the P&P manual was also loaded onto the Chapter Portal for ND ANFP.

Committee Reports:

- **Secretary Report:** Ashley notified the Board that we did not receive any minutes from the previous meetings and Johanna did not attend the last board meeting and was not attending the current board meeting. Ashley asked for the board to discuss Johanna's status and the board voted to find a new Secretary for the Association. Heather put together minutes from the May 2017 board and membership meetings with notes she had. Ashley put together minutes from the May 26th board meeting. Heather also put together a book with copies of the agendas and minutes from 2004 to current. The book was lost a few years ago with all previous records and Heather found copies of all her old minutes and agendas and put the book together for the Chapter. **ACTION:** At the membership meeting, we will need to ask for a volunteer to fill the secretary position.
- **Treasurer's Report:** Laura presented the Treasurer's report. Balance is \$10,098.01. The report will stand pending audit. Laura completed the IRS 990 Filing on June 5, 2017. An audit of the books was also completed on May 26, 2017. The audit was presented to the Board. No recommendations or suggestions from the Audit. The books looked good. Laura introduced the finance committee and noted that they will be meeting quarterly. Discussed the current budget. We received \$2,000 NDLTCA Rebate, and \$615 Rebate from ANFP. We spent \$1,861.04 on the ACE Conference. **ACTION:** Finance Committee to

meet for Quarterly Meeting after the Membership Meeting. Heather and Corinna agreed to be on the Finance Committee to fill the open positions. Audit report approved by the Board.

- **President Elect Report:** Tammy discussed the Affinity Program and the discounts available from this program. None of the members nor Board were aware of the program. Tammy suggested giving out Thank You certificates to all who donated a basket to the ND ANFP Auction. She printed 12 copies and will be used at the membership meeting. Tammy discussed the need for getting members involved. Discussion on why people are not getting involved. Tammy discussed the need to always sell yourself – the value you bring as a CDM, the member benefits for the facility, etc. Discussion on the CDM of the Year Nomination process. Tammy will need to have a name to NDLTCA by Feb. 10th. **ACTION:** Kristi will be putting an article in the newsletter about the Infinity program and how it works.
- **Membership Committee:** Heather reported that Jane Hansen and Vicki Dulmage agreed to assist Heather with the membership committee. The ND ANFP Page has been set up on Facebook and Heather encouraged members to follow the page. Current membership count is 101 members. This is up 4 members since the last meeting. There has been a substantial change in membership with people retiring, changing jobs, leaving the profession, new students, and new members. Discussion on sending out a member satisfaction survey. **ACTION:** Heather will work on sending out a survey monkey survey to members in the next few weeks. Consider sending letters to the Administrators again on the value of the CDM and note the new regulations.
- **Historian / Newsletter:** Kristi reported that she had not put out a newsletter this past quarter as we were waiting on minutes from Johanna. She will be working on a newsletter after the conference. Minutes from the Fall and Spring Conference will be put in the newsletter. Kristi asked for ideas for the newsletter. **ACTION:** Kristi will send out the Fall Edition of the "Prairie Breezes" once completed.
- **NDLTCA Education Committee:** Corinna gave a report on the plans for the Spring Convention in Bismarck, ND at the Ramkota and Civic Center on May 1 -4, 2018. She did note that Cheryl is no longer able to attend the meetings and that this leaves herself and Kim. Another committee member is needed. Corinna asked for Ideas for Speakers. Corinna noted that we have commitment from Chef Roddey for the Spring Conference and was open to other suggestions. **ACTION:** Continue to seek another volunteer for the Education Committee.
- **Nominating Committee / Awards:** Tammy Chairs the Nominations Committee. Will be looking for a few new volunteers to fill the open positions with ND ANFP (Secretary, Education Committee Member, etc). Will also need to work on the CDM of the Year nomination form for January/February. Will discuss more at the October Board Meeting.
- **Government Affairs Committee / Fundraising:** Yvonne gave a report on the Government Affairs Committee. She discussed the new CMS Regulations, the Safe Food For Seniors Initiative, and discussed the work that Craig B. has been doing in Washington D.C. Day at the Capitol will be scheduled in Feb 2019 . Yvonne reminded us that you can find the list of the new F-Tag Cross Reference Chart on the website along with links for how to contact your Governors. Yvonne discussed the upcoming fundraiser at the membership meeting. Discussion on Future fundraiser ideas, including LuLaRoe clothing at the upcoming tradeshow. **ACTION:** Yvonne noted her plans to retire on March 5, 2021 so we need to have a new Committee Chair in and trained by then. Need to look into getting ANFP Clothing (cardigans, etc.)

- **Past President:** Heather discussed the 2017 – 2018 Chapter Chat Schedule and noted that a few of the Chapter Chats are approved for CEU Hours. She also shared the ANFP Chapter Leadership – Responsibility Checklist. Heather shared that there is a new Volunteer Manual for 2017 – 2018 that the Board Members should review. Heather shared info on the membership survey monkey that she would like to send to members. **ACTION:** All items will email out that she referenced.

New Business:

- **Report from ACE National Conference** Yvonne and Ashley discussed their trip to Las Vegas for the ACE Conference. Yvonne noted that 48 States were present at the meeting. Ashley discuss how after attending a conference it seeming to bring back the passion that you have for the industry. You see you are not alone and people across the country have the same challenges that ND does.
- **Donation to NFEF:** Discussion on the Chapter Champion Donation to the NFEF. The cost is \$400 and needs to be sent in by Oct. 21st. **ACTION:** Will have members vote on the donation at the membership meeting.
- **New Rebate Payout / Structure Requirements:** Discussion on the new rebate amounts. The local bonding will be cancelled at the end of the 3-year period as we must be bonded through ANFP now. Policy and Procedure Manual update completed. Ashley to complete the Part 2 of the State Achievement Award by Jan. 15th. We are going to meet in Bismarck on Oct. 27th to work on the Leadership Succession Plan/Outline that is due by Jan. 15th. We will also work on the ACE Nominations at this same time. Each Committee is to work on their own awards (Communication – Kristi; Government Affairs – Yvonne; Membership – Heather). All awards are due by March 31st.
- **Student Membership Dues** Discussion on what ND ANFP Pays and how much dues are for Student members. We currently are budgeting to pay ½ of the fees, which is \$30, for up to 8 students. If we have more than 8 students, the board would like to vote to approve additional funding to help pay for as many students as possible.
- **2018 ACE Conference** Annual Conference and Expo will be June 1 – 4th, 2018 in Orlando.
- **Open Floor:** Discussion on having Board Meetings 4 times per year.
- **Next Meeting** October 27th, 2017 in Bismarck and May 1 – 4, 2018 during the NDLTCA Convention.
- **Adjournment:** The meeting adjourned at 8:33 p.m. at the conclusion of business.

Respectfully submitted, Heather Weber, Acting Secretary



Association of Nutrition & Foodservice Professionals

ND ANFP Membership Meeting Tuesday, September 12, 2017

Call to Order: The ND ANFP Membership Meeting was called to order by President Ashley Jung at 12:43 p.m. on Tuesday, September 12, 2017 at the Holiday Inn, Fargo, ND. (A luncheon was served prior to the start of the meeting).

| | | | |
|-------------------|-------------------|---------------------|----------------|
| Roll Call: | Laura Hahn | Kari Johnson | Kristi Lere |
| | Corinna DesRoches | Lorraine Brune | Jane Hansen |
| | Yvonne Foyt | Ashley Jung | Shailyn Wolf |
| | Dori Bunnell | Desiree Steinberger | Julie Zickmund |
| | Darla Kuhn | Tammy Wilcox | Susan Bogert |
| | Julie Ostenson | Sharon Maertens | Leann Alyea |
| | Sandy Youngquist | Mary Gereszek | Heather Weber |

Welcome: A welcome was given by President Ashley Jung and Introductions were made by all. New Members, Students, and First Time Attendees were recognized. Introduction of Officers was also conducted.

Approval of the Agenda:

The agenda was presented for approval. **ACTION:** Following a motion and second, the agenda was approved.

Unfinished Business:

- **Update of Policy and Procedure Manual:** The P&P Manual was updated to match all the changes that were made with National ANFP. A copy of the binder with the P&P Manual was available at the meeting for all members to review. A copy of the P&P manual was also loaded onto the Chapter Portal for ND ANFP.

Committee Reports:

- **Secretary Report:** Ashley notified members that ND ANFP would be looking for a new Secretary for the Chapter. Heather compiled minutes from the last meeting for us. She also put together a book with copies of the agendas and minutes from 2004 to current. The book was lost a few years ago with all previous records and Heather found copies of all her old minutes and agendas and put the book together for the Chapter. The minutes of the May 4th, 2017 membership meeting were presented for approval. **ACTION:** Following a motion by Kristi Lere and second by Tammy Wilcox, the minutes were approved.
- **Treasurer's Report:** Laura presented the Treasurer's report. Balance is \$10,098.01. The report will stand pending audit. Laura completed the IRS 990 Filing in July. An audit of the books was also completed. The audit was presented to the Board. No recommendations or suggestions from the Audit. The books looked good. Laura introduced the finance committee and noted that they will be meeting quarterly. **ACTION:** Finance Committee to meet for Quarterly Meeting after the Membership Meeting.
- **President Elect Report:** Tammy encouraged members to get involved in the Chapter. She discussed the benefits to membership in ANFP. Tammy discussed the Affinity Program and the discounts available from this program. None of the members nor Board were aware of the program. **ACTION:** Kristi will be putting an article in the newsletter about the program and how it works.
- **Membership Committee:** Heather reported that Jane Hansen and Vicki Dulmage agreed to assist Heather with the membership committee. The ND ANFP Page has been set up on Facebook and Heather encouraged members to follow the page. Current membership count is 101 members. This is up 4 members since the last meeting. There has been a big change in membership with people retiring, changing

jobs, leaving the profession, new students, and new members. Discussion on sending out a member satisfaction survey. **ACTION:** Heather will work on sending out a survey monkey survey to members in the next few weeks.

- **Historian / Newsletter:** Kristi reported that she had not put out a newsletter this past quarter as we were waiting on minutes from Johanna. She will be working on a newsletter after the conference. Minutes from the Fall and Spring Conference will be put in the newsletter. **ACTION:** Kristi will send out the Fall Edition of the "*Prairie Breezes*" once completed.
- **NDLTCA Education Committee:** Corinna gave a report on the plans for the Spring Convention in Bismarck, ND at the Ramkota and Civic Center on May 1 -4, 2018. She did note that Cheryl is no longer able to attend the meetings and that this leaves herself and Kim. Another committee member is needed. Corinna asked for Ideas for Speakers. Corinna noted that we have commitment from Chef Roddey for the Spring Conference and was open to other suggestions. Corinna discussed the role of the Education Committee and what you do as a member. She discussed tasks and time commitments. No one volunteered at the meeting to volunteer for the committee. **ACTION:** Continue to seek another volunteer for the Education Committee.
- **Nominating Committee / Awards:** **ACTION:** Information on the CDM of the Year will be sent out in December or January. Members were encouraged to send nominations in. Administrators will be emailed the forms via the NDLTCA mailing.
- **Government Affairs Committee / Fundraising:** Yvonne gave a report on the Government Affairs Committee. She discussed the new CMS Regulations, the Safe Food For Seniors Initiative, and discussed the work that Craig B. has been doing in Washington D.C. Day at the Capitol will be scheduled in Feb 2019 . Yvonne reminded members that you can find the list of the new F-Tag Cross Reference Chart on the website. Yvonne noted that tonight's Chapter Fundraiser brought in a total of \$252. Discussion on Future fundraiser ideas, including LuLaRoe clothing at the upcoming tradeshow.
- **Past President:** Nothing new to report.

New Business:

- **Report from ACE National Conference** Yvonne and Ashley discussed their trip to Las Vegas for the ACE Conference. Yvonne noted that 48 States were present at the meeting. Ashley discuss how after attending a conference it seeming to bring back the passion that you have for the industry. You see you are not alone and people across the country have the same challenges that ND does.
- **Call for Volunteers** Discussed the need for more volunteers to make us a successful chapter. We have several members filling in on 2 or 3 committee's. We need more members to assist so we do not burn out the current members. **ACTION:** We still need a Secretary, Education Committee, and other committee members to fill open positions. Heather will send Kristi a 1-page sheet on volunteering to put in the newsletter.
- **Donation to NFEF:** Discussion on the Chapter Champion Donation to the NFEF. Members voted yes to sending a donation to be a "Chapter Champion" again. **ACTION:** Laura to send the donation to NFEF.

- **2018 ACE Awards** Discussed the awards that are due on March 31st, 2018. We are going to look at sending in a few nominations. This is a chapter requirement. **ACTION:** We will discuss this at the future Board Meeting in October.
- **2018 ACE Conference** Annual Conference and Expo will be June 1 – 4th, 2018 in Orlando.
- **Open Floor:** Laura asked for feedback on why people are not volunteering in the Chapter. There was not any response.

Door Prizes Drawings and Chinese Auction Basket Drawings Held.

- **Next Meeting** May 1 – 4, 2018 during the NDLTCA Convention.
- **Adjournment:** The meeting adjourned at 2:05 p.m. at the conclusion of the business.

Respectfully submitted, Heather Weber, Acting Secretary

ND ANFP Board Meeting Minutes Friday, October 27, 2017

Call to Order: The ND ANFP Membership Meeting was called to order by President Ashley Jung at 10:50 a.m. on Friday, October 27, 2017 at the Core Group Office, Fargo, ND. (Note: Meeting moved to Fargo vs Bismarck as the weather was bad and all the other members were from the Fargo area.)

Roll Call: Laura Hahn - P Ashley Jung - P Tammy Wilcox - A
Corinna DesRoches -A Heather Weber - P Kristi Lere - A
Yvonne Foyt - P

Welcome:

A welcome was given by President Ashley Jung. Ashley noted that Corinna is at the NDLTCA Conference in Bismarck and that Tammy was not able to travel to the meeting. Kristi was not able to meet either. Ashley attempted to conference in Tammy but was unable to reach her.

Approval of the Minutes:

The minutes from the Sept. 11, 2017 Board meetings were read. **ACTION:** Following a motion by Yvonne and second by Laura, the minutes from the Sept 11, 2017 meeting were approved.

Unfinished Business:

ANFP Clothing: Board would still like to order a cardigan or something with the ANFP logo on it. Ashley noted a company called Beesean Gear that does logo wear. Discussed purchasing clothing and having shipped to one person and all members can pick up items at the membership meeting. It would be nice to have something online where people can pay for items as they order them online. **ACTION:** Board members to research options and discuss at the next meeting.

Award Deadlines: Ashley to complete the Part 2 of the State Achievement Award by Jan. 15th. Each Committee is to work on their own awards (Communication – Kristi; Government Affairs – Yvonne; Membership – Heather). All awards are due by March 31st. Each Board Member was assigned an ACE Award to work on. Ashley is working on the CDM Spotlight Award, Yvonne on the Ambassador Award, Laura on the Distinguished Service Award, and Heather on the Dining Distinction Award. All of these awards are due to ANFP by Jan. 15th. Board members to email their award write ups to other board members for suggestions for additions, etc. **ACTION:** Complete all award submissions by the dates noted above. Heather will email the link to the award info on the website.

Committee Reports:

Secretary Report: We have had no responses to the Call for Volunteers for the Secretary position. **ACTION:** Ashley will add the Treasure as Secretary/Treasurer on the ANFP website until we get a new volunteer. Ashley will send an email to members asking for a volunteer for this position one more time.

- **Treasurer's Report / Finance Committee Report:** Laura reported that the Quarterly Finance committee meeting was completed. All approved the quarterly report. The current balance in the checking account is: \$9,950.01. There will be a check coming from NDLTCA for \$1,000. A \$400 donation was made to the NFEF. Discussed a donation for the Caregiver award and board voted to not donate at this time. **ACTION:** Finance Committee to meet again in a quarter.
- **President Elect Report:** No Report.

- **Membership Committee:** Heather discussed the opportunity to network with the MN ANFP group and reach out to the NDSCS Culinary Program in Wahpeton and MN State program in Moorhead. **ACTION:** Heather to contact Dorothy with MN ANFP about date/time.
- **Historian / Newsletter:** Ashley is going to write a brief write up recapping the Regional Meeting and include some picture for the newsletter. Once the CDM of the Year is selected, that will go in the newsletter. **ACTION:** Need to follow up with Kristi to see if she is having Peggy email the newsletter to the NDLTCA Administrator Group.
- **NDLTCA Education Committee:** We did hear that Chef Roddey is not going to be at the conference now. This was disappointing to the Board. The Board was excited about having him at the conference. Heather reported that Lori Naze, NDLTCA Committee Member, said she is going to request the USF Chef to present at the Conference and will also see if the Chef can be moved to Thursday and Sanitation to Friday. This would help keep ANFP Members at the Conference through Friday if they want Sanitation hours.

The NDLTCA and ANFP Contract was reviewed. It was noted in the new contract that ANFP needs to have a Theme Hospitalities Suite and that the Caregiver award is optional. Discussed ideas for the suite for the upcoming conference. The theme is United We Stand. Discussed having a Photo Booth Area of some sorts. Also discussed what to serve. Possibly making labels stating – United we stand, Drink till we Fall.

ACTION: Ashley to follow up with Dori to see if she would be interested in serving on this committee. Need to also get final details worked out for the Theme Hospitalities Suite at the next meeting. All Board members are to work on ideas and suggestions.

- **Nominating Committee / Awards:** Discussed the upcoming CDM of the Year Award. Nomination form to get mailed out Jan. 8, 2017, Deadline to have returned to ND ANFP is Jan. 26th. Deadline to get name of Award recipient to NDLTCA is Feb 9th. Deadline for getting write up on award recipient to NDLTCA is March 6th. Deadline on getting 10-15 pictures to NDLTCA is March 20th. **ACTION:** Ashley to work with Tammy on getting the info out to NDLTCA and ND ANFP
- **Government Affairs Committee / Fundraising:** Yvonne gave a report on the Government Affairs Committee. Things are still status quo. Craig B is still working to keep the ANFP Name out front.

Fundraising – Lacey Grant has been contacted and will be setting up a Cash and Carry LuLaRoe Clothing event at the Convention Center at the ANFP Booth. ND ANFP will receive a portion of the sales for a fundraising event. **ACTION:** Yvonne needs to get the date and time for set up to Lacey for the event.

- **Past President:** Heather discussed the Survey Monkey process of setting up for the Association. The Survey will be going out shortly and we will review results at the next board meeting.

New Business:

Letter to Employers from National ANFP National ANFP just put out a new letter that you can use for Employers that speaks about the value of having a CDM, etc. **ACTION:** Ashley to get the letter updated with ND Contact name and have Peggy distribute to the NDLTCA Administrator email group.

Board Picture Need to submit a new Board Picture to NDLTCA by March 6th.

- **Leadership Succession Plan:** Due Jan. 15th. Discussion on having each Officer / Committee Put a binder together outlining the roles/responsibilities/time frames/details of the position. Any forms used by the position to be included with the info. Will review volunteer manual annually. Discussion on the training 2 – 4 times per year. Conference call training will be an option. Ashley is going to take the online course about succession training and let us know what was discussed in the training. **ACTION:**

Each Board Member/Committee to outline their role / responsibilities/forms, etc and put a binder together. Share info with the other officers as you complete so all can contribute to the info. Will need to finalize for Jan. 15th deadline at the Jan. 12th Board Meeting.

- **2018 ACE Conference** Annual Conference and Expo will be June 1 – 4th, 2018 in Orlando. Ashley, Tammy, Corinna, Laura, and Yvonne are all interested in attending the conference. Heather was not sure at this time.
- **Open Floor:** Laura discussed the topics from the last Chapter Chat. – Conflict of Interest, Whistleblower, Checks being Dietary Manager Association DBA: ND ANFP. (Note: Our checks are already set up this way).
- **Next Meeting** Jan. 12th in Fargo, ND to work on finalizing all award submissions, and Leadership Succession Plan if not completed already.
- **Adjournment:** The meeting adjourned at 1:30 p.m. at the conclusion of business.

Respectfully submitted, Heather Weber, Acting Secretary



Reminder

Send any pictures or articles you would like to see in the news letter to klere@nd.gov

ANFP Board for 2016 – 2018

President – Ashley Jung, Bethany on 42nd, Fargo

President Elect – Tammy Wilcox, Tioga Medical Center, Tioga

Secretary –

Treasurer – Laura Hahn, Sanford Health, Hillsboro

Newsletter / Website/ Facebook Page: Kristi Lere, ND Veterans Home, Lisbon

Past President / Fundraising: Heather Weber, US Foods

Mentor /Membership – Heather Weber, US Foods

Impact Team – Yvonne Foyt, Parkside Lutheran Home, Lisbon

Education / LTC Committee – Corina DesRoches, Minot Health & Rehab, Minot; Cheryl Kraft, Sanford Health, Mandan; Kim Reamann, Baptist Health, Bismarck



Left to right: President Elect Tammy Willcox, President Ashley Jung, Past president Heather Weber

About ANFP

Association of Nutrition & Foodservice Professionals (ANFP) is a national not-for-profit association established in 1960 that today has over 14,000 professionals dedicated to the mission of providing optimum nutritional care through foodservice management.

ANFP members work in hospitals, long-term care, schools, correctional facilities, and other non-commercial foodservice settings. The association provides foodservice reference, [publications](#) and resources, [employment](#) services for members, [continuing education](#) and professional development, and [certification](#) programs. ANFP monitors industry trends and [legislative](#) issues, and publishes one of the industry's most respected magazines.

For more information about ANFP, please contact Association of Nutrition & Foodservice Professionals:

www.ANFPonline.org



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