

Winter Board Meeting

Ebenezer Corporate Office CONFRM-EBENEZER-CROSTOWN-A-107- Friday January 22, 2021

| Time | Agenda Item | Expected Outcome | Presenter |
|----------|---|--------------------------------------|---|
| 9:13 am | Call to order | Action | Tamralynn Self, President |
| 9:13 am | Roll call Approval of Minutes from last meeting- approved | Information Action | Jessie Weisbrich, Secretary Board |
| 9:16 am | President Welcome and quick updates | Information | Tamralynn President |
| 9:20 am | Finance Report – Statement approved Savings: 19541.24 Checking: 28103.31 -Reimbursements for Kathyryn (postage) and Colleen (copies)- approved -Financial info submitted for National - Chapter Champion (NFEF) send to Karen with previous board approval for minimum amount (\$400) | Information/ Action | Karen Jacobs, Treasurer |
| 9:30 am | Old Business <ul style="list-style-type: none"> • Task Force – Bylaws, Policies, Job Descriptions Discussion held about updates, etc. Bylaws updated- no major changes, so no membership vote needed. New organizational chart provided to outline responsibilities with officers/committee chairs/committees -Reviewed job description packet, each position, potential appendix with forms -Newsletter idea—did you know? Column featuring rebate information, board member qualifications/roles | Information Discussion Action | Tamralynn - President Colleen Z, Jessica W, Jeff W & Others Board |
| 11:30am | Event Venue – Annual Conference Nickie from St. Cloud reached out about our fall conference plans with proposals for venues included, pricing. RiverCentre also reached out. | Information/ Discussion Action | Jeff Wuollet, Past President Board Board |
| 11:30 am | Committee Reports <ul style="list-style-type: none"> • Education Committee (20 minutes) See Report • Legislative Committee (20 minutes) Discussion on AL licensure/updates Where to get CEUs, how to communicate that list to membership • Membership Committee (20 minutes) | Information | Committee Chairs/ Liaisons Dawn N., Dorothy R. Colleen Zenk Kathryn H. |

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|-----------------|--|-------------------------------------|---|
| | <ul style="list-style-type: none"> -make phone calls to MN 'members' who have dropped. COVID (job requirements, stress) -Needed to show % of \$ spent on the membership (scholarships, trainings, ?trade shows?) -Kristi following up with UND and Franki with St. Cloud to connect with students. | | |
| 12:15 pm | Lunch Ebenezer will provide | Networking | Tamralynn- President |
| 1 pm | <p>Committee Reports (continued)</p> <ul style="list-style-type: none"> • Strategic Plan (20 minutes) • Awards & Rec (10 minutes) <ul style="list-style-type: none"> ○ <i>FSD of the year award</i> ○ <i>Volunteer survey 'revamped' – One for current board members and one for general membership</i> ○ <i>Discussed potential nominations for national awards</i> • Communications (10 minutes) <ul style="list-style-type: none"> - See Report • Scholarship Dues scholarships again in 2021 for 12 members (cannot receive more than once in 3 years) from scholarship account • Vendor (10 minutes) • Additional run over time- 10 minutes | Information | <p>Committee Chairs/ Liaisons ??</p> <p>Marj Smith Erin Meine Dorothy, Erin Allison J./Sheila S. Kristi S/Shona M. Bea Peterson (N/A)</p> |
| 2:10 pm | <p>New Business</p> <ul style="list-style-type: none"> • ACE Awards 2021 • 2021 Schedule of events • Leading Age 2021 Motion carried to have booth- up to \$500 • Diamond Award 2021 • 2021 Fall Conference October 14-15 at Park Event Center • Other | Information Discussion Action | Board members |
| 2:40 pm | Round Table | Discussion | All Members Present |
| 3:16 pm | Meeting Adjourn | | |

Attendees: Dawn, Colleen, Kristi, Tamralynn, Dorothy, Nickie, Allison, Jeff, Jess
Virtual: Karen, Franki, Kathryn

Education Committee Update

January 22, 2021

Current Activities

We are maintaining a list of CE opportunities available online. New courses are added as we hear about them. The list can be sent to the membership with newsletters or other times throughout the year as requested.

We hosted a Best Practices Virtual Share & Learn Event on October 22 and October 23. One general CE was available for participating. The event was archived and the CE was available until Dec. 31, 2020. A Vimeo showcase that is password protected has been created so we can load additional videos if needed.

Response to the event:

- 120 members responded to the survey
- 23 members participated on Thursday and Friday and received CE certificates
- 17 unique viewers of the archived event
- 5 requests for the archived event CE certificate

Suzanne Quiring (owner of the SuzyQ cart system) has offered to host a webinar for the MN Chapter membership. The webinar would be no cost to the chapter and she would host on GoTo Webinar. We need to provide Suzanne with options for dates and times.

Leading Age sent a request for additional culinary learning sessions for the May conference. Two session proposals were submitted that would include MN ANFP participation:

I Had a Plan and Didn't Know It (How the pandemic became my emergency food plan!)

Presenters are Jessie Weisbrich, Tamralynn Self, and Dawn Nickleson. We hope for participation from other board and chapter members.

Using 2020 as a year long case study, members from the MN Chapter of ANFP (Association of Nutrition and Foodservice Professionals) will host an interactive panel and group discussion related to food preparation and service during the pandemic. The audience will be encouraged to ask questions of the panel and share their own stories of survival.

Create a Culinary Culture through Training and Partnership

Presenters are Dawn Nickleson, Sharon Blomgren (St. Paul College), and Denis Durnev (Hennepin Tech). We hope for participation from other board and chapter members (Jeff Wuollet and the Butterfly Bistro!).

Job training and skill building are vital, not only for the success of culinary service departments, but for the success of the workforce. During interactive panel discussion, workforce training experts will share opportunities and successes in culinary training for senior living and healthcare. By bringing together project leaders, education providers, and students, the audience can participate in discussion and leave the session with ideas for creating a culinary partnership. The presenters will include grant projects, custom workforce training, online learning systems, and career planning.

Future

Culinary Pipeline update from St. Paul College?

Leading Age breakout sessions – waiting to learn what proposals are chosen.

Fall Conference 2021 (urgent decisions needed: Date, Location, Committee Members, Timeline)

Minnesota ANFP Chapter

| Member Type | Not Certified | Certified | Total |
|----------------------|----------------------|------------------|--------------|
| Allied Professional | 17 | 1 | 18 |
| Pre-Professional | 25 | 0 | 25 |
| Professional | 10 | 399 | 409 |
| Retired Professional | 0 | 3 | 3 |
| | 52 | 403 | 455 |

Communication Committee Report – submitted by Allison Josephson

Winter 2021 newsletter was sent out to all members on January 14th, 2021. Continue to work on updated chapter website on ANFP site. Chapter news tab has been updated w/ latest newsletter and board meeting minutes. Years of membership awards updated as well. Links that no longer were working were deleted and replaced with correct links under Links & Resources tab, also removed links that were not relevant any longer. Added a link related to COVID-19 from MDH. Still working to update “About our Chapter” and “Chapter News” tabs. Working to update past chapter president list and award history.