

Summer Board Meeting
Via Zoom, Wednesday June 9, 2020

Attendance: Tamralynn, Jeff, Jess, Colleen, Dawn, Erin, Karen, Dorothy, Nickie, Bea, Shona, Allison, Kathryn, Kristi, Marj

Time	Agenda Item	Expected Outcome	Presenter
1:05 pm	Call to order	Action	Jeffrey W. Past President
1:05 pm	-Installation of new officers *Tamralynn Self- President *Nicole Hebert- President Elect *Jeff Wuollet- Past President *Secretary- Jess Weisbrich *Treasurer: Karen Jacobs	Action	President/ Past President
1:20pm	Roll Call/ Reading of Minutes Dorothy Motion, Colleen second-motion carried	Information	Jess W- Secretary
1:25pm	President Welcome/ Introductions: Tamralynn is looking toward the future of ANFP and the unknown associated with COVID. Nickie, president elect, is new to ANFP and excited to start her position.	Information	Tamralynn S.- President
1:35pm	Board Orientation/ expectations: Discussed ANFP connect resources and MN specific job descriptions. Encourage all board members to review Volunteer Handbook.	Information	Tamralynn S.- President
1:45pm	Parliament Procedure Review: See Page 2 for process	Information	
1:50pm	2020/2021 Goals: Goal 1: Find what is going to represent MN chapter the best way; what members need through COVID crisis long term. Tamralynn will follow up with additional goals as her term continues	Information	Tamralynn S.- President
2:00pm	Committee Reports - Financial Report: Karen: checking 26536.57 savings 21409.24 Franki Treasurer elect: move to make it a 2 year term moving forward, seconded, motion carried. - Membership Report: Kathryn: attached free CEU report/offerings, give members instructions how to record/report CEs- discussed prior approval process and reporting; see chart for current membership - Leadership/ Development: Erin- nomination survey going out- will try to stick to 'normal' timeline for awards with updates depending on COVID - Education: Dawn- report attached; - Government Affairs: Colleen- Report attached - Communications: Allison/Sheila: Report attached	Information	Committee Chairs

	<p>-Strategic Plan</p> <p>-Scholarship: Kristi/Shona: Reviewed proposal for potential scholarships. Motion to approve grants for dues for up to \$2000 (12) for MN members. Email/survey monkey out 6/15, respond by 7/1. Processed by 7/17. Winner with random drawing notified with dues paid directly to National. See attached proposed 'verbage'.</p> <p>-Vendor: Bea- will follow up with Doug to move forward. Vendors will be notified that we are cancelling fall conference.</p>		
2:40pm	<p>New Business</p> <p>-2020 Awards- Past President: Jeff Wuollet: Received all state awards: Platinum Award. Congrats to Bea and Dawn for their national awards.</p> <p>-2020 Fall Conference: Motion to cancel fall conference due to covid. Encourage members to take advantage of CEUs- list in 30 days. Update as needed.</p> <p>-2020 what will this year looks like: We have no idea 😊 Do our best to support members during this time as best we can.</p>	Information/ Action	
3:45	Adjourn	Action	

Next meeting date and time: Monthly calls 3rd Wednesday of each month at 2pm.

Note: Board action items should follow this format:

- **Motion**
- **Second**
- **Further Discussion**
- **Vote – yes/no**
- **Chairman statement of passed/not passed**

New Business:

***Review bylaws/P&P/Job descriptions- Motion and second to review at monthly calls/meetings**

Committee Reports:

Membership (current):

Member Counts as of June 12, 2020

Minnesota ANFP Chapter

Member Type	Not Certified	Certified	Total
Allied Professional	18	0	18
Pre-Professional	27	0	27
Professional	9	426	435
Retired Professional	0	6	6
	54	432	486

Education Committee Update

June 10, 2020

Current Activities

All plans with St. Paul College were cancelled.

Culinary Manager pipeline applicants were due on May 8th. Dorothy and I met with St. Paul College on April 27th, and then tried to spread the word.

This certificate program has been approved for Pathway III with the 2 years of experience. We know of one current student who is interested. The college would like to offer the CDM review course at the end of the pipeline curriculum.

We need a better way to bring awareness to this opportunity. Currently, Sharon asks Leading Age and Care Providers to promote in their newsletters.

Once the grant is established, who “owns” it? St. Paul College has gotten their hand slapped for recruiting.

Future

What is the MN Education Chair & committee role?

Are there Education Committee members?

Is the Education Committee also the Program Committee?

Government Affairs Report

Summer Board Meeting – June 10, 2020

Submitted by Colleen Zenk, Govt. Affairs Chair

CMS update: Everything is still on hold due to interruptions of COVID-19. They continue to feel that is a good thing. ANFP response to CMS was heard and supported. One of the pushes from facilities and industry was the need for a FT Infection Control Nurse in a facility. With Covid, CMS is thinking it would not be wise to reduce the regulation in these areas.

MN Assisted Living Regulations: I have been listening in on the MN Senate’s Family Care & Aging committee to keep up to date on the progress of AL regulations. The committee focus has shifted to the impact of COVID-19 on LTC facilities. Commissioner Malcolm is updating the committee at each hearing and answering senators’ questions. The committee has asked for detailed data on COVID and MDH is working on that request.

Communication:

- I have been in Whova and have signed up for some training on virtual education and conference ideas.
- Microsoft teams is all set up, so please if you get an invitation let me know so I know that is working 😊. We can do skype and zoom through Microsoft team but Tamralynn you are familiar with this software with one drive and all of that. Just waiting for further direction on this if want to change to this as opposed to Google.
- Any other social media suggestions, please let me know.
- I still like the idea of an active chat, for questions and communication for MN.

Scholarship:

MNANFP Scholarship Proposal

Currently MNANFP has over \$20,000 for scholarships for MN members to apply. Some of what we know:

- Membership is not applying for the available scholarships
- Uncertain if board wants to continue offering scholarships
- Uncertain if the marketing efforts are working to inform the membership of the available scholarships
- MNANFP Board is considering moving the process to the NFEF to administrate
- Vote by the membership was to investigate more options
- MNANFP Board Proposed the following Grants
 - Dues Grant - \$157
 - Regional Meeting Grant - \$750
 - Fall Conference Grant - \$1,000
 - ANFP Annual Conference & Expo Grant - \$750
 - CDM Student Grant - \$1,000
 - Certification Grant - \$1,600

Scholarship Recommendations:

- Continue to contribute to the scholarship
 - All or portion of the National Rebate
 - Continue with fundraisers at the Fall Annual State Meeting
 - Encourage membership donations
- Committee to complete a Ranked Survey Monkey to identify the type of scholarships MNANFP should offer. Complete the survey every three years to evaluate the most needed scholarships. Offer scholarships for the top 1-2 ranked choice.
 - Dues
 - State Conference
 - Regional Conference
 - National Conference
 - Student
 - Course
 - National Exam
 - Other
- Allow NFEF to manage the funds and awards
 - MNANFP Fund the program annually to the NFEF
 - MNANFP has an annual or biannual agreement with NFEF to manage the program
- Scholarship committee reviews and revises the policies as needed
- Scholarship committee looks at the website and marketing opportunities
 - MNANFP Website
 - Work with NFEF to support the marketing
- The MN Scholarship Committee will review applications and determine the winners.
 - NFEF would contact the applicants with the results

UPDATE FOLLOWING MEETING/DISCUSSION: MNANFP – As discussed this week at our board meeting, we decided to offer 12 Dues and Certification grants. See below the verbiage that Shona so graciously cleaned up my first attempt on what could be sent to the MN members. Please review by no later than Monday June 15th for thoughts, inclusions or deletions. Once everyone agrees, we can have Dorothy put it into the Survey Monkey and get it sent out to the members.

The board for Minnesota Association of Nutrition & Foodservice Professionals recognizes the many challenges faced by its members and paying your dues and certification fees should not be one of them. So, in honor of our 60th anniversary it was decided to provide up to 12 dues and certification grants.

If you are interested in receiving this grant please provide your contact information by July 1st. Grant winners will be selected using lottery system. Winners will be notified by August 1st.

Grants will be paid directly to ANFP. Winners will remain anonymous.

Provide:

Name.

Membership number

Email.

Phone number

Respectfully Submitted,

Jessica Weisbrich, RDN, LD, CDM, CFPP

6/12/20