



	<ul style="list-style-type: none"> <li>• <b>Scholarship</b> <ul style="list-style-type: none"> <li>○ Report on scholarship allocation to offset registration &amp; estimate of funds to be transferred after conference <ul style="list-style-type: none"> <li>▪ \$3000 to be transferred from savings</li> <li>▪ Plan to be developed on fund raising to replenish fund for next year (Kristi)</li> </ul> </li> <li>○ Report on status of UND student scholarship request <ul style="list-style-type: none"> <li>▪ Issue dropped - no response from student</li> </ul> </li> </ul> </li> <li>• <b>Awards/Recognition</b> <ul style="list-style-type: none"> <li>○ Report on ACE Awards; Chapter received <ul style="list-style-type: none"> <li>▪ Diamond Award for 4<sup>th</sup> time;</li> <li>▪ State Achievement Award – Platinum</li> <li>▪ Partner award received by Margene</li> <li>▪ Communication, Govt. Affairs and Membership</li> </ul> </li> <li>○ Status of Chapter Awards for 2022/23 <ul style="list-style-type: none"> <li>• CDM Spotlight (CDM of the Year)</li> <li>• Dining Distinction (Dept of the Year)</li> <li>• Ambassador (Administrator, Vendor, or another non-member)</li> <li>• Horizon (CDM of less than 5 years)</li> <li>▪ Few applications this year</li> <li>▪ Some applications need revision (CDM of the Year &amp; Newcomer)</li> <li>▪ Plan to share winners on FB pages &amp; in next newsletter</li> </ul> </li> <li>○ Perks for Award Winners?? <ul style="list-style-type: none"> <li>▪ Motion approved to provide additional reward for award winners – free state conference registration for members; possible gift card for non-member winners – confirm at Jan meeting</li> <li>▪ One night hotel for national award winners (approved in June)</li> </ul> </li> </ul> </li> <li>• <b>Communications</b> <ul style="list-style-type: none"> <li>○ Status of Newsletter for FY 22-23 <ul style="list-style-type: none"> <li>▪ Allison will assist Sherry – Nov/Dec target</li> </ul> </li> <li>○ Update on Canva subscription <ul style="list-style-type: none"> <li>▪ Renewed for next year; account transferred to Dawn’s address (treasurer)</li> <li>▪ Password same as Gmail account</li> </ul> </li> <li>○ Technology - Use of Whova for conference <ul style="list-style-type: none"> <li>▪ Whova will be discontinued after this conference</li> <li>▪ New app to be discussed at Jan. 23 mtg.</li> </ul> </li> <li>○ Update on Social Media Posts <ul style="list-style-type: none"> <li>▪ Facebook – Status of merging duplicate pages &amp; updating administrators <ul style="list-style-type: none"> <li>• Not discussed – revisit in Jan</li> </ul> </li> <li>▪ Also have Instagram &amp; LinkedIn accounts</li> </ul> </li> </ul> </li> </ul>		<p>Kristi</p> <p>Kathryn</p> <p>CarieAnn Marj</p> <p>CarieAnn</p> <p>CarieAnn</p> <p>Sherry (Allison)</p> <p>Dawn</p> <p>Dorothy Colleen</p> <p>Sherry Allison</p> <p>Kathryn</p>
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	<ul style="list-style-type: none"> <li>• <b>Membership</b> <ul style="list-style-type: none"> <li>○ Past ANFP Board Chairs Initiative (Colleen to report) <ul style="list-style-type: none"> <li>▪ Omar launched initiative to contact new members as high percentage of members who don't renew occurs during 1<sup>st</sup> 3 years of membership</li> <li>▪ List to be split between active past chairs</li> <li>▪ Process of maintaining certification may be confusing to new members; chairs will mentor</li> </ul> </li> <li>○ MN ANFP Member Status <ul style="list-style-type: none"> <li>▪ Approximately 2 dozen MN ANFP members inactive as of September 1</li> </ul> </li> <li>○ Member Longevity Recognition <ul style="list-style-type: none"> <li>▪ Kathryn will hand out key chains at registration</li> <li>▪ Will be mailed to member not present</li> <li>▪ To share list in next newsletter</li> </ul> </li> </ul> </li> <li>• <b>Government Affairs/Brand Ambassador</b> <ul style="list-style-type: none"> <li>○ Colleen announced webinar on CMS updates - Sept 20 by Barb Thomsen – encouraged members to listen</li> <li>○ National Govt. Affairs – more input by trustees</li> <li>○ No news on Food Code update</li> </ul> </li> <li>• <b>Workforce Development</b> <ul style="list-style-type: none"> <li>○ Update on Pipeline, Career Force Culinary training <ul style="list-style-type: none"> <li>▪ Dorothy attending various group meetings</li> </ul> </li> <li>○ ANFP Apprenticeship <ul style="list-style-type: none"> <li>▪ Waiting on national – Lisa Feldt to be contact</li> <li>▪ Working with Presbyterian Homes in MN (Kristi)</li> </ul> </li> <li>○ UND initiative <ul style="list-style-type: none"> <li>▪ Julie Z in new position; search for her replacement as director for CDM program</li> <li>▪ Julie to work with apprenticeship program</li> </ul> </li> </ul> </li> <li>• <b>Strategic Plan</b> <ul style="list-style-type: none"> <li>○ ANFP focus on membership recruitment and engagement</li> <li>○ Partnerships with culinary programs and ACF</li> <li>○ Pushing out to states</li> <li>○ 3-year plan underway</li> </ul> </li> </ul>		<p>Kathryn</p> <p>Kathryn</p> <p>Colleen Dorothy</p> <p>Dorothy</p> <p>Allison Marj</p>
6:45 pm	<p><b>Old Business (ongoing from previous meeting)</b></p> <ul style="list-style-type: none"> <li>• Status of Rebate Requirements for this year <ul style="list-style-type: none"> <li>○ Current; 1<sup>st</sup> half received - \$1365</li> </ul> </li> <li>• Chapter Champions – report and contribution for 22-23 <ul style="list-style-type: none"> <li>○ Money used for grants</li> <li>○ \$400 approved for 2022-23. Dawn will process.</li> </ul> </li> <li>• Ongoing Recruitment of Leadership Positions – updates <ul style="list-style-type: none"> <li>○ Still recruiting – will promote during conference <ul style="list-style-type: none"> <li>▪ Secretary (Colleen temporary)</li> <li>▪ Treasurer-Elect – no candidates</li> <li>▪ Co-chair for Membership – Colleen will assist</li> </ul> </li> </ul> </li> <li>• Update on progress of Chapter Goals for 2022-23 <ul style="list-style-type: none"> <li>○ Partnership with Leading Age on “Safe Care for Seniors” <ul style="list-style-type: none"> <li>▪ Dawn/Julie to launch during conference presentation</li> </ul> </li> <li>○ Creating awareness of CDM/ANFP with administrators and associations <ul style="list-style-type: none"> <li>▪ Has ANFP developed ads that we can use?</li> </ul> </li> </ul> </li> </ul>	<p>Information</p> <p>Discussion</p> <p>Action as needed</p>	<p>Board Members Dawn</p> <p>Marj Jessica</p> <p>Marj Dawn</p>

	<ul style="list-style-type: none"> <li>• Not discussed</li> <li>○ Creating more awareness at schools <ul style="list-style-type: none"> <li>▪ Update on development of presentation that members can just pick up and use for schools</li> </ul> </li> <li>• Not discussed – tabled for January mtg.</li> </ul>		
7:00 pm	<b>New Business</b> <ul style="list-style-type: none"> <li>• Policy Manual Updates <ul style="list-style-type: none"> <li>○ List of suggestions (Colleen to provide) <ul style="list-style-type: none"> <li>▪ Tabled for January mtg</li> </ul> </li> </ul> </li> <li>• Upcoming Meetings/Conferences <ul style="list-style-type: none"> <li>○ MN Consultant Dietitians – October 6 @ General Mills <ul style="list-style-type: none"> <li>▪ Was publicized along with this conference</li> </ul> </li> <li>○ Care Providers Conference <ul style="list-style-type: none"> <li>▪ Not participating – no benefit</li> </ul> </li> <li>○ Upper Lakes show in November <ul style="list-style-type: none"> <li>▪ Not participating</li> </ul> </li> <li>○ Leading Age in February <ul style="list-style-type: none"> <li>▪ Motion approved to participate and pay \$500 fee</li> <li>▪ Discussion of replacement of supplies for tabletop exhibit – to be arranged by Jessica</li> </ul> </li> </ul> </li> <li>• Review of MN members serving on national level</li> <li>• Discussion of administrator confusion about CDM requirement &amp; how to best reach administrators; board members to ask their administrators for advice <ul style="list-style-type: none"> <li>○ Also, how to obtain list of all MN NH for communique</li> </ul> </li> <li>• Next Meeting Date <ul style="list-style-type: none"> <li>○ January 6 at CORE Foodservice</li> </ul> </li> </ul>	Information Discussion	Board members
7:30 pm	<b>Adjourn – meeting adjourned at 7:40 PM</b> <b>Board Mixer followed meeting</b>	Action	

### Treasurer's Report – September 2022 – Dawn Nickelson

#### Actions approved at June Board Meeting

Chapter ACE attendee	\$1147.83
ACE award winner hotel	\$ 147.08

#### Balances (8/31/2022)

St. Cloud Credit Union Checking	\$13,754.46
Bremer Bank Checking	<u>\$10,252.03</u>
<b>Total Checking</b>	<b>\$24,006.49</b>
St. Cloud Credit Union Savings	<u>\$19,555.84</u>

#### **Total MN Chapter**

**\$ 43,562.33**

#### Other Actions

Bremer checking account has a \$2500 minimum balance. The \$10 fee in prior months was the low balance fee. The ongoing monthly fee should remain at \$15.

Karen Jacobs, past Treasurer, forwarded the **You didn't file a required annual tax return** letter from the IRS. I sent in the Form 990 confirmation and updated the mailing address. The payment method for Canva was changed to the Bremer checking account with the Treasurer's address.

Continue to build budget and waiting for Conference income and expenses. The annual conference is the majority of the budget.

## Future

Transfer savings from SC Credit Union to Bremer Bank.  
Transfer remaining checking to Bremer Bank after Fall Conference is finished.  
Update ACH Agreement for ANFP national. Send form to Abigail.

### **St. Cloud Financial Credit Union - Checking**

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Amount</u>
6/1/2022		Opening balance	18,975.73
6/6/2022	5187	Transfer to Bremer Account	(5,000.00)
	5191	Mileage Jess W	(57.33)
	5190	Mileage Allison J	(122.27)
	5188	Mileage Marj S	(81.32)
	5189	Mileage C Williams	(11.72)
6/30/2022		Ending Balance	13,703.09
7/1/2022		Opening Balance	13,703.09
	5192	Mileage Dorothy R	(18.72)
	5193	Jess ACE	(1,147.83)
	5194	Colleen ACE (Margene hotel)	(147.08)
7/31/2022		Ending Balance	12,389.46
8/1/2022		Opening Balance	12,389.46
	ACH	Deposit ANFP Rebate	1,365.00
8/30/2022		Ending Balance	13,754.46

### **Bremer Bank - Community Business Checking w/ Interest**

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Amount</u>
6/1/2022		Opening Balance	5,010.05
6/6/2022	mobile	Transfer from SCCU	5,000.00
		Account Fee	(15.00)
		Deluxe checks	(25.75)
		Interest	0.07
6/30/2022		Closing Balance	9,969.37
7/1//2022		Opening Balance	9,969.37
		Account Fee	(15.00)
7/31/2022		Interest	0.08
			9,954.45
8/1//2022		Opening Balance	9,954.45
	mobile	Wells Fargo class action suit	11.94
	mobile	Vendor Show - Brakebush	300.00
		Account Fee	(15.00)
8/31/2022		Interest	0.64
			10,252.03