



Minnesota ANFP Board Meeting
1/12/22| 1:00-4:00pm
DoubleTree Hotel, Bloomington Minnesota & Virtual via Microsoft Teams

AGENDA

Attendees: Jeff Wuollet, Marj Smith, Allison Josephson, Dawn Nickleson, Franki Lorenz, Colleen Zenk, Dorothy Radermacher, Bea Peterson, Kathryn Hagen,

Time	Agenda Item	Expected Outcome	Presenter
1:15 pm	Call to Order	Action	
1:15 pm	Opening statements	Action	
1:20 pm	Approval of minutes (sent out prior for review) Minutes approved	Action	Jessica- Secretary
1:25 pm	Treasurer's Report (see attached) Checking 23925.79 Saving 19551	Information	Franki, Treasurer
1:30pm	Committee Reports	Information	Board Liaisons
	Scholarship Dues scholarship this spring for 12 Table discussion for fall conference ?Chapter Champion?	Kristi	
	Vendor Advertise Free CEUs from vendors Inform them we are having lunch	Bea	
	Government Affairs/Brand Ambassador – See report	Colleen	
	Education Recommend AL communication for survey processes What is potential for fall conference? Use plans from 2021 conference? Move up date? Jeff will contact Venue for dates. Will contact members	Jeff	
	Awards/Recognition	CarieAnn (not present)	
	Communication *Technology committee update	Allison	

	<p>Discussed different apps we are currently using; what others have used. Marj/Jess have had conversations with representatives to National ANFP.</p> <p>Strategic Plan Follow national strategic plan tools</p> <p>Membership- see report Recruitment needs to be a focus as numbers are trending down</p>	<p>Marj</p> <p>Kathryn</p>	
2:20 pm	<p>New Business</p> <ul style="list-style-type: none"> - Chapter Rebate Requirements- current - Chapter Achievement Awards/Diamond Award Discussed due 3/31 - ACE award nominations Margene- Dawn Allison- Jeff Kari?- Colleen Kris E- public policy- Dawn - Leading Age Booth Will start email to sign up times Will get materials from Nickie - Volunteer recruitment Instated Marj as acting President - 2022 Fall Conference Education committee will start planning; contact venue 	Information	
3:00pm	<p>Open forum</p> <p>Discussed Brand Ambassador role/expectations Add a workforce development committee under brand ambassador, govt affairs, and allied relationships</p> <p>Proposed that we reach out to new members to enhance volunteer recruitment; had group discussion on workforce</p>	Discussion	
3:42 pm	Adjourn	Action	

Treasurer Q4 Report:

INCOME

Uncategorized 2.46

200-4205 (Prog) Conference Registration 3,690.01

200-4210 (Finance) Chapter Rebate 1,365.00

wells fargo 35.14

TOTAL INCOME 5,092.61

EXPENSES

200-6310 Software 2,498.99

200-6390-1 Mileage (In State) 135.52

200-6440 Awards 177.10

Booth Registration Leading Age 500.00

Postage 15.93

SPLIT 201.73 301.09

TOTAL EXPENSES 3,628.63

OVERALL TOTAL 1,463.98

Communication Committee Report

1/12/22

Planning to send out a newsletter by the end of January (hopefully sooner 😊) with our state award winners and any feedback/information from the virtual session this past fall. Please send me anything you may have that you would like added into the newsletter. Hoping to do it through Canva –

I have sent an email to nationals asking to upload our board meeting minutes from our April, June, and November 2021 meetings to our chapter website. I also requested that they list the minutes by years like our newsletters are and asked to change the “meeting minutes” title to “MN ANFP Board Meeting Minutes”.

Has anyone stepped forward to be Pres Elect for this upcoming year? If not, do we need to send out some communication asking members if anyone is willing to volunteer?

Respectfully submitted,

Allison Josephson

Communication Committee Chair

Membership Report:

Membership Totals as of January 6, 2022

MEMBER TYPE	NOT CERTIFIED	CERTIFIED	TOTAL
Allied Professional	19	0	15
Pre-Professional	39	0	39
Professional	5	383	388
Retired Professional	4	2	6
	67	385	452

Membership Totals as of June 17, 2021

MEMBER TYPE	NOT CERTIFIED	CERTIFIED	TOTAL
Allied Professional	19	0	19
Pre-Professional	38	0	38
Professional	11	421	432
Retired Professional	1	3	4
	69	424	493

MN ANFP Government Affairs Report

January 2022

Submitted by Colleen Zenk

CMS Waiver Issued for CDM Requirement

CMS has issued a waiver that “pauses” the requirement for training a current employee as a CDM. The requirement has not gone away; they are just recognizing that completing this requirement is a hardship during the on-going pandemic. This is the language from the CMS waiver as published on the ANFP website:

**[What CMS 1135 Waiver for Director of Food and Nutrition Services means for CDM, CFPPs
Published on Dec 08, 2021](#)**

[CMS has issued a waiver for directors of food and nutrition services which grants an extension for training requirements that previously had a deadline of November 28, 2021. This will allow individuals until January 16, 2022, to enroll in training program, which is an extension of another 5 weeks to meet the requirements. ANFP has a meeting scheduled with American Health Care Association \(AHCA\) to discuss the CDM, CFPP credential and staffing qualifications in early January 2022. AHCA is encouraging individuals to pursue training to ensure compliance with the regulation when the waiver ends.](#)

MDH premiers “ALL Together News and Updates”

The Minnesota Department of Health premiered a new newsletter ([ALL Together News and Updates](#)) which will provide updates, details and information about Assisted Living for providers, residents, family members and the public regarding the Assisted Living Licensure. The first issue came out in October.

The December Issue has a section “Getting Ready for Your Next Survey” which includes a new [survey form for Meal and Menu Requirements](#) to help facilities prepare for the new Assisted Living Survey and to help them be

compliant with the new regulations. It is in the form of a checklist. There is also a section entitled “Lessons Learned” that has information on what the inspectors are finding as issues. The top violations were infection control or related to following the MN Food Code.

- A. Since Assisted Living Licensure was implemented on August 1, HRD has completed over 61 surveys with 483 tags issued to Assisted Living Facilities (ALF).
 - a. **The Top 10 tags issued** for ALF through October are listed below, these areas represent 37 percent of the tags issued.
 - i. Infection Control Program – 28 tags were issued.
 - ii. Minnesota Food Code – 20 tags were issued for not following the code regulations.
- B. Since Assisted Living Licensure was implemented on August 1, HRD has completed over 61 surveys with over 525 tags issued to Assisted Living Facilities with Dementia Care.
 - a. **The Top 10 tags issued** for ALFDC through October are listed below. These areas represent 29 percent of the tags issued.
 - i. **Minnesota Food Code** – 20 tags were issued for not following the MN Food Code
 - ii. **Fire Protection and Physical environment** – 19 tags were issued
 - iii. **Infection Control Program** – 17 tags were issued

FDA Food Code

The FDA Food Code is usually revised every 4 years following recommendations made by the Conference for Food Protection (CFP). The last full update was in 2017, with a supplement in 2019. The CFP was to meet in 2020 but delayed until 2021. They did meet virtually and did make some recommendations but will not meet again until 2023. The 2021 FDA Food Code revision has been pushed back as well. Retailers are expecting new areas of food safety to be included. Most of these relate to the changes in food delivery and electronic commerce that became a huge part of the pandemic and relate more to restaurants and home consumers. There are recommendations relating to allergen training and labeling, food donations, and approved sanitizers. The FDA has to approve recommended changes and that hasn't happened as yet. In regard to the MN Food Code, there are discussions behind the scenes, but no plan for major revisions to the Minnesota Food Code at this time.