



## Association of Nutrition & Foodservice Professionals

Volume #22 Issue #2

October—2019

**ANFP...Learn, Discover, Lead**

Editor: Sue Rinkenberger and Co-Editors: Linda Waite and Rhonda Smith

[srindenberger@gmail.com](mailto:srindenberger@gmail.com); [lwaite@adams.net](mailto:lwaite@adams.net); [Scoobypants88@comcast.net](mailto:Scoobypants88@comcast.net)

***Notice to all Members:***

**Please keep your address, phone number and your email address current with the National ANFP Office.**

**Please notify AFNP immediately!**

**@ 1-800-323-1908 or <http://www.anfponline.org>**

**For more information about ANFP**

**Please contact Association of Nutrition & Foodservice Professionals:**

406 Surrey Woods Dr., St. Charles, IL 60174 phone: 800-323-1908, fax: 630-587-6308

email: [info@ANFPonline.org](mailto:info@ANFPonline.org)

Website: [www.ANFPonline.org](http://www.ANFPonline.org)

### About ANFP

Association of Nutrition & Foodservice Professionals (ANFP) is a national not-for-profit association established in 1960 that today has over 14,000 professionals dedicated to the mission of providing optimum nutritional care through foodservice management.

ANFP members work in hospitals, long-term care, schools, correctional facilities, and other non-commercial foodservice settings. The association provides foodservice references, publications and resources, employment services for members, continuing education and professional development, and certification programs. ANFP monitors industry trends and legislative issues and publishes one of the industry's most respected magazines.

### Illinois Association of Nutrition & Foodservice Professionals (ILANFP),

Come, get continuing education hours and network with your peers at the Illinois ANFP Fall 2019 Workshop on October 17-18, 2019 in Springfield, Illinois. 2-Day Registration \$\$ includes 13.5 CE hours of Educational Sessions to help provide you the most up to date information in the Food Service field (including up to 1-1/2 CE Sanitation Hours and 1 Ethics Hour / don't forget you now need 9 SAN and 1 Ethics hours in your 3-year renewal period) along with 2 luncheons.

2 Hours with Connie Jensen and 1 hour Vendors also included.

\*Membership Meeting – bring your ideas on how to advance YOUR Association.

\*Time to Network with your peers.

All for only \$75.00 Registration Fee.

Registration form is available on the ILANFP website.

RESERVE your hotel room by Oct. 2, 2019 for the best price (\$92.00).

Northfield Inn, Suite & Conference Center (217)523-7900 or (866)577-7900

Want to know what else is going on with ILANFP? Read the newsletters at  
[www.anfponline.org/events-community/chapters/chapter-pages/illinois/home](http://www.anfponline.org/events-community/chapters/chapter-pages/illinois/home).

## See you at the meeting!

### In This Issue:

- Illinois ANFP Established March 4, 1963 – **55 years in 2018** (visit website to view pictures)
- Fall 2019 State Membership Meeting Information (**Registration also online at ILANFP**)
- 2018 – 2019 Board of Directors (Getting to Know Your Elected Officers/Contact Information)
- Membership Survey
- By-law Changes
- President's Message
- Years of Service / Help recognize them at the Fall State Workshop
- Treasurer's Report
- Food Service Week – October 6-12, 2019
- New Professional Ethics CE Requirement
- ANFPtv Video Platform
- #CDM Matters
- September National Food Safety Month

### ANFP:

Mission: Position the Certified Dietary Manager as the expert in foodservice management and food safety.

Vision: The Certified Dietary Manager is the cornerstone of the collaborative Dietetics profession.

### REACH FOR THE MOON OR STARS: ENHANCE THE BASICS TO REACH YOUR MISSION

### Why Attend ILANFP Fall State Workshop?

1. Learn to Tackle Your Biggest Foodservice Challenges
2. Gain up to 13.5 Hours of Continuing Education to Nurture Your Career
3. Expand Your Connections with Expo Vendors
4. Gather Knowledge to Implement and Impress
5. Network with Like-Minded Individuals in the Industry

## **UPCOMING DATES:**

### **ILANFP Fall Workshop – Oct. 17-18, 2019 – Springfield, IL**

**Chapter Meetings** – Many ANFP state chapters host spring and fall meetings. Visit the ANFP website periodically to learn about chapter meetings as dates and locations become available. [www.ANFPonline.org/Chapters](http://www.ANFPonline.org/Chapters)

#### **A message from the President:**

Hello fellow Nutrition Food Professionals. I want to let you know I am excited about our new year and hoping you will join us for our meeting in Springfield, Illinois, October 17 and October 18. Many of you are trying to figure out why should I go to the meeting? What's in it for me? For an investment of 77 cents a day this is what you get in return:

1. You can earn 13.5 credit hours. Your money goes to helping IANFP increase it membership participation.
2. You can physically be with others who can relate to your day to day struggles. Sometimes as we are going to our day to day struggles it feels like we are alone. Two days to get refresh and return to a service that is much needed.
3. You can support the board and committee members who yearly do the leg work to keep IANFP afloat. Your coming to the state meeting is a vote you think we are meeting your needs. We have 588 members, currently only 10% attend the meeting. Our goal is to have a 10 % increase— 100% increase would be heaven on earth.
4. You can first hand tell us what you want out of your association.
5. You can help support a local charity. Meet the face of the charity and have an opportunity to ask questions.
6. You can participate in our award ceremony that recognizes nutrition food professionals for their years of service (i.e., our academy awards).
7. You can first hand help us to thank a fellow vendor and administrator who have supported our cause.
8. You can possibly win a registration to another fall, spring or national meeting.
9. Come for an evening ice breaker Thursday at 7 pm called CLR that you can teach to your activity director, family and friends with an opportunity to walk away with the pot. Location to be announced.

**Looking forward to seeing you all.**

**Rosalind**

## **WELCOME NEW CERTIFIED CDMS IN ILLINOIS**

June Boice, Janene Bowman, Cassandra Carter, Angela Cookson, Andy DeTolve, Al Gracia, Cory Harget, Donna Horner, Donnell Johnson, Cheryl Nicosia, Preeti Padmanabham, Linda Ponce DeLeon, Richard Rogers, Scott Thompson, Jacinta Williams, Lisa Zeschke

### **2019 ILANFP MEMBERS CELEBRATING SERVICE ANNIVERSARIES**

#### **5 Years**

Tabitha Brownell, Melissa Campbell, Rhonda Clark, Jessica Eder, Julie Flynn, Sharon Froney, Marcie Hartke, Karen Herbsleb, Melissa Hunt, Sandra Jockisch, Margaret Miller, Elizabeth Neophytou, Kathleen Orozco, Stephane Perrin, Agnieszha Pokorska, Sarah Porter, Charles Radka, Laura Rios, Sharon Sheppard, Nicola Torres, Cynthia Wells

#### **10 Years**

Tina Ash, Robert Bennick, Rachel Bloomberg, Linda Boykin, Cathy Brummet, Tina Chapman, Janelle Ditta, David Kuhn, Vincent Larson, Paula Muse, Eric Snider, Gerald Strickland, Franklyn Taylor, Billye Titus, Elliot Triplett

#### **15 Years**

Christine Bulger, Amber Carlson, Nancy Cravens, Colleen Crowley, Chuck Eckhoff, Rachael Ellis, Margaret Martin, Mark Nenadov, Toma Newburn, Christy Rickman, Valerie Thompson, Bernadine Whiteman, Michael Zabel

#### **20 Years**

Teresa Arcos, Lori Brittain, Jeri Glick, Juan Herrera, Devin Huner, Lisa Korte, Fathea Lipovsky, Lisa Maez, Susan Mareth, Kara O'Mahoney, Sarah Riggs, Beverly Taylor

#### **25 Years**

Sheila Berry, Deborah Bolster, Judith Curtis, Debra Hemp, Shelby Lewis, Susan Setzekom, Glenna Turner, Patty Witte

#### **30 Years**

Robert Allen, Rosalind Davis, Terri Edens, Laura Grimsley, Linda Waite

#### **35 Years**

Rebecca Nidey, Annette Wenzler

### **NEW Professional Ethics CE Requirement**

**Effective June 1, 2019**

At a recent meeting, the Certifying Board for Dietary Managers (CBDM) voted to require that CDM, CFPPs earn one continuing education (CE) hour focusing on professional ethics during their three-year recertification period. (This policy will not impact the total number of CE hours required over three years, which will remain at 45.) Members attending the 2019 Fall ILANFP Workshop will meet this requirement.

### **ANFPtv Hitting Its Stride**

In August 2018, ANFP released its newest member benefit, the ANFPtv video platform. There are currently more than 100 videos available on the site.

**Illinois Association of Nutrition & Foodservice Professionals, (ILANFP) Fall 2019 Workshop**  
**REACH FOR THE MOON OR STARS: ENHANCE THE BASICS TO REACH YOUR**  
**MISSION**  
**Northfield Inn, Suites, & Conference Center**

**Day 1 Thursday October 17, 2019** Total Day 7.5 CE - 5 Gen. Hrs, 1 Food Show Hr, 1.5 Sanitation Hrs

- 9:00 - 9:30 am. **Registration**
- 9:30- 11:00 a.m. - **Spotlight Sanitation; Know the Current Regulations, (1.5 hrs)** - April Caulk, MPH,LEHP, Food Program Manager, IDPH, Division of Environmental Health Food, Dairies, & Devices Section
- 11:00 am- 12:00 am. – **Lunch, Election of Board Members**
- 12:00- 1:30 pm. – **Add “Super Foods” and Foods with Phytochemicals to Enhance Your Diet (1.5 hrs)** - Nancy Barwick, MS, RDN, CD, Regional Dietitian, Western Region with Lyons-Magnus
- 1:30 – 2:30 pm. – **Vendor Show & Expo (1 hr)**
- 2:30 – 3:30 pm. – **Explore Basic Products for Success in Foodservice Operations Today to Innovations for Space Age Missions (1hr)** - Vendor Representatives
- 3:30 – 4:45 pm. - **The Foodservice Technology Revolution: Is Your Operation Looking to the Future? (1.25 hrs)** - Amy Bollam, RD, LD, MPS-Director of Development of Training & Support Programs at Health Technologies.
- 4:45 – 6:00 pm. – **Dairy Products Are Stars in the Farm to Table Movement Plus Contain Quality Nutrients for All (1.25 hrs)** – Jill Williams, MPH,RDN, St. Louis District Dairy Council  
**October 17, 2019 Wrap Up**

**Day 2 Friday October 18, 2019** Total Day 2 CE- 5.0 Gen. Hrs, 1 Ethics hour Total 2 Days CE-13.5 hrs

- 7:30 – 8:00 a.m. – **Registration for new attendees**
- 8:00 – 9:30 a.m. **Use Basic Culinary Skills as a Satellite to Prepare Other Great Food (1.5 hrs)** Nick Goldstein, CDM, CFPP, Director of Management Solutions with IIT-Source Tech /Michael Wickett, CDM,CFPP
- 9:30 - 11:30 a.m.–**Explore Phase 3 and Engineer Quality Outcomes to Phase 2 Challenges, (2.0 hrs)** – Connie Jensen RD, LDN, - IDPH Division Chief Long Term Care and Section Chief for Education & Training
- 11:30 –1:00 p.m. – **Lunch, Member Meeting, Results of Election**
- 1:00 - 1:30 p.m.- **Update on ANFP Government Affairs: Carry a Torch to Your Congressman (.5 hr)**- Sue Rinkenberger, CDM, CFPP, Linda Waite RD, LDN, CDM
- 1:30 – 2:30 p.m. – **Ethics for Professionals in 2019 and the Future(1.0 hr)** - Sue Rinkenberger, CDM, CFPP
- 2:30 -3:30 p.m. **Change the Approach Path of Children in Crisis to One of Hope and Shining Light Tomorrow (1.0 hr)** -Tamara Doyle, MS, Exec. Director of Mini O’Beirne Crisis Nursery\*
- 3:30 – 4:00 pm. – **Evaluation and Workshop Wrap Up**

**\*Support** with a monetary donation, diapers sizes 4,5, or 6, baby wipes, Enfamil formula, canned fruits & vegetables, trash bags & Lysol sprays. See newsletter or Chapter web site or [www.miniobeirne.org](http://www.miniobeirne.org) for list of specific items.

**REGISTRATION:** MAKE CHECKS PAYABLE TO: Illinois ANFP

**Mail to Linda Waite, 706 Main Street, Golden, Illinois 62339  
post marked no later than October 11, 2019**

Name \_\_\_\_\_ Member # \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**Circle one.** Meeting registration: ILANFP/AND Members: \$75.00 Students/Retirees: \$60.00

1 Day-ALL: \$55.00 ON SITE REGISTRATION \$100.

Food Service Worker/Cook, Administrator/Supervisor w/ILANFP/and paid fee- 60.00,

Other Non-member: \$85.00 Guest Meals: \$25.00 each (anyone without paid registration)

List food restriction/allergy for meals (if applicable) \_\_\_\_\_.

Bring an item for the Silent Auction.

**HOTEL INFORMATION:**

**NORTHFIELD INN, SUITES & CONFERENCE CENTER**

**3280 Northfield Dr. Springfield Illinois, 62702**

**(217)523-7900 / (866)577-7900**

**Room rate: \$92.00 per night**

**Rooms blocked, and price guaranteed until October 2, 2019**

**- Specify ILANFP Workshop -**

## ILANFP BOARD MEMBERS 2019-2020 (As of June, 2019)

Rosalind Davis CDM, CFPP work: 224-789-5355 cell: 847-596-1866	President <a href="mailto:rdavisil@yahoo.com">rdavisil@yahoo.com</a>	P.O. Box 683 Waukegan, Illinois, 60089
Rhonda Smith CDM, CFPP home: 217-429-2186 <a href="mailto:Scoobypants88@comcast.net">Scoobypants88@comcast.net</a>	President-Elect cell: 217-877-6676	188 W. Imboden Drive Decatur, Illinois, 62521
Judy Parn CDM, CFPP work: 217-641-2300 cell: 217-430-1681	Past President <a href="mailto:lparn@gmail.com">lparn@gmail.com</a>	1309 Sycamore Street Quincy, Illinois, 62301
Rhonda Smith CDM, CFPP home: 217-429-2186 <a href="mailto:Scoobypants88@comcast.net">Scoobypants88@comcast.net</a>	Secretary Co-Chair Newsletter/Webmaster cell: 217-877-6676	188 W. Imboden Drive Decatur, Illinois, 62521
Linda Waite RDN, LDN, CDM, CFPP home: 217-696-6584 <a href="mailto:lwaite@adams.net">lwaite@adams.net</a>	Treasurer Volunteer Coordinator/ Trainer	706 Main Street Golden, Illinois, 62339 cell: 217-779-3142
Jennifer O'Day CDM, CFPP <a href="mailto:Jennifer.oday0387@gmail.com">Jennifer.oday0387@gmail.com</a>	Treasurer-Elect cell: 217-808-0387	614 W. Jackson St. Paris, Illinois, 61944
Julie Donovan CDM, CFPP <a href="mailto:jdonovan@aperioncare.com">jdonovan@aperioncare.com</a> cell: 815-830-6726	Program/Meeting Speakers Chair	202 Cherry St. A5 Mendota, Illinois, 61342
Joyce Salvador CDM, CFPP work: 773-545-8300 cell: 773-383-2702	Membership Chair <a href="mailto:jesalvador@sbcglobal.net">jesalvador@sbcglobal.net</a>	8640 Waukegan Rd Morton Grove, Illinois 60053
Sue Rinkenberger CDM, CFPP home: 815-657-8869 <a href="mailto:srinkenberger@gmail.com">srinkenberger@gmail.com</a>	Newsletter/Webmaster Chair / Legislative cell: 815-867-0059	PO Box 574 451 N. Bach Street Forrest, Illinois, 61741
Tammy Cooper CDM, CFPP cell: 217-871-4983 <a href="mailto:foodservicesupervisor@generationslincoln.com">foodservicesupervisor@generationslincoln.com</a>	Vendor/Expo Chair	
Hunter Hying CDM, CFPP cell: 630-940-7964 <a href="mailto:hunterhying@gmail.com">hunterhying@gmail.com</a>	Ways and Means Chair	2048 Wessle Ct. Street St Charles, Illinois, 60174

Toma Newburn CDM, CFPP  
home: 815-224-4266  
cell: 815-866-6287

Meeting Logistic Chair  
[hummingbird3193@att.net](mailto:hummingbird3193@att.net)

2217 Marquette Rd, Apt D2  
Peru, Illinois, 60089

#### Awards/Recognition

### **Vendor Information Requested -**

Share information about your terrific vendors with other ILANFP members. Encourage your vendors to be part of the ILANFP Vendor Show and Expo in October. Contact Vendor/Expo Chair Linda Waite at [lwaite@adams.net](mailto:lwaite@adams.net) 217-779-3142.

### **ILANFP Fall State Meeting (October 17 - 18, 2019)**

**Northfield Inn, Suite & Conference Center (under ILANFP)**

**(217)523-7900 or (866)577-7900**

**Springfield, Illinois**

### **ILANFP Treasurer's Report for Newsletter**

**June 17, 2019-September 1, 2019**

Balance in Account June 17, 2019	\$18,021.55
Income	\$ 1,615.00
Account subtotal	\$19,636.55
Expenses	\$ 1,672.70
Balance in Account	\$17,963.85



## ILLINOIS ANFP Member Satisfaction Survey

Thank you for participating in our chapter!

Please take a few minutes to complete this survey and let us know about your experience as a member. Your input is very important to us and will help us provide a quality experience for all our members in the future.

Please underline your answers to the questions below and submit to [rdavisil@yahoo.com](mailto:rdavisil@yahoo.com)

**Member Demographics** Please list your zip code: \_\_\_\_\_

What is your current membership type?

Pre-Professional      Professional      Retired      Allied

What type of facility do you work in?

Nursing Home/Other LTC      Hospital  
Assisted Living/CCRC/Retirement Community      School Foodservice  
Corrections      Other: \_\_\_\_\_

### Chapter Meetings

Did you attend the Spring chapter meeting?

Yes (Answer questions below about the meeting/s)      No

If no, why not? \_\_\_\_\_

### Chapter Meetings

Did you attend the Fall chapter meeting?

Yes (Answer questions below about the meeting/s)      No

If no, why not? \_\_\_\_\_

On a scale of 1-5, (1, not satisfied at all, 5 extremely satisfied), how satisfied were you overall with the meeting you attended?

1 – Not satisfied at all    2 - Somewhat satisfied    3 – Satisfied    4 – Very satisfied

5 – Extremely satisfied

How about the location of the meeting?

1 – Not satisfied at all    2 - Somewhat satisfied    3 – Satisfied    4 – Very satisfied

5 – Extremely satisfied

How about the registration fee?

1 – Not satisfied at all    2 - Somewhat satisfied    3 – Satisfied    4 – Very satisfied

5 – Extremely satisfied

How about the topics covered?

1 – Not satisfied at all    2 - Somewhat satisfied    3 – Satisfied    4 – Very satisfied

5 – Extremely satisfied

How satisfied were you with the expo?

1 – Not satisfied at all    2 - Somewhat satisfied    3 – Satisfied    4 – Very satisfied

5 – Extremely satisfied

What other topics would you like to see covered during the educational meeting/s?

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Other suggestions/comments: \_\_\_\_\_

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### **Communication**

On a scale of 1-5 (1, not satisfied at all, 5 extremely satisfied), how satisfied are you with overall communication and being kept informed on chapter news and events?

1 – Not satisfied at all    2 - Somewhat satisfied    3 – Satisfied    4 – Very satisfied  
5 – Extremely satisfied

What is your preferred method of communication regarding chapter news, events and initiatives?

Email      Chapter website      Newsletters      Face-to-face      Telephone      Blogs  
Social Media (Facebook, Twitter, LinkedIn, etc.)      Other: \_\_\_\_\_

Do you use social media for personal reasons?

Yes                          No

If so, please underline all that apply:

Facebook      Twitter      LinkedIn      Instagram      Pinterest      Blogs

If no, why  
not? \_\_\_\_\_

Do you use social media for professional reasons?

Yes                          No

If so, please underline all that apply:

Facebook      Twitter      LinkedIn      Instagram      Pinterest      Blogs

If no, why not? \_\_\_\_\_

Do you visit the chapter website?

Yes                          No

If yes, how often?

Daily to weekly    2- 4 times monthly    Once a month    Every 2 to 4 months    Every 6 months

Never      If no, why not? \_\_\_\_\_

Do you find the chapter newsletter informative and useful to your professional role?

Yes                          No

If no, why not? \_\_\_\_\_

Do you feel the chapter leaders are easily accessible and easy to communicate with?

Yes                          No

If no, why not? \_\_\_\_\_

If you have a question or concern, do you receive a response in a timely manner from chapter leaders?

Yes                          No

If no, why not? \_\_\_\_\_

**General**

Would you recommend our chapter to other state members?

Yes

No

If no, why  
not? \_\_\_\_\_

What can we do to improve our chapter?  
\_\_\_\_\_

**ILANFP is your Association** and we need your expertise. We are wanting to get more of the members involved with the Association. Would you like to **volunteer for the Board** or another capacity or help us plan future meetings? Tell us which area you would like. **We provide job descriptions and training.** We thank you very much!

Are you interested in serving in a leadership role?

Yes

No

**Ways and Means Chair**

**Awards & Recognition Chair**

**Membership Chair or Committee**

**Working with Vendors Chair or Committee**

**Constructing a Newsletter Chair or Committee**

**Webmaster**

**Meeting Logistics Chair or Committee**

**Secretary (Taking Minutes and**

**Communicating)**

**Communicating)**

**Program-Meeting Speakers Chair or Committee**

**Treasurer-elect**

**Hospitality Committee at Meetings**

**Nominating Committee**

**Teller Committee**

If yes, please indicate which role(s) and include your contact information in area below.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone  
Number: \_\_\_\_\_

2019 BY-LAWS OF  
ILLINOIS DIETARY MANAGERS ASSOCIATION doing business as  
**ILLINOIS ASSOCIATION OF NUTRITION & FOODSERVICE PROFESSIONALS (ILANFP)**

**ARTICLE I – NAME**

*This Association shall be known as Illinois Dietary Managers Association doing business as the Association of Nutrition & Foodservice Professionals also known as ILANFP*

**ARTICLE II – PURPOSES AND MISSION**

*The purposes of this association shall be set forth in the Articles of Incorporation and By-Laws of ILANFP and to encourage and assist the development of the profession and to advance the skills of managing and/or directing food service operations.*

*MISSION: The mission of the Association shall be as established from time to time by the Board of Directors.*

**ARTICLE III - MEMBERSHIP**

**SECTION 1. MEMBERS OF THIS ASSOCIATION:** Illinois Association members are those members of ANFP in good standing having mailing addresses with the state of Illinois. Those ANFP members in good standing with a mailing address other than Illinois may still be active participants in the Illinois Association of Nutrition & Foodservice Professionals if they choose to be.

**SECTION 2. RIGHTS OF MEMBERSHIP:** A member is entitled to such rights and privileges and subject to all obligations set forth in classification of ILANFP membership as may be determined by ILANFP in accordance with its By-Laws and policies.

**ARTICLE IV – FINANCES**

**SECTION 1. DUES:** Members shall pay annual dues to ANFP. Members with preferred mailing address on record with ANFP within the State of Illinois shall automatically be members of the State Association.

**SECTION 2. REBATES:** ANFP shall rebate to the state association an amount as determined by the Board of Directors of ANFP of the member's mailing address at the time the dues are paid. This is in lieu of State Association dues and will serve as a financial resource for the Association. The Illinois Association must meet requirements as set by ANFP to receive the rebate.

**ARTICLE V – STATE BOARD OF DIRECTORS**

**SECTION 1. ORGANIZATION:** Subject to provisions in the By-Laws of ANFP, its policies and regulations and its Volunteer Handbook, the business of the Illinois Association of Nutrition & Foodservice Professionals shall be managed by its Board of Directors, each of whom shall be a voting member of ANFP.

**SECTION 2. TERM OF OFFICE:** All members of the ILANFP Board of Directors shall hold office from immediately following the ILANFP Business Meeting after their installation until the end of the ILANFP Business Meeting following their elected term and their successors have been duly elected, qualified and installed.

**SECTION 3. DUTIES OF THE STATE BOARD OF DIRECTORS:** The ILANFP Board of Directors shall have supervision, control and direction of the affairs of the Association, shall determine its policies or change therein within the limits of the By-Laws, shall actively prosecute its purposes, shall have discretion in the disbursement of its funds and shall correlate the program of work with ANFP. It may adopt such policies and procedures for the conduct of the business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such agents as it may consider necessary.

**SECTION 4. STATE BOARD OF DIRECTORS ORGANIZATION:** *The State Board shall include but is not limited to the elected President, President-Elect, Secretary, Treasurer, Treasurer-Elect, the Immediate Past-President and the Volunteer Coordinator/Trainer, elected Committee Chairpersons namely Membership, Meeting Logistics Vendor/Expo, Program/Meeting Speakers, Ways and Means, Recognition/Awards, Newsletter/Web Master, elected Co-Chairs of the Program/Meeting Speakers and Newsletter Committees and the State Spokesperson appointed by ANFP. The state Board shall reflect the broader membership and interests of the Association; be recommended by the Nominating Committee and elected by the membership.*

**SECTION 5. STATE EXECUTIVE COMMITTEE ORGANIZATION:** *The President, President-Elect, Secretary, Treasurer, Treasurer-Elect, Immediate Past-President and the Volunteer Coordinator/Trainer shall constitute the State Executive Committee within the State Board of Directors, to the extent permitted by the By-Laws, between meetings of the State Board of Directors.*

**SECTION 6. TERM OF OFFICE FOR STATE BOARD OF DIRECTORS:**

**6a: TERM OF OFFICE FOR OFFICERS:** *The President-Elect shall hold office for a term of one year. The President-Elect at the end of the term shall automatically assume the office of President for a term of one year. The President at the end the term shall automatically assume the office of Immediate Past President for a term of one year. The Secretary, elected in odd numbered years, shall serve a term of two years. The Treasurer shall serve a term of two years following at least one year as Treasurer-Elect. The Treasurer-Elect, shall be elected each year and shall serve a term of one year and automatically become Treasurer as the term of the Treasurer is completed. The Volunteer Coordinator/Trainer, elected in even numbered years, shall serve a term of two years. The Secretary, Treasurer, Treasurer-Elect and Volunteer Coordinator/Trainer may not serve more than two terms.*

**6b: TERM OF OFFICE FOR COMMITTEE CHAIRPERSONS:** *All Committee Chairs and Co-Chairs shall serve terms of two years and be eligible for re-election to this office for no more than one more term. In even numbered years the Chairpersons of Membership, Meeting Logistics, Ways and Means, and Newsletter/Web Master are elected. In odd numbered years, the Chairpersons of Vendor/Expo, Program/Meeting Speakers, and Recognition/Awards are elected. The Co-Chair of the Program/Meeting Committee shall be elected in even numbered years. the Co-Chair of the Newsletter/Web Master committee shall be elected in odd numbered years.*

**SECTION 7 DUTIES OF THE PRESIDENT:** *The President shall be the principal elective officer of the organization. The President shall preside at meetings of the Association, the State Board of Directors, the State Executive Committee, the State Membership, and shall be a member-ex-officio, with the right to vote if necessary at all committees except the Nominating Committee. The President shall also at the State Meetings of the Association and at such other times as shall be deemed proper, communicate to the Association or to the State Board of Directors such matter and make such suggestions as may in the his/her opinion tend to promote the welfare and to increase the usefulness of the Association. The President shall perform such other duties as are necessarily incident to the office of President as may be prescribed by the State Board of Directors.*

**SECTION 8. DUTIES OF THE PRESIDENT ELECT:** *The President-Elect shall serve in the absence of the President, performing the duties in the event of temporary disability or absence from meetings, shall have other duties as the President or the Board of Directors may assign. The President-Elect shall serve as Counsel to the Nominating Committee for preparation of the ballot for the Fall State Meeting. The President-Elect shall have appointed by the date of the State Spring Meeting, all non-elected standing committee members to serve during his/her term of President which begins after Installation at the spring IANFP business Meeting. The President- Elect shall provide each Committee member with written charges for the coming year for that Committee. Objectives and procedures should be in writing and accompany the charges.*

**SECTION 9. DUTIES OF THE SECRETARY:** *The Secretary shall give notice of and attend all meetings of the State Executive Committee, the State Board of Directors and the Association Membership. The Secretary shall keep a record of all proceedings, attest documents, prepare the ballots as stated in Article VI, Section 4 and perform such other duties as are usual for such official or as duly assigned by the President.*

**SECTION 10. DUTIES OF THE TREASURER:** *The Treasurer shall keep an account of all monies received and expended for the use of the Association and shall make disbursements authorized by the Finance Committee and approved by the State Board of Directors.*

*All sums received shall be deposited in the bank approved by the State Board of Directors. The Treasurer shall make a report at all meetings of the Executive Committee, State Board of Directors and State Membership or when called upon by the President. Funds may be drawn only upon signatures of the Treasurer and the President. The Treasurer shall prepare the books for audit at the close of the fiscal year. The funds, books and vouchers shall at all times be subject to verification and inspection by the State Board of Directors and ANFP. The Treasurer is responsible for completing the required IRS tax filing annually to keep the tax exempt status.*

**SECTION 11. DUTIES OF THE TREASURER-ELECT:** *The Treasurer-Elect shall be trained by the current Treasurer and be able to acknowledge procedures to complete reports, reconciliation of accounts, the budget, audit items, and necessary tax forms. The Treasurer-Elect shall not sign checks for the Association.*

**SECTION 12. DUTIES OF THE VOLUNTEER COORDINATOR/TRAINER:** *The Volunteer Coordinator/Trainer shall be a member of the Nominating Committee. The Volunteer Coordinator/Trainer shall conduct individual training with each new member of the State Board of Directors as to their duties, the information provided in the State By-Laws, the State Policy and Procedure Manual and the ANFP Volunteer Handbook. The Volunteer coordinator/Trainer shall as needed be available to review information provided during training and answer questions about such.*

**SECTION 13. DUTIES OF IMMEDIATE PAST-PRESIDENT:** *The Immediate Past President shall counsel on all matters pertaining to the operation of the Association and shall accept any responsibility as delegated by the President and the State Board of Directors. The Immediate Past President shall oversee the interrelatedness of the Committees and actively help to organize all parts of the ILANFP Spring and Fall Meetings during the present term of office.*

**SECTION 14. DUTIES OF THE COMMITTEE CHAIRS:** *The specific duties of the Committee Chairs and Co-Chairs are outlined in the Policy and Procedure Manual.*

**SECTION 15. REPORTS OF THE MEMBERS OF THE STATE BOAD OF DIRECTORS:** *All members of the State Board of Directors shall provide a written report for meetings of the State Board of Directors in a timely manner.*

**SECTION 16. ABSENCE FROM MEETINGS OF THE STATE EXECUTIVE COMMITTEE AND/OR THE STATE BOARD OF DIRECTORS:** *Any member of the State Executive Committee or the State Board of Directors not able to attend a meeting shall so inform the President or Secretary in writing prior to the time/date of the meeting. Should time not permit a letter, then a phone call or email shall be made. The Absence shall be included in the minutes of the meeting. Any absent member for any State Meeting shall not send a substitute to said meeting without approval of the Board President. The substitute shall not be able to vote or receive reimbursement on expenses. If a State board of Directors is absent from two consecutive meetings for reasons which the Board has failed to declare to be sufficient, the member's resignation shall be deemed to have been tendered and accepted.*

## **ARTICLE VI – ELECTION**

**SECTION 1. DUTIES OF THE STATE NOMINATING COMMITTEE:** *It shall be the responsibility of the State Nominating Committee to formulate the ballot for each annual election of officers and other members of the State Board of Directors in accordance with policies adopted by the State Board of Directors.*

**SECTION 2. ORGANIZATION:** *The Nominating Committee shall consist of at least two active certified members of the Association who shall be appointed by the President at the Spring Association Meeting and one shall be designated Chair. The Volunteer Coordinator/Trainer shall also be a member of this Committee and have a right to vote. The President-Elect shall act as counsel to the Nominating Committee but shall have no vote.*

**SECTION 3. NUMBER OF CANDIDATES:** *The Nominating Committee shall submit at least two qualified active certified member candidates for each of the offices of President-Elect, Secretary, Treasurer-Elect and Volunteer Coordinator/Trainer. The Nominating Committee shall submit at least one candidate for other State Board of Directors positions that are expiring according to Policies adopted by the State Board of Directors in Article V. If two qualified active members are not available the Nominating Committee shall allow for one active member candidate and add space for a “write in” candidate.*

**SECTION 4. BALLOT PROCEDURE:** *The Nominating Committee must submit a ballot to the Secretary by the 1<sup>st</sup> day of September. The Secretary shall prepare a sample ballot and submit to eligible voters via the Fall State Newsletter on the Chapter website of ANFP by September 7. Instructions will be presented on the sample ballot as to method to obtain, vote and return an absentee ballot if the member is not attending the Fall State Meeting where election will occur. The President shall appoint a Tellers Committee of two persons to count ballots and designate one as the Chair. Ballots distributed at the election site must give instructions on them as to how to return to be valid and be counted. The Chair of the Tellers Committee submits a written ballot count to the President. The President first informs the candidates of the results, not to include the count, then notifies the membership and provides the report to the Secretary to file.*

**SECTION 5. VOTE:** *The Election of State Board of Directors members shall be held at the ILANFP Fall State Meeting by secret ballot. Those not attending the meeting date of the election may request and vote with an absentee ballot. Absentee ballots that shall be counted must be postmarked and returned to the Chair of the Tellers Committee one week prior to the beginning day of the State Meeting.*

**SECTION 6. RIGHT TO VOTE IN STATE ELECTION:** *All active certified members shall be entitled to cast one vote for each of the offices listed on the ballot.*

**SECTION 7. VACANCIES:** *On the State Board of Directors or in any office other than the office of President, reason or death, resignation, or otherwise, shall be filled by majority vote from the remaining members of the State Board of Directors. The appointed replacement would serve the remainder of the term vacated in accordance with procedure adopted by the State Board of Directors. In the event of a vacancy in the office of President, the President-Elect shall assume the office for the remainder of the unexpired term and shall continue as President for one year thereafter.*

## **ARTICLE VII – MEETINGS**

**SECTION 1. MEMBERSHIP MEETINGS:** *There shall be a minimum of two membership meetings per year to transact the business of the Association and provide continuing education. One Meeting shall be held in the fall and one in the spring of each year. Special meetings may be called by the Executive Committee or the State Board of Directors. Each member of the Association shall be given written, printed or email notice of the Membership Meeting stating the place, date and hour of the meeting, the program content, and the registration fee as fixed by the State Board of Directors thirty days prior to the date of the meeting.*

**SECTION 2. STATE BOARD OF DIRECTORS:** A minimum of two meetings must be held each year by the Board of Directors, each before the two Membership Meetings. Other meetings may be held at such time and place and in such format (i.e. in person, telephone conference, or video conference) as shall be determined by the President and the Executive Board of Directors ensuring the time and place are convenient for as many Board members as possible.

## **ARTICLE VIII – QUORUM**

*The Quorum for membership meetings of the Association shall be a majority of the members who have registered as attending the meeting, irrespective of whether some may have departed. The quorum for the State Board of Director's meeting is one more than half of the number of members on the Board.*

## **ARTICLE IX – COMMITTEES**

**SECTION 1. STANDING:** Standing Committees to effectuate the objectives of the Association are named previously in these By-Laws.

**SECTION 2 STANDING COMMITTEE ORGANIZATION:** Committee membership other than the elected Chairperson or Co-Chair of each of the Standing Committees shall be determined by the President-Elect for his/her term of office prior to the installation of the office holder. Including the Chairperson and Co-chair there should be a minimum of three persons on a Committee. The appointer shall instruct each new Committee member as to the function of that Committee according to the Policy and Procedure Manual.

**SECTION 3. AD-HOC/TASK FORCE:** The President shall from time to time designate such Ad-Hoc Committees or Task Force as may be desirable to effectuate the objectives of the Association. One of these shall be a different Hospitality Committee for each ILANFP Meeting in the Spring and Fall of the year.

**SECTION 4. AD-HOC COMMITTEE/TASK FORCE ORGANIZATION:** Membership of each of the Ad-Hoc Committees/Task Force shall be determined by the President. The President shall instruct the Ad-Hoc Committee/Task Force as to the function of that Committee/Task Force according to the Policy and Procedure Manual if information is available.

## **ARTICLE X – PROCEDURE**

**SECTION 1. RULES OF ORDER:** Robert's Rules of Order, newly revised, shall constitute the parliamentary authority for the conduct of meetings of the members and of the Association's Board of Directors, when not in conflict with these By-Laws.

**SECTION 2. POLICIES:** ANFP may impose upon State Association policies and procedures for the conduct of business by the State Association which in the opinion of ANFP Board of Directors are necessary for the well-being and success of ANFP and its membership. It shall be the duty of the State Association to comply with all policies and procedures promulgated by ANFP and to oversee its members' conduct and compliance with applicable ANFP Policies, Procedures and By-Laws.

**SECTION 3.** *The State Association may not speak on behalf of ANFP unless specifically authorized to do so in writing by the ANFP. Any attempt of the State Association to represent the ANFP or to act on behalf of ANFP without prior written approval from the ANFP shall be cause for automatic revocation of State Association affiliation.*

**SECTION 4.** *At the request of the ANFP, the Association shall provide to ANFP copies of its minutes, organizational papers, and financial data and shall make all such filings as required by law or ANFP.*

## **ARTICLE XI- TERMINATION**

*ANFP may terminate and withdraw the State Association's affiliation upon the occurrence of any of the following events:*

*1. Failure of the State Association to comply with ANFP's By-Laws, the Association Affiliate Agreement, and/or promulgated policies and procedures.*

*2. Upon an affirmative vote by two-thirds of the ANFP Board of Directors.*

*Upon termination, Affiliate shall cease using the ANFP name, trademark, trade name and logo, and all other rights and privileges associated with being affiliated with ANFP and shall return any and all funds and property belonging to ANFP. The Chapter's financial obligations to ANFP incurred before termination shall remain an obligation of Chapter until paid or otherwise resolved.*

## **ARTICLE XII – FISCAL YEAR**

*The fiscal year of this Association shall be identical to that of ANFP, beginning on the first day of June and ending on the 31<sup>st</sup> day of May of the following year.*

## **ARTICLE XIII- MAIL/ELECTRONIC VOTE:**

*Voting on any matter, including elections, may be conducted by mail or electronic media as permitted by law if not in person.*

## **ARTICLE XIV INDEMNIFICATION**

The Association shall, in the manner and to the full extent permitted by Illinois law and by policy established by the Board, indemnify its current and former Directors, officers, fiduciaries, and employees (or the estate of any such person) against all expenses and liabilities, including counsel fees, reasonably incurred by or imposed upon him or her in connection with any proceeding, including pending or completed action, litigation or proceeding, and whether civil, criminal, administrative, investigative or otherwise, to which he or she may be made a party, or which he or she may become involved, by reason of his being or having been a Director, officer, fiduciary, employee or agent of the Association, except in such cases wherein the Director, officer, fiduciary, employee or agent is adjudged guilty of willful misfeasance or malfeasance in the performance of duties. The Association may, to the full extent permitted by law, purchase and maintain insurance on behalf of any such person against any liability which may be asserted against him or her. The indemnification provided herein shall not be deemed to limit the right of the Association to indemnify any other person for any such expenses to the full extent permitted by law, nor shall it be deemed exclusive of any other rights to which any person seeking indemnification from the Association may be entitled under any agreement, vote of the Board of Directors or otherwise, both as to action in his or her official capacity and as to action in another capacity while holding such office.

## **ARTICLE XV- DISSOLUTIONS**

*By two-thirds action of the Executive Committee, the State Association may be dissolved. In the event of such dissolution, the Executive Committee, after paying or making provision for the payment of all liabilities of the State Association, shall dispose of all its assets to ANFP as an exempt organization under Section 501(c)(6) of the Internal Revenue Code of 1985 (or the corresponding provision of any United State Internal Revenue Law as determined by the Executive Committee), along with a final bank statement and other financial documents. No part of the net earnings of the State Association shall insure to the benefit of or be distributable to its members, officers, directors or other private persons, except that the State Association must be authorized and empowered to make payments in furtherance of the purposes set forth in these By-Laws. The State Association shall at no time take part in any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of those By-Laws, the State Association shall engage in no activities which would preclude it from continuing to qualify as an exempt organization under Section 501(c)(6) of the Internal Revenue Code.*

*If the Chapter wishes to dissolve, the chapter will need to complete the Request to dissolve form to be submitted to national indicating the reason they wish to disband, if they wish to join a surrounding chapter with an existing name or join a surrounding chapter and form a new DBA.*

*If a newly formed Chapter is desired amongst several surrounding/consolidated chapter, they must check with the appropriate state to ensure there is not a requirement to file documents with the Secretary of State of the renaming organization.*

## **ARTICLE XVI – AMENDMENTS**

*Chapter By-Laws should be reviewed by the Chapter board annually and dated the current year regardless of edit/changes.*

*Changes or amendments to Chapter By-Laws require membership approval. All members should receive a written copy of the existing language or By-Law along with the proposed language or By-Law change. Once members have received the proposed changes, there must be allowed 10 days for members to review. If the changes or amendments are met with no objections (or less than 2/3 of the Chapter's membership) the By-Laws are considered approved and should be finalized by the Board of Directors.*

*In addition, these By-Laws shall be deemed amended by any approved amendments to the State Affiliate Agreement and/or State By-Laws upon adoption by the ANFP Board of Directors and become effective as directed by the ANFP Board of Directors. The State Association shall file as directed by ANFP a copy of its By-Laws upon request by ANFP.*

## **ARTICLE XVII – EFFECTIVE DATE**

*These By-Laws approved by the general membership shall supersede any and all pre-existing By-Laws or Constitution and become effective in all parts, as of the year 2017 (July 14, 2017)*

*These By-Laws were reviewed with no changes recommended October 2018.*

*These By-Laws were reviewed with changes made and recommended in the year 2019 and date of June 28.*

## **CURRENT LANGUAGE OF BY-LAWS OF ILLINOIS ASSSOCIATION OF DISTARY MANAGERS ASSOCIATION doing business as ILLINOIS ASSOCIATION OF NUTRITION & FOODSERVICE PROFESSIONALS and PROPOSED LANGUAGE CHANGE in 2019.**

## **ARTICLE XV- DISSOLUTIONS**

**SECTION 1. ASSOCIATION:** *By two-thirds action of the Executive Committee, the State Association may be dissolved. In the event of such dissolution, the Executive Committee, after paying or making provision for the payment of all liabilities of the State Association, shall dispose of all its assets to ANFP as an exempt organization under Section 501(c)(6) of the Internal Revenue Code of 1985 (or the corresponding provision of any United State Internal Revenue Law as determined by the Executive Committee).*

**SECTION 2. PROHIBITED ACTIVITIES:** *No part of the net earnings of the State Association shall insure to the benefit of or be distributable to its members, officers, directors or other private persons, except that the State Association must be authorized and empowered to make payments in furtherance of the purposes set forth in these By-Laws. The State Association shall at no time take part in any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of those By-Laws, the State Association shall engage in no activities which would preclude it from continuing to qualify as an exempt organization under Section 501(c)(6) of the Internal Revenue Code.*

## **ARTICLE XVI – AMENDMENTS**

*Any proposed amendment to these By-Laws shall be presented to the membership for a vote by majority action of the State Board of Directors. These By-Laws, offered for vote electronically, may be amended by the affirmative vote of the majority of the members voting. In addition, these By-Laws shall be deemed amended by any approved amendments to the State Affiliate Agreement and/or State By-Laws upon adoption by the ANFP Board of Directors and become effective as directed by the ANFP Board of Directors. The State Association shall file as directed by ANFP a copy of its By-Laws upon request by ANFP.*

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*In addition, these By-Laws shall be deemed amended by any approved amendments to the State Affiliate Agreement and/or State By-Laws upon adoption by the ANFP Board of Directors and become effective as directed by the ANFP Board of Directors. The State Association shall file as directed by ANFP a copy of its By-Laws upon request by ANFP.*

**If you have objection to these changes please respond to ILANFP Secretary, Rhonda Smith at [scoobypants88@comcast.net](mailto:scoobypants88@comcast.net) or Linda Waite at [lwaite@adams.net](mailto:lwaite@adams.net) by October 10, 2019**

# **Summer & Fall ROOTS Roundup**

Published on Oct 03, 2019

Welcome to the Summer & Fall edition of ROOTS Roundup, a quarterly newsletter containing information about what's happening at ANFP Headquarters, updates from your Government Affairs Committee, and valuable information you can share with your state chapter and leaders.

On July 29, the Opportunity America Jobs and Careers Coalition met with the U.S. Dept. of Ed's Deputy Undersecretary and Assistant Secretary on employers being involved in states implementing the Perkins Act reauthorization bill for career and technical education (CTE). The Opportunity America Jobs and Careers Coalition (OAJCC) supports the bipartisan JOBS Act to allow Pell Grants to be used for short-term training and credentialing programs.

ANFP scheduled JOBS Act meetings with 2 Senate offices, attended another Senate meeting, and participated in larger House and Senate briefings.

ANFP submitted comments to the U.S. Labor Dept. on August 26 in support of rule making to create Industry-Recognized Apprenticeship Programs.

ANFP is working diligently with its Chapter leaders in promoting the value of ANFP-PAC and gaining support of its initiatives at chapter meetings. As of August 29, ANFP-PAC has \$7,748 cash on hand! Thank you to those who continue to support this fund!

On September 12, 2019, Joyce Gilbert, President & CEO, submitted comments in response to the Centers for Medicare and Medicaid Services (CMS) proposed revisions to Medicare and Medicaid long-term care requirements that CMS has identified as “unnecessary, obsolete, or excessively burdensome.”

ANFP thoroughly vetted this proposal and provided its comments, on behalf of all our members, to help maintain the standards and integrity of our CDM, CFPP credential in the CMS PROPOSED rule making.

ANFP strongly urges that the requirements §483.60 (a) (2) for the director of food and nutrition services remain unchanged or be slightly modified per our suggested language.

What's next? CMS will review and thoroughly vet these comments before any decisions and rule changes will be made, as this is a common political process.

ANFP will keep members abreast of any updates as they become available.

# **2019 Illinois Association of Nutrition & Foodservice Professionals**

## **Board, Chair and Co-Chairperson Sample Ballot**

### **Voting Instructions:**

- 1. Current CDM,CFPP Membership ID # \_\_\_\_\_**
- 2. Vote for one in each category**
- 3. Return to Teller**

### **President-Elect**

\_\_\_\_\_ **Rosalind Davis CDM/CFPP** currently IANFP President and has served on multiple Board Committees.

**Write in**

### **Secretary**

\_\_\_\_\_ **Donna Windham CDM/CFPP** works for Aperion Care Hidden Lake and has been a member of ILANFP for several years.

**Write in**

### **Treasurer**

\_\_\_\_\_ **Jennifer O'Day CDM/ CFPP** has worked for Pleasant Meadows Senior Living, 11 years. She has been certified for 9 years and has worked in the foodservice industry over 17 years.

**Write in**

### **Treasurer-Elect**

**Write in**

### **Program Meeting/Speakers Chair**

**Write in**

### **Vendor/Expo Chair**

\_\_\_\_\_ **Tammy Cooper CDM/CFPP** currently Vendor/Expo Chair and has been an active member of ILANFP for several years.

**Write in**

### **Recognition/Awards Chair**

**Write in**

### **Newsletter Co-Chairperson**

\_\_\_\_\_ **Rhonda Smith CDM/ CFPP** currently ILANFP Secretary, President-Elect and has served as Fundraising Chairperson. Been in the foodservice business for 30 plus years and certified for 23 years.

**Write in**

### **ABSENTEE VOTING**

If you are unable to attend ILANFP Fall Workshop and wish to vote in this election please contact Rhonda Smith, ILANFP Secretary for ballot at: 188 W. Imboden Dr., Decatur, IL 62521 and then return to her by October 6, 2019.

## **BRIEF DESCRIPTION OF ILANFP NOMINATING POSITIONS:**

**President-Elect** Attend and present requested reports/copies at all Board and Business meetings and special meetings/conference calls. Assumes responsibilities of President in his or her absence. Serves as Nominating Committee Chair.

**Secretary** Responsible for official chapter business and related activities.

**Treasurer** Responsible for the financial affairs of the chapter.

**Treasurer-Elect** assists Treasurer, assumes responsibilities of Treasurer in absence and may become Treasurer when that position is open; performs specific duties delegated by Treasurer

**Program Meeting/Speakers Chair** Responsible for: obtaining speaker bios and objectives; format meeting agenda, registration form and evaluation form; submit CBDM prior approval form for educational sessions; plan Chapter meetings.

**Vendor/ Expo Chair** Responsible for overseeing Chapter's Expo; solicit booths and sponsorships; complete a list of potential vendors from ILANFP members and ANFP.

**Recognition/Awards** Responsible for acknowledging members years of service and other special awards.

**Newsletter Co-Chair** to perform specific duties delegated by Newsletter Editor/ Webmaster, working as a team to accomplish tasks with Chair of Committee having the final responsibility.