

- **1.** Be prepared to show your CDM, CFPP certification and make sure it has not expired!
- **2.** IF YOU ARE NOT CDM, CFPP certified but are in the process of obtaining it, have a plan in place that includes your enrollment and acceptance paperwork and a timeline for completion!
- **3.** Gather materials to create a survey binder for Food & Nutrition Services (FNS) that contains all the requested documents based on the New Survey Pathways: Entrance Conference Survey.
- **4.** Have a written staff competencies and skills checklist in place for your FNS staff.
- **5.** Implement mock surveys and skills audits based on the <u>Critical Element Pathways for</u> Dining and Kitchen.

- **6.** Have your Baseline Care Plan procedurea joint effort with your RDN-in place for newly-admitted residents. (This needs to be completed within 48 hours of admittance.)
- **7.** Have a policy in place for food brought in from visitors or outside sources and facility gardens.
- **8.** Create FNS Quality Assurance (QA) and Performance Improvement (PI) goals and be an active member of your facility's QAPI Committee.
- **9.** Familiarize yourself with the new FNS regulations under \$483.60 and Surveyor Interpretive Guidance in Appendix PP. A member of FNS is now required to participate on the Interdisciplinary Team (IDT) and only an RDN or CDM, CFPP are qualified based on Scopes of Practice.
- **10.** BE CONFIDENT in your CDM, CFPP competencies and the <u>CDM, CFPP Scope of Practice</u>, and always **lead by example!**