

# Alabama

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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### LTC Reference:

**LTC Summary: 420-5-10-.12 Dietary Services. (1) The facility must provide each resident with a nourishing, palatable, well balanced diet that meets the daily nutritional and special dietary needs of each resident. (a) Staffing. The facility must employ a qualified dietitian either full-time, part-time, or on a consultant basis. 1. If a qualified dietitian is not employed full-time, the facility must designate a person to serve as the director of food service who receives frequently scheduled consultation from a qualified dietitian. 2. "Qualified Dietitian" - Is one who is currently licensed in the State of Alabama in accordance with the provisions contained in current state statutes as governed by the Alabama Board of Examiners for Dietetic/Nutrition Practice.**

### Hospital Reference: 420-5-7 Hospitals: 420-5-7.14 Food and Dietetic Services

**Hospital Summary: (1) The hospital shall have organized dietary services that are directed and staffed by adequate qualified personnel. However, a hospital that has a contract with an outside food management company may meet the requirements of this rule if the company has a dietitian who serves the hospital on a full-time, part-time, or consultant basis, and if the company maintains at least the minimum standards specified in this rule and provides for constant liaison with the hospital medical staff for recommendations on dietetic policies affecting patient treatment. (2) Organization. (a) The hospital shall have a full-time employee who: 1. Serves as director of the food and dietetic service; 2. Is responsible for the daily management of the dietary services; and 3. Is qualified by experience or training. (b) There shall be a qualified dietitian, full-time, part-time, or on a consultant basis. (c) There shall be administrative and technical personnel competent in their respective duties. (3) Diets. Menus shall meet the needs of the patients. (a) Therapeutic diets shall be prescribed by the practitioner or practitioners responsible for the care of the patients. (b) Nutritional needs shall be met in accordance with recognized dietary practices and in accordance with orders of the practitioner or practitioners responsible for the care of the patients. (c) A current therapeutic diet manual approved by the dietitian and medical staff shall be readily available to all medical, nursing, and food service personnel.**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM / Course

Hospital CDM Language: CDM / Course

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**LTC Reference: Title 7 Health and Social Services Chapter 12. Facilities and Local Units, Article 5. Nursing Facilities, Section 720 Dietetic Service (7 AAC 12.720 (b) and (o))**

**LTC Summary: A facility must employ (1) a full-time dietitian who is registered by the American Dietetic Association; or (2) a full-time dietetic service supervisor to supervise the dietetic service; and (3) a registered dietitian on a consulting basis. In this section, a "dietetic service supervisor" means a person who (1) is a graduate of a dietetic technician or dietetic manager training program, corresponding or classroom, approved by the American Dietetic Association; (2) is a graduate of a course approved by the department that provided 90 or more hours of classroom instruction in food service supervision, and who has a minimum of two years of experience as a supervisor in a health care institution with consultation from a dietitian; (3) has training and experience in food service supervision and management in a military service equivalent in content to the programs in (1) or (2) of this subsection; (4) has completed all nutrition and related coursework necessary to take the registration examination required to become a registered dietitian by the American Dietetic Association; (5) is certified by the Certifying Board for Dietary Managers of the Dietary Managers Association; (6) has completed a dietary manager course curriculum approved by the American Dietary Manager Association, is registered by the American Dietetic Association, and is qualified to take the examination required to become certified by the certifying board for dietary managers of the Dietary Managers Association; or (7) has at least three years of experience in institutional dietary management, 200 or more documented contact hours with a dietitian registered by the American Dietetic Association, and 30 or more continuing education credits that (A) have been approved by the American Dietetic Association or Dietary Managers Association; and (B) directly relate to food service management and clinical nutrition.**

**Hospital Reference: Title 7 Health and Social Services Chapter 12. Facilities and Local Units, Article 3. General Acute Care, Rural Primary Care Hospitals and Critical Access Hospitals, Section 720 Dietetic Service (7 AAC 12.720 (b) and (o))**

**Hospital Summary: 7 AAC 12.720. (o) In this section, a "dietetic service supervisor" means a person who (1) is a graduate of a dietetic technician or dietetic manager training program, corresponding or classroom, approved by the American Dietetic Association; (2) is a graduate of a course approved by the department that provided 90 or more hours of classroom instruction in food service supervision, and who has a minimum of two years of experience as a supervisor in a health care institution with consultation from a dietitian; (3)**

has training and experience in food service supervision and management in a military service equivalent in content to the programs in (1) or (2) of this subsection; (4) has completed all nutrition and related coursework necessary to take the registration examination required to become a registered dietitian by the American Dietetic Association; (5) is certified by the Certifying Board for Dietary Managers of the Dietary Managers Association; (6) has completed a dietary manager course curriculum approved by the American Dietary Manager Association, is registered by the American Dietetic Association, and is qualified to take the examination required to become certified by the certifying board for dietary managers of the Dietary Managers Association; or (7) has at least three years of experience in institutional dietary management, 200 or more documented contact hours with a dietitian registered by the American Dietetic Association, and 30 or more continuing education credits that (A) have been approved by the American Dietetic Association or Dietary Managers Association; and (B) directly relate to food service management and clinical nutrition.

# Arizona

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 9 Health Services, Chapter 10 Health Care Institutions, Article 4 Nursing Care Institutions (9 A.A.C. 10, Article 4). Sections R9-10-423 - Food Services; R9-10-901**

**LTC Summary: R9-10-423. A registered dietitian reviews a food menu before the food menu is used to ensure that a resident's nutritional needs are being met, documents the review of a food menu, and is available for consultation regarding a resident's nutritional needs; and if a registered dietitian is not employed full-time, an individual is designated as a director of food services who consults with a registered dietitian as often as necessary to ensure that the nutritional needs of a resident are met.**

**Hospital Reference: Title 9 Health Services, Chapter 10 Health Care Institutions, Article 2 Hospitals, Sections R9-10-217, R9-10-227 - Dietary Services**

**Hospital Summary: R9-10-231. Dietary Services-**

**An administrator shall require that (5) Dietary services are provided under the direction of an individual qualified to direct the provision of dietary services according to policies and procedures; (6) there are personnel members on duty to meet the dietary needs of all patients; (7) personnel members providing dietary services are qualified to provide dietary services according to hospital policies and procedures.**

# Arkansas

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: CDM

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**LTC Reference: 004 Office of Long Term Care - Long Term Care Provider Manual, Chapter 560 Dietetic Services**

**LTC Summary: Staff supervisory responsibility for the dietetic services is assigned to a full-time, qualified dietetic service supervisor or Certified Dietary Manager. A qualified supervisor is one who: (1) Completed an approved foodservice supervisor's course; (2) is certified by the Certifying Board for Dietary Managers; (3) for facilities with 50 or more beds, is enrolled in a foodservice supervisor course approved by the Office of Long Term Care. For purposes of these regulations, this means a course of education and training in foodservice or foodservice supervision provided by a licensed and accredited educational institution.**

**Certified Dietary Managers and foodservice supervisors shall complete fifteen (15) hours per year of continuing education courses approved by the Office of Long Term Care. For purposes of these regulations, this means education courses offered by the Dietary Managers Association or comparable body approved by the Office of Long Term Care.**

**Hospital Reference: Rules and Regulations for Hospitals and Related Institutions, Section 17: Food and Nutrition Services (2016)**

**Hospital Summary: A. Administration (1). The Food and Nutrition Services shall be under the daily, including weekends, onsite supervision of a qualified individual. The individual shall be at a minimum a certified dietary manager and:**

- a. Be responsible for the daily management of clinical and administrative dietetic aspects of the service by formulating, reviewing and revising policies and procedures for all Food and Nutrition Services practices;**
- b. Ensure that all personnel in the service are oriented in their respective duties;**
- c. Implement a maintenance program to ensure food service facilities, equipment and utensils are maintained in a safe, clean, sanitary manner and are replaced at specific intervals or as needed;**
- d. Participate on hospital-wide departmental committees as required;**
- e. Ensure that trained staff is maintained for daily administrative and clinical nutrition practices. A minimum of a two week current work schedule shall be posted and reflect all positions, including the department director; and**
- f. Develop, implement and maintain a system for**

record keeping relating to all department functions dependent on the department's scope of services, e.g., patient assessments, counseling, diet instructions, temperatures, educational programs, etc. g. A hospital within a hospital may contract with the host hospital for food and nutrition services. Contracted services shall: i. Be under a current agreement; and ii. Shall meet all requirements of this section.

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: CDM

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### LTC Reference: Section 1265.4

**LTC Summary: A licensed health facility shall employ a full-time, part-time, or consulting dietitian. A health facility that employs a registered dietitian less than full-time shall also employ a full-time dietetic services supervisor who has completed at least one of the following educational requirements: (1) a baccalaureate degree with major studies in food and nutrition, dietetics, or food management and has one year of experience in the dietetic service of a licensed healthcare facility; (2) a graduate of a dietetic technician training program approved by the American Dietetic Association, accredited by the Commission on Accreditation for Dietetics Education, or currently registered by the Commission on Dietetic Registration; (3) a graduate of a dietetic assistant training program approved by the American Dietetic Association; (4) is a graduate of a dietetic services training program approved by the Dietary Managers Association, is a certified dietary manager credentialed by the Certifying Board for Dietary Managers, maintains this certification, and has received at least six hours of in-service training on the specific California dietary service requirements contained in Title 22 of the California Code of Regulations prior to assuming full-time duties as a dietetic services supervisor in a health facility; (5) is a graduate of a college degree program with major studies in food and nutrition, dietetics, food management, culinary arts, or hotel and restaurant management and is a certified dietary manager credentialed by the Certifying Board for Dietary Managers, maintains this certification, and has received at least six hours of in-service training on the specific California dietary service requirements contained in Title 22 of the California Code of Regulations prior to assuming full-time duties as a dietetic services supervisor in a health facility; (6) a graduate of a state-approved program that provides 90 or more hours of classroom instruction in dietetic service supervision, or 90 hours or more of combined classroom instruction and instructor led interactive Web-based instruction in dietetic service supervision; (7) received training experience in foodservice supervision and management in the military equivalent in content to paragraph (2), (3), or (6).**

### Hospital Reference: Section 1265.4.

**Hospital Summary: Regulations are consistent with nursing home standards above.**

# Colorado

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Standards for Hospitals & Health Facilities - Chapter V Long Term Care Facilities, Section 11.3 Dietary Services (IV CCR 11.3)**

### **LTC Summary: 13.3 PERSONNEL**

**The administrator shall designate a Registered Dietitian who meets standards established by the Commission on Dietetic Registration to be responsible for the dietary services.**

**A. If not a Registered Dietitian, the designee shall receive regularly scheduled consultation for dietary services oversight from a Registered Dietitian and have applicable qualifications that meet at least one of the criteria listed below.**

- 1. A Bachelor's degree with a major study in food, nutrition, dietetics, or hotel and/or restaurant management.**
- 2. An Associate's degree with a major in dietetic technology, food management, culinary arts or hotel and/or restaurant management.**
- 3. Eligible to take the exam for certifying dietary managers or culinary certification from a national credentialed organization.**
- 4. A graduate of a state approved course of 90 hours for food service management and two years food service management experience.**
- 5. Military education and training equivalent to subsection (2) or (4), or**
- 6. A combination of training and experience deemed appropriate by the nursing home administrator to meet the expectations for providing comprehensive dietary services oversight.**

**Hospital Reference: Standards for Hospitals and Health Facilities - CHAPTER IV 16.101(2)**



**Hospital Summary: 16.101 ORGANIZATION AND STAFFING**

- 1. There shall be an organized food service planned, equipped, and staffed to serve adequate meals to patients. Food prepared outside the hospital shall be from sources that comply with these regulations and other applicable laws and regulations.**
- 2. A person qualified by training and experience in food service shall direct the dietary services**
- 3. A registered dietitian shall be responsible for the nutritional aspects of care, including but not limited to, the evaluation of the nutritional status and needs of patients, the review of modified and special diets for nutritional adequacy, and patient counseling.**
- 4. If 24-hour dietary services are not provided, other means of providing adequate nourishment for patients shall be made available.**

# Connecticut

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Public Health Code 1913D8T Skilled Nursing Facilities, Section Q, Dietary Services**

**LTC Summary: (q) Dietary services.**

**(1) Each facility shall meet the daily nutritional needs of the patients by providing dietary services directly or through contract.**

**Sec. 19-13-D page 79 (6-07)**

**(2) The facility shall:**

**(A) Provide a diet for each patient, as ordered by the patient's personal physician, based upon current recommended dietary allowances of the Food and Nutrition Board of the National Academy of Sciences, National Research Council, adjusted for age, sex, weight, physical activity, and therapeutic needs of the patients;**

**(B) Adopt a diet manual, as recommended by the facility dietitian or dietary consultant and approved by the facility's medical staff. Such manual shall be used to plan, order, and prepare regular and therapeutic diets;**

**© Employ a dietetic service supervisor, who shall supervise the overall operation of the dietary service.**

**If such supervisor is not a dietitian, the facility shall contract for regular consultation of a dietitian.**

**(D) Employ sufficient personnel to carry out the functions of the dietary service and to provide continuous service over a period of 12 hours, which period shall include all mealtimes.**

**(3) The facility shall ensure that the dietary service:**

**(A) Considers the patients' cultural backgrounds, food habits, and personal food preferences in the selection of menus and preparation of foods and beverages pursuant to subdivisions (2) (A) and (2) (B) of this subsection;**

**(B) Has written and dated menus, approved by a dietitian, planned at least seven days in advance;**

**© Posts current menus and any changes thereto with the minimum portion sizes in a conspicuous place in both food preparation and patient areas;**

**(D) Serves at least three meals, or their equivalent, daily at regular hours, with not more than a 14 hour span between evening meal and breakfast;**

**€ Provides appropriate food substitutes of similar nutritional value to patients who refuse the food served;**

- (F) Provides bedtime nourishments for each patient, unless medically contraindicated and documented in the patient's care plan;**
- (G) Provides special equipment, implements or utensils to assist patients while eating, when necessary;**
- (H) Maintains at least three day supply of staple foods at all time.**
- (4) All patients shall be encouraged to eat in the dining room unless medically contraindicated.**
- (5) Records of menus served and food purchased shall be maintained for at least 30 days.**

**Hospital Reference: Public Health Code 2000. Dept. of Public Health, 19-13-D3. Short-term hospitals, general and specific. Section (h) Dietary Service**

**Hospital Summary: (h) Dietary service. (1) Adequate space, equipment and qualified personnel shall be provided to ensure proper selection, storage, preparation, and serving of regular and special diets to patients at regularly scheduled hours. (2) Menus shall be prepared and shall meet basic nutritional needs. (3) Methods of dishwashing and sanitizing, food handling and garbage disposal shall comply with requirements of the Department of Public Health.**

# Delaware

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: N/A

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### **LTC Reference: Chapter VII. Minimum Staffing Levels for Residential Health Facilities**

**LTC Summary: 1164. Every residential health facility must at all times provide nutrition and dietetics staffing adequate to meet the care needs of each resident. The staffing level must, at a minimum, include a full-time foodservice manager. Any foodservice manager hired after July 1, 2000, must be a registered dietitian or a certified dietitian/nutritionist, a registered dietetic technician, a certified dietary manager, or must have a Bachelor of Science or associate degree in foodservice management or related field.**

### **Hospital Reference: State of Delaware Food Code 2014 (or current version)**

**Hospital Summary: Chapter 2. Management and Personnel. 2-102.11 Demonstration. Based on the risks inherent to the food operation, during inspections and upon request, the person in charge at the time of inspection, shall demonstrate to the regulatory authority knowledge of foodborne disease prevention, application of the Hazard Analysis Critical Control Point principles, and the requirements of this Code. The person in charge shall demonstrate this knowledge by compliance with this code by having no violations of priority items during the current inspection, by being a certified food protection manager who has shown proficiency of required information through passing a test that is part of an accredited program, or by responding correctly to the inspector's questions as they relate to the specific food operation. Section 2-102.12 As of March 21, 2017 one employee shall be a required Certified Food Protection Manager.**

# Florida

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

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### **LTC Reference: Chapter 59A-4 Minimum Standards for Nursing Homes, Extension 59A-4.110 Dietary Services**

**LTC Summary: (3) A Director of Foodservices shall be a person who: (a) Is a qualified dietitian as defined in paragraph 59A-4.110(2)(a), (b), F.A.C.; or (b) Has successfully completed a college or university degree program which meets the education standard established by the Academy of Nutrition and Dietetics for Dietetic Technician, Registered; or (c) Has successfully completed a Dietetic Assistant correspondence or classroom training program, approved by the Academy of Nutrition and Dietetics; or (d) Has successfully completed a course offered by an accredited college or university that provided 90 or more hours of correspondence or classroom instruction in foodservice supervision, and has prior work experience as a Dietary Supervisor in a health care institution with consultation from a qualified dietitian; or (e) Has training and experience in foodservice supervision and management in the military service equivalent in content to the program in paragraphs (3)(b), (c), or (d) of this rule; or (f) Is a Certified Dietary Manager who has successfully completed the Dietary Manager's course and is certified through the Certifying Board for the Association of Nutrition and Foodservice Professionals and is maintaining their certification with continuing clock hours of 45 CEUs per three year period.**

### **Hospital Reference: 59A-3.240 Nutritional Services**

**Hospital Summary: All licensed hospitals shall have a dietetic department, service or other similarly titled unit which shall be organized, directed and staffed, and integrated with other units and departments of the hospitals in a manner designed to assure the provision of appropriate nutritional care and quality food service.**

**(1) Nutritional Care: The dietetic department shall be directed on a full-time basis by a registered dietitian or other individual with education or specialized training and experience in foodservice management, who shall be responsible to the chief executive officer or his designee for the operations of the dietetic department. (2) If the director of the dietetic department is not a registered dietitian, the hospital shall employ a registered dietitian at a minimum on a part-time or consulting basis to supervise the nutritional aspects of patient care and assure the provision of quality nutritional care to patients. The consulting dietitian shall regularly submit reports to the chief executive officer concerning the extent of services provided.**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Ga. Comp. R. & Regs. r.111-8-56-.06 Dietary Services**

**LTC Summary: 111-8-56-.06 Dietary Service**

- (1) Each home shall employ the services of a qualified dietitian. (American Dietetic Association or equivalent qualifications). The services of the dietitian shall not be less than eight (8) hours per month.**
- (2) Meals, adequate as to quantity and quality, shall be served in sufficient numbers with a maximum of five (5) hours apart with no longer than fourteen (14) hours between the evening meal and breakfast. Between meal and bedtime snacks shall be offered each patient.**
- (3) A nutritionally adequate diet shall be provided all patients and adjusted to patient's age, sex, activity, and physical condition. Nutrient concentrates and supplements shall be given only on written order of a physician.**
- (4) Menus shall be planned or approved by a qualified dietitian and dated. Used menus shall be kept on file for a period of thirty days for reference by the patient's physician and personnel of the home.**
- (5) Modified diets shall be provided in accordance with written orders of a physician or dentist. An approved diet manual shall be readily available to food service personnel.**
- (6) Sufficient perishable foods for a twenty-four hour period and nonperishable foods for a three-day period shall be on the premises for use in an emergency.**

**Hospital Reference: GA Comp. R. & Regs. r. 111-8-40-.23 Food and Dietary Services**

**Hospital Summary: 111-4-40-.23 The hospital shall have an organized food and dietary service that is directed and staffed by an adequate number of qualified personnel to meet the nutritional needs of hospital patients. All hospital food service areas and operations shall comply with current federal and state laws and rules concerning food service.**

**(a) Organizations of Food and Dietary Services 1. Foodservice Manager. The hospital shall have a manager of food and dietary services who has training and experience in management of a foodservice system in a healthcare setting and continues to receive on-going training. The responsibilities of the manager shall include: (i) Overall coordination and**

integration of the therapeutic and administrative aspect of the service; (ii) Development and implementation of policies and procedures concerning the scope and conduct of dietary services, including food preparation and delivery systems; (iii) Orientation and training programs for dietary service personnel and other hospital personnel involved in food delivery on all applicable dietary services policies and procedures, including personal hygiene, safety, infection control requirements, and proper methods of waste disposal; (iv) The implementation of a system to ensure that prescribed diets are delivered to the correct inpatients; (v) Maintenance of a staff of sufficient numbers of administrative and technical personnel competent in their assigned duties to carry out the dietary service program; (vi) Procurement of food, paper, chemical, and other supplies sufficient to meet the anticipated food service needs of the hospital; and (vii) Implementation of procedures to rotate all food items to ensure use in a timely manner.

2. Dietitian. Clinical supervision of the hospital's dietary service shall be provided by a dietitian on a full-time, part-time, or consultant basis, as determined by the needs of the hospital. If supervision by the dietitian is provided by a contractual arrangement, or on a consultation basis, such services shall occur at least once per month, for not less than eight (8) hours. The dietitian shall be responsible for: (i) Evaluations of inpatients' nutritional status and needs. If the admission screening identifies that an inpatient may be nutritionally at risk, the follow-up evaluation by the dietitian must be performed within twenty-four (24) hours of determination of the need for evaluation of the patient; (ii) Review and approval of all menus, including menus for therapeutic or prescribed diets; (iii) Participation in the development, revision, and review of policies and procedures for dietary services; (iv) Guidance to the manager of dietary services and to the staff of the service on methods for maintaining nutritionally balanced meals that meet the needs of each patient and in maintaining sanitary dietary practices; and (v) Appropriate documentation in the inpatients' medical records of any evaluation of nutritional status or needs.

# Hawaii

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM / Course

Hospital CDM Language: CDM

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**LTC Reference: Title 11, Chapter 94.1 Nursing Facility**

**LTC Summary: "Dietary Manager" means (1) a dietitian who meets the requirements of section 448B-5, HRS; (2) a graduate of a dietetic technician training program approved by the American Dietetic Association; (3) an individual certified by the Certifying Board for Dietary Managers of the Dietary Managers Association; (4) an individual who has successfully completed an approved course curriculum in any of the following, and has taken annual continuing education credits to keep up with current foodservice trends and practices, as set forth by the Dietary Managers Association: (A) State approved course that includes at least ninety or more hours of classroom or correspondence instruction, plus two years of work experience of which at minimum, nineteen months were at the managerial level and remainder as a nutritionist; (B) a two or four-year college degree in foodservice management and nutrition; or (C) a United States military training program in foodservice management with the attainment of a grade E-5 or its equivalent according to the brand of service.**

**Hospital Reference: Title 11, Chapter 93 Broad Service Hospitals**

**Hospital Summary: 11-93-2: "Dietetic Service Supervisor" is a person who (1) is a qualified dietitian; or (2) is a graduate of a training program for dietetic technicians approved by the American Dietetic Association or is a dietary manager approved by the Dietary Managers Association; or (3) is a graduate of a state-approved course that provided 90 or more hours of classroom or correspondence instruction in foodservice supervision and has had experience as a supervisor in a healthcare institution with consultation from a dietitian; or (4) is a graduate of a college or university with a baccalaureate degree after majoring in studies of food and nutrition, dietetics, or foodservice management and has had one year of supervisory experience in providing dietetic services of a healthcare institution; or (5) has training and experience in foodservice supervision and management in a military service equivalent in content to the programs in paragraphs (2), (3), and (4) of this definition.11-93-8 (f) Organization and Staffing: The dietary department shall be directed by a dietitian**



and have sufficient dietitians and trained personnel to carry out the dietetic services. In facilities licensed for less than 25 patients, the dietary department shall be directed by a full-time trained Dietetic Service Supervisor with consultation from a dietitian.

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: Course

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**LTC Reference: IDAPA 16.03.02 - Rules and Minimum Standards for Skilled Nursing and Intermediate Care Facilities: 002 - Definitions and 107 - Dietary Service**

**LTC Summary: 16.03.02.002 (13): A Foodservice Supervisor is a person who: (a) is a qualified dietitian; or (b) has a baccalaureate degree with major studies in food and nutrition or foodservice management; or (c) is a graduate of a state-approved Food Service Supervisor's (Dietetic Assistant) course, classroom, or correspondence; or (d) has training and experience in foodservice management in military service equivalent in content to program in item (c).**

**Hospital Reference: IDAPA 16.03-14 - Rules and Minimum Standards for Hospitals 002 - Definitions 311 - Dietary Service**

**Hospital Summary: 10. Dietetic Service Supervisor. A person who: (12-31-91) a. Is a registered dietitian; or (10-14-88) b. Is a graduate of a dietetic technician or dietetic assistant educational program class or correspondence school accredited by the American Dietetic Association; or (10-14-88) c. Is a graduate of a state-approved education program that provides ninety (90) or more hours of classroom instruction in food service management and has at least three (3) months supervisory experience in a health care institution with consultation from a dietitian; or (10-14-88) d. Has training and experience in food service management in a military program equivalent in content to the requirements in Subsections 002.10.b. or 002.10.c.; or (12-31-91) e. Has training and experience in food service management equivalent to requirements in Subsections 002.10.b. or 002.10.c. (12-31-91) The hospital rules can be found at <http://adminrules.idaho.gov/rules/current/16/0314.pdf>**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM / Course

Hospital CDM Language: N/A

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**LTC Reference: 77 Ill. Adm. Code Chapter 1, Dept. of Public Health, Part 300, Skilled Nursing and Intermediate Care Facilities Code, 300.330 Definitions; 300.2010 Director of Foodservices.**

**LTC Summary: A Dietetic Service Supervisor is a person who: (1) is a dietitian; (2) is a graduate of a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetic Association; or (3) is a graduate, prior to July 1, 1990, of a Department-approved course that 90 or more hours of classroom instruction in foodservice supervision and has had experience as a supervisor in a healthcare institution which included consultation from a dietitian; or (4) has successfully completed an DMA - approved dietary managers course; (5) is certified as a dietary manager by the Dietary Managers Association; or (6) has training and experience in foodservice supervision and management in a military service equivalent in content to the programs in items (2), (3), or (4) of this definition.**

**A Dietitian is a person who is a licensed dietitian as provided in the Dietetic and Nutrition Services Practice Act [225 ILCS 30].**

**Hospital Reference: Section 250.1610 Dietary Department Administration**

**Hospital Summary: (a) ORGANIZATION** There shall be an organized department of dietetics, and a well-defined plan of operation designed to meet the needs of the patients whether the services are centralized, decentralized or provided under contractual agreement.

**(b) STAFFING: DIETETIC SERVICE DIRECTOR** The dietetic department shall be directed by a full-time person who is qualified by dietetic and food service management training and experience, preferably a registered dietitian, whose responsibilities shall include, but are not limited to, the following:

1) developing written policies and procedures to include but not necessarily be limited to: A) responsibilities and authority for the operation; B) standards of nutritional care for all regular and therapeutic diets including supplemental feedings; C) medically prescribed diet orders and alterations in diets or diet schedules such as holding trays, late trays, and times for accepting diet changes; D) patient tray identification; E) food preparation, storage and service; F) personal hygiene; G) sanitation and safety; H) ancillary dietetic services including food storage preparation and service in kitchens and dining areas on patient care units; formula supply; vending operation; and ice making; I) conferences -departmental and interdepartmental, clinical, executive and/or administrative; J) training programs for personnel; and K) patient education programs.

2) planning menus for all general and therapeutic diets in accordance with the current recommended Daily Dietary Allowance of the Food and Nutrition Board, National Research Council, and in accordance with the principles of good dietetic management; 3) planning, organizing, directing, controlling and evaluating all management aspects of the dietetic services including such things as budget and/or interpretations of financial reports; purchasing and/or requisitioning food, dietetic supplies and equipment, food cost, food storage; food preparation; food service; safety; sanitation; record keeping; personnel scheduling and evaluating; 4) planning, implementing and/or conducting education programs for orientation, on-the job training, in-service and continuing education on a regular, routinely scheduled basis for all professional staff; 5) administering all the nutritional aspects of patient care including, but not necessarily limited to: A) taking nutrition histories and recording in patients' medical charts; B) interviewing patients regarding food habits; C) giving diet counseling to patients and their families; encouraging patient participation in planning their own diets; D) participating in appropriate ward rounds and conferences, or by other methods; sharing specialized knowledge with medical and nursing staffs and other appropriate interdisciplinary team members involved in the care of the patient; E) consulting with patient care team(s). c) CONSULTATION 1) When the full-time dietetic service director, for legitimate, documented reasons, is not a qualified registered dietitian or qualified nutritionist, the hospital shall employ a qualified registered dietitian on a part-time (minimum of 20 hours per week) or on a consulting basis. The hours of consultation in the hospital shall be dependent upon the size, needs and complexity of the hospital and dietetic service but in no case shall there be less than a minimum of eight hours of consultation per month. 2) If consultant dietetic services are used, the consultant's visits are to be at appropriate times and of sufficient duration and frequency to provide continuing liaison with medical, nursing and patient care teams; to advise the administrator; to give patient counseling; to give guidance to the director and staff of the dietetic service; to approve all menus and administrative nutritional aspects of patient care; to participate in development and/or revisions of dietetic policies and procedures; and to assist with planning and conducting orientation; in-service and continuing education programs for dietary and other appropriate personnel.

# Indiana

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 410, IN Administrative Code, Article 16.2 Health Facilities; Licensing & Operational Stds, Rule 3.1 Comprehensive Care Facilities: 410 IAC 16.2-3.1-20 Dietary Services; and Rule 5 Residential Care Facilities: 410 IAC 16.2-5-5.1 Food & Nutrition Svcs**

**LTC Summary: COMPREHENSIVE CARE FACILITIES:** The foodservice director must be one of the following: (1) A qualified dietitian; (2) a graduate or student enrolled in and within one year from completing a division-approved, minimum ninety (90) hour classroom instruction course that provides classroom instruction in food service supervision who has a minimum of one year experience in some aspect of institutional food service management; (3) a graduate of a dietetic technician program approved by the American Dietetic Association; (4) a graduate of an accredited college or university with a degree in foods & nutrition or food administration with a minimum of one year experience in some aspect of foodservice management; (5) an individual with training and experience in foodservice supervision and management in a military service equivalent in content to the program in subdivisions (2), (3), and (4).

**RESIDENTIAL CARE FACILITIES:** There shall be an organized food service department directed by a supervisor who is competent in foodservice management and knowledgeable in sanitation standards, food handling, food preparation, and meal service. The supervisor must be one of the following: (1) a qualified dietitian; (2) a graduate or student enrolled in and within one year from completing a division-approved, minimum ninety (90) hour classroom instruction course that provides classroom instruction in food service supervision who has a minimum of one year experience in some aspect of institutional food service management; (3) a graduate of a dietetic technician program approved by the American Dietetic Association; (4) a graduate of an accredited college or university with a degree in foods and nutrition or food administration with a minimum of one year experience in some aspect of foodservice management; (5) an individual with training and experience in food service supervision and management. If the supervisor is not a dietitian, a dietitian shall provide consultant services on the premises at peak periods of operation on a regularly scheduled basis.

**Hospital Reference: Title 410 IN Administrative Code (IAC), Article 15. Hospital Licensure Rules, Rule 1.5 Required Hospital Services; 410 IAC 15-1.5-1 Dietetic Services**

**Hospital Summary: The food and dietetic service shall have the following:**

**(1) a full-time employee who serves as director of food and dietetic services, and is responsible for the daily management of the dietary services; (2) a qualified dietitian (full-time, part-time, or on a consulting basis). If a consultant is used, he or she shall (1) submit periodic written reports on the dietary services provided; (2) provide the number of on-site dietitian hours commensurate with (a) the type of dietary supervision required; (b) the bed capacity; and (c) the complexity of the patient care services; and (3) administrative and technical personnel competent in their respective duties.**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM / Course

Hospital CDM Language: N/A

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**LTC Reference: Title 481 Dept. of Inspection and Appeals, Section 58 Nursing Facilities, 481-58.24(2) Dietary Staffing-Current as of 6/8/2018**

**LTC Summary: The facility shall employ a qualified dietary supervisor who: (1) is a qualified dietitian as defined in 58-24(2)e; or (2) is a graduate of a dietetic technician training program approved by the Academy of Nutrition and Dietetics; or (3) is a Certified Dietary Manager of the Association of Nutrition & Foodservice Professionals and maintains that credential through 45 hours of ANFP-approved continuing education; or (4) has completed an ANFP-approved course curriculum necessary to take the certification examination required to become a certified dietary manager; or (5) has documented evidence of at least two year's satisfactory work experience in foodservice supervision and who is in an approved dietary managers association program and will successfully complete the program within 24 months of the date of enrollment; or (6) has completed or is in the final 90-hour training course approved by the department and is a certified food protection manager who has received training from and passed a test that is part of an American National Standards Institute (ANSI)-accredited Certified Food Protection Manager Program. (II, III)**

**Hospital Reference: Title 481 Dept. of Inspection and Appeals, Section 51, Hospitals. 481-51.20 Food and Nutrition Services, 481-51.20(3) Food and Nutrition Service Staff.**

**Hospital Summary: 51.20 (3) Food and nutrition service staff.a. A licensed dietitian shall be employed on a full-time, part-time consulting basis. Part-time or consultant services shall be provided on the premises at appropriate times on a regularly scheduled basis. These services shall be of sufficient duration and frequency to provide continuing liaison with medical and nursing staffs, advice to the administrator, patient counseling, guidance to the supervisor and staff of the food and nutrition service, approval of all menus, and participation in the development or revision of departmental policies and procedures and in planning and conducting in-service education programs.**

**b. If a licensed dietitian is not employed full-time, then one must be employed on a part-time or consultation basis with an additional full-time person who has completed a 250-hour dietary manager course and who shall be employed to be responsible for the operation of the food service.**

# Kansas

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: CDM

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**LTC Reference: Title 26 KS Dept. of Aging and Disability Services Licensure of Adult Care Homes: K.A.R. 26-39-100(w)**

**LTC Summary: "Dietetic services supervisor" means an individual who: (1) is licensed in the state of Kansas as a dietitian; (2) has an associate's degree in dietetic technology from a program approved by the American Dietetic Association; (3) is a dietary manager who is certified by the board of the Association of Nutrition and Foodservice Professionals (ANFP); or (4) has training and experience in dietetic services supervision and management that are determined by the Kansas department for aging and disability services to be equivalent in content to the requirement specified in items (2) & (3) of this subsection.**

**"Dietitian" means an individual who is licensed by the Kansas Department of Health and Environment as a dietitian.**

**Hospital Reference: Title 28 KS Dept. of Health and Environment, Article 34 Kansas Hospital Regulations: K.A.R. § 28-34-1a - Definitions; 28-34-14 - Dietary Dept**

**Hospital Summary: "Dietetic services supervisor" means a person who is trained and experienced in foodservice administration and meets one of the following requirements: (1) the person is a graduate of a dietetic technician training program approved by the American Dietetic Association or who has completed the educational requirements for certification as a dietary manager. These programs may be classroom or correspondence. A program preceptor shall be a dietitian; (2) the person has the training and experience in dietetic services supervision and management that is determined by the secretary of health and environment to be equivalent to the programs specified in paragraph (g)(1). Each dietetic services supervisor who qualifies under paragraph (g) (2) shall have a minimum of six months of experience as a supervisor in a health care institution.**



# Kentucky

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 902 Cabinet for Health Services, Dept. for Public Health, Chapter 20 Health Services and Facilities: 902 KAR 20:300 Operations and Services: Nursing Facility**

**LTC Summary: 902 KAR 20:300, Section 10. (1) Staffing. The facility shall employ a qualified dietitian either full-time, part-time, or on a consultant basis. (a) If a qualified dietitian is not employed full-time, the facility shall designate a person to serve as the director of foodservice. (b) "Qualified Dietitian" means a person who has earned at least a baccalaureate degree from a college or university which is accredited by the Southern Association of Colleges and Universities, or an accrediting agency recognized by the Southern Association of Colleges and Universities or a successor to the powers of both; and successfully completed minimum academic requirements established by the Commission on Dietetic Registration, an affiliate of the National Commission for Health Certifying Agencies; or successfully completed one of the accredited experience options established by Commission on Dietetic Registration, which includes but is not limited to, completion of an accredited coordinated undergraduate program, an accredited dietetic internship, an approved three-year pre-planned work experience, or a master's degree in nutrition or a related area with six months of full-time or equivalent qualifying experience.**

**Hospital Reference: Title 902 Cabinet for Health Services, Dept. for Public Health, Chapter 20 Health Services and Facilities: 902 KAR 20:016. Hospitals; operations and services AND 201 KAR 33:060 Bd of Licensure for Dietitians & Nutritionists -Supervision requirements.**

**Hospital Summary: (3) Dietary services. (a) The hospital shall have a Dietary Dept., organized, directed and staffed to provide quality foodservice and optimal nutritional care. (b) The Dietary Dept. shall be directed on a full-time basis by an individual who, by education or specialized training and experience, is knowledgeable in foodservice management. (c) The dietary service shall have at least one registered, or registry-eligible dietitian working full-time, part-time, or on a consultative basis, to supervise the nutritional aspects of patient care. (d) Sufficient additional personnel shall be employed to perform assigned duties to meet the dietary needs of all patients. (e) The dietary department shall have current written policies and procedures for food storage, handling, and preparation. (f) Written dietary policy and procedure shall be available to dietary personnel. (g) An in-service training program that includes the proper handling of food, safety, and personal grooming shall be given at least quarterly for new dietary employees.**

# Louisiana

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: Course

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**LTC Reference: Title 48 Public Health - General, Part 1 - General Administration, Subpart 3 Licensing and Certification, Chapter 98 Nursing Homes, Subchapter C Dietetic Services, §9833. Dietary Service Personnel- Revised 11/20/16 Effective date**

**LTC Summary: §9833. Dietary Service Personnel** A. The nursing facility shall employ a dietitian either full-time, part-time or on a consultant basis. A minimum dietary consultation time of not less than eight hours per month shall be required to ensure nutritional needs of residents are addressed timely. There shall be documentation to support that the consultation time was given. B. If a licensed dietitian is not employed full time, the nursing facility shall designate a full-time person to serve as the dietary manager. C. Residents at nutritional risk should have a complete nutritional assessment conducted by the consulting dietitian. D. The nursing facility shall employ sufficient competent support personnel to carry out the functions of dietary services. **AUTHORITY NOTE: Promulgated in accordance with R.S. 40:2009.1-2116. HISTORICAL NOTE: Promulgated by the Department of Health, Bureau of Health Services Financing, LR 42:1918 (November 2016).**

**Hospital Reference: Title 48 Public Health - General, Part I General Administration, Subpart 3 Licensing and Certification, Chapter 93. Hospitals, Subchapter A. General Provisions, §9303. Definitions, and Subchapter G. Food & Dietetic Services, §9379, Organization and Staff.**

**Hospital Summary: §9381. Registered Dietitian -- a dietitian who is qualified based on registration by the Commission on Dietetic Registration of the American Dietetic Association and licensing by the Louisiana Board of Examiners in Dietetics and Nutrition.**

**§9379 - Organization and Staffing: (A) Food and dietetic services shall be under the supervision of a registered dietitian, licensed to practice in Louisiana, who is employed full-time, part-time, or on a consulting basis. If the registered dietitian is not full-time, there shall be a full-time dietary manager. (B) The dietary manager shall 1. be a qualified dietitian; or**

2. be a graduate of a dietetic technician program, correspondence program or otherwise approved by the American Dietetic Association; or 3. has successfully completed a course of study, by correspondence or classroom, which meets the eligibility requirements for certification by the Dietary Managers Association; or 4. has successfully completed a training course at a state-approved school, vocational or university, which includes course work in foods and foodservice, supervision and diet therapy. Documentation of an eight-hour course of formalized instruction in diet therapy conducted by the employing facility's qualified dietitian is permissible if the course meets only the foods, food service, and supervision requirements. a. exception. Hospitals with 25 or fewer beds that do not have on site food preparation for patient meals and contract for food services, another full-time employee, i.e., RN or LPN, will be allowed to carry out the responsibilities of the dietary manager. The RN or LPN must be qualified by training and experience and employed full time. The director of nursing shall not hold this position. Current as of 2/8/2016

§9381 Menus and Therapeutic Diets B. Therapeutic diets shall be prescribed by the licensed practitioner(s) responsible for the care of the patient. Therapeutic diets, and laboratory tests to monitor the effectiveness of the dietary plan, may be prescribed by a licensed dietitian/nutritionist subject to the approval of, and authorization by, the facility's medical staff or bylaws and in accordance with state law. Each patient's nutritional intake shall be documented in the patient's medical record. Nutritional intake includes both enteral and parenteral nutrition. C. There shall be a procedure for the accurate transmittal of dietary orders to the dietary service and for informing the dietary service when the patient does not receive the ordered diet, or is unable to consume the prescribed diet. D. There shall be a current therapeutic diet manual, which shall be the guide used for ordering and serving diets and other nutritional intake. The manual shall be approved by the dietitian and medical staff and be readily available to all medical, nursing and food service personnel. Effective Jan 20, 2017

# Maine

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: N/A

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**LTC Reference: 10-144 Dept. of Human Resources, Chapter 110 Skilled Nursing Facilities, Chapter 18 Dietary Services, 18.B.3 and 18.B.4**

**LTC Summary: 18.B.3. Foodservice Supervisor: There shall be a full-time employee who meets the definition of a qualified Food Service Supervisor (Dietetic Service Supervisor) assigned the overall responsibility for dietetic service. 18.B.4. A Foodservice Supervisor (Dietetic Service Supervisor) is a person who: a. Is a qualified dietitian; or b. Is a graduate of a dietetic technician program, approved by the American Dietetic Association; or is a graduate of the Dietary Managers Association approved course and has passed the Certifying Board for Dietary Managers credentialing exam; or c. Is a graduate of a State-approved course in foodservice supervision; or d. Has training and experience in food service supervision and management in a military service, equivalent to the requirements in (b) or (c) above.**

**Hospital Reference: 10-144 Dept. of Human Resources, Chapter 112 Regulations for the Licensure of General and Specialty Hospitals.**

**Hospital Summary: 3.1 Federal standards and certification requirements. All applicants and licensees must comply with the federal standards and certification requirements for hospitals, adopted by the United States Department of Health and Human Services Centers for Medicare and Medicaid Services (CMS) as set forth in 42 C.F.R. §482.1 through §482.104 and §485.601 through §485.647, revised as of October 1, 2007, which is incorporated herein by reference.**

**3.1.1 Copies of the federal standards and certification requirements can be found at 42 C.F.R. §482.1 through §482.104 and §485.601 through §485.647, revised as of October 1, 2007, or may be obtained from the Maine Department of Health and Human Services, Division of Licensing and Regulatory Services, 11 State House Station, Augusta, Maine 04333, or the Maine Office of the Secretary of State, 101 State House Station, Augusta, Maine 04333.**

**3.1.2 A violation of any of the federal standards and certification requirements constitutes a violation of the state of Maine Rules for the Licensing of Hospitals, 10-144 C.M.R. Ch. 112.**

**Note: With regard to Food and Nutrition. The state of Maine expects licensed hospitals to comply with Federal Conditions of Participation for Medicare and Medicaid Services.**

# Maryland

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: N/A

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**LTC Reference: Title 10 Dept. of Health and Mental Hygiene, Subtitle 07 Hospitals, Chapter 2 Extended Care Facilities: 10.07.02.01 Definitions, and 10.07.02.13 Dietetic Services**

### **LTC Summary: 10.07.02.01 Definitions**

**B. (10). "Dietetic Service Supervisor" means a person who: (a) is a qualified dietitian; (b) is a graduate of a dietetic technician program approved by the American Dietetic Association; (c) is a certified dietary manager who has successfully completed the required course and maintains certification as required by the certifying board for the Dietary Managers Association; (d) is a graduate of a State-approved course that provides 90 or more hours of classroom instruction in food service supervision and has experience as a supervisor in a healthcare institution with consultation from a dietitian; or (e) has training and experience in food service supervision and management in a military service equivalent in content to §B(10)(b) and (d) in this regulation.**

### **10.07.02.13 Dietetic Services**

#### **C. Consultation**

- (1) If the supervisor is not a dietitian, the individual shall receive regularly scheduled consultation from a registered dietitian or other qualified person. In all instances sufficient consultation shall be provided to fulfill all required responsibilities.**
- (2) There shall be a signed agreement between the facility and the consultant dietitian specifying hours and frequency of service responsibilities, and registration number if applicable.**
- (3) Consultation services shall be documented by written reports.**

**Hospital Reference: Title 10 Dept. of Health and Mental Hygiene, Subtitle 07 Hospitals, Chapter 1 Acute General Hospitals and Special Hospitals (10.07.02.00-32) Hospital Summary: "Qualified personnel" is not defined in the regulations.**

# Massachusetts

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 105 Dept. of Public Health, Chapter 105.000 Licensing of Long Term Care Facilities: 105 CMR 150.001 - Definitions; AND 150.009 Dietary Service**

**LTC Summary: 105 CMR 150.001 - Definitions**

**A Dietitian shall mean a person who is currently registered by, or a member of, the American Dietetic Association, or is a graduate of a baccalaureate degree program with major studies in food and nutrition.**

**A Foodservice Supervisor shall mean an individual who is a high school graduate or the equivalent, has completed at least one course in foodservice supervision and has at least one year of supervisory experience in the planning, preparation, and service of food in a health facility or group feeding situation.**

**105.009 Dietary Service**

**(A) All facilities shall provide adequate dietary services to meet the daily dietary needs of patients and residents in accordance with written dietary policies and procedures.**

**(1) Dietary services shall be directed by a food service supervisor and shall be organized with established lines of accountability and clearly defined job assignments.**

**(B) All facilities shall provide sufficient numbers of adequately trained personnel to plan, prepare and serve the proper diets to patients or residents.**

**(1) A full or part-time dietitian shall be employed to direct and supervise the dietary services or there shall be a written agreement with a dietitian on a consultant basis to provide these services.**

**Hospital Reference: Title 105 Dept. of Public Health, Chapter 130.000 Hospital Licensure**

**Hospital Summary: "Qualified personnel" is not defined in the regulations.**

# Michigan

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

Heather Hosey, Division Director

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**LTC Reference: Dept. of Licensing and Regulatory Affairs, Bureau of Health Systems, Division of Health Facility Standards and Licensing, Nursing Homes & Nursing Care Facilities, Part 8, Dietary Services, R325.20801 Supervisor of dietary or food services; qualifications.**

**LTC Summary: Rule 801.**

**(1) Dietary or food services in a home shall be supervised by an individual who meets any of the following qualifications: (a) is registered by the commission on dietetic registration of the American Dietetic Association; (b) has completed all nutrition and related coursework necessary to take the registration examination required to become a registered dietitian; (c) is a graduate of a dietetic technician training program approved by the American Dietetic Association; (d) is a graduate of an approved correspondence or classroom dietetic assistant training program which qualified such person for certification by the hospital, institution, and educational food service society; (e) is a graduate of a dietetic assistant training program granted approved status by the Michigan Department of Public Health before July 6, 1979. (2) When the dietary or foodservices supervisor is other than a registered dietitian, the supervisor shall receive routine consultation and technical assistance from a registered dietitian (R.D.). Consultation time shall not be less than 4 hours every 60 days. Additional consultation time may be needed based on the total number of patients, incidence of nutrition-related health problems, and food service management needs of the facility.**

**Hospital Reference: Minimum Standards of Operation for Hospitals, Part V, Chapter 13 Dietary**

**Hospital Summary: R 325.20803 Nutritional needs of patients. Rule 803. (1) Food and nutritional needs of a patient shall be met in accordance with the physician's orders in keeping with accepted standards of practice which includes most recent recommended daily dietary allowances of the food and nutrition board of the national research council adjusted for age, sex, and activity. (2) Not less than 3 meals or their equivalent shall be served daily, at regular times, with not more than a 14-hour span between a substantial evening meal and breakfast, except that when a substantial snack is served after the evening meal, this time span may be increased to 14-3/4 hours. (3) Therapeutic or special diets shall be provided**

upon written prescription or order of the physician. (4) Supplementary fluids and special nourishments, as required, shall be provided. (5) A meal shall be prepared and served in an appetizing and sanitary manner.



# Minnesota

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

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**LTC Reference: Chapter 4658 Nursing Homes; Section 0605 Direction of Dietary Dept. (4658.0605)**

**LTC Summary: Dietitian.** The nursing home must employ a qualified dietitian, either full-time, part-time, or on a consultant basis. For purposes of this chapter, a "qualified dietitian", means a person who: (1) is registered by the Commission on Dietetic Registration of the American Dietetic Association; (2) is licensed under Minnesota Statutes, section 148.624; or (3) has a bachelor's degree in dietetics, food and nutrition, or foodservice management, plus experience in long-term care and ongoing continuing education in identification of dietary needs, and planning and implementation of dietary programs.

**2. Director of dietary service.** If a qualified dietitian is not employed full-time, the administrator must designate a director of dietary service who is enrolled in or has completed, at a minimum, a dietary manager course, and who receives frequently scheduled consultation from a qualified dietitian. The number of hours of consultation must be based upon the needs of the nursing home. Directors of dietary service hired before May 28, 1995, are not required to complete a dietary manager course.

**Hospital Reference: PART 8. DIETARY SERVICES**

**Hospital Summary: R 325.20801 Supervisor of dietary or food services; qualifications. Rule 801. (1) Dietary or food services in a home shall be supervised by an individual who meets any of the following qualifications: (a) Is registered by the commission on dietetic registration of the American dietetic association. (b) Has completed all nutrition and related coursework necessary to take the registration examination required to become a registered dietitian. (c) Is a graduate of a dietetic technician training program approved by the American dietetic association. (d) Is a graduate of an approved correspondence or classroom dietetic assistant training program which qualified such person for certification by the hospital, institution, and educational food service society. (e) Is a graduate of a dietetic assistant training program granted approved status by the Michigan department of public**

health before July 6, 1979. (2) When the dietary or food services supervisor is other than a registered dietitian, the supervisor shall receive routine consultation and technical assistance from a registered dietitian (R.D.). Consultation time shall not be less than 4 hours every 60 days. Additional consultation time may be needed based on the total number of patients, incidence of nutrition-related health problems, and food service management needs of the facility. History: 1981 AACCS; 1983 AACCS. R 325.20802 Policies and procedures. Rule 802. There shall be written policies and procedures for food storage, preparation, and service; written job descriptions for dietary personnel; and in-servicetraining for dietary personnel. History: 1981 AACCS. R 325.20803 Nutritional needs of patients. Rule 803. (1) Food and nutritional needs of a patient shall be met in accordance with the physician's orders in keeping with accepted standards of practice which includes most recent recommended daily dietary allowances of the food and nutrition board of the national research council adjusted for age, sex, and activity. (2) Not less than 3 meals or their equivalent shall be served daily, at regular times, with not more than a 14-hour span between a substantial evening meal and breakfast, except that when a substantial snack is served after the evening meal, this time span may be increased to 14-3/4 hours. (3) Therapeutic or special diets shall be provided upon written prescription or order of the physician. (4) Supplementary fluids and special nourishments, as required, shall be provided. (5) A meal shall be prepared and served in an appetizing and sanitary manner. Page 37 Courtesy of [www.michigan.gov/orr](http://www.michigan.gov/orr) (6) A table or individual freestanding tray of table height shall be provided for a patient who is able to be out of bed to eat, but who does not go to a dining room. History: 1981 AACCS. R 325.20804 Menus; posting; filing. Rule 804. The menu for regular and therapeutic or special diets for the current week shall be posted in the dietary department and either in the patient dining room or a public place as defined in R 325.20104. Changes shall be written on the planned menu to show the menu as actually served. The menu as actually served to patients for the preceding 3 months shall be kept on file in the home. History: 1981 AACCS; 1983 AACCS. R 325.20805 Meal census; food record. Rule 805. A meal census, to include patients, personnel, and guests, and a record of the kind and amount of food used for the preceding 3 months shall be kept on file in the home. History: 1981 AACCS. R 325.20806 Food acceptance record. Rule 806. (1) The food acceptance of a patient shall be recorded as follows: (a) For a period of 14 days immediately following admission. (b) For a period of 14 days immediately following initiation of a change in diet, unless otherwise ordered by a physician. (c) Under any other circumstances, such as abnormal weight loss, for a period ordered by a physician. (2) Food acceptance records shall be retained in the facility.

# Mississippi

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM / Course

Hospital CDM Language: N/A

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**LTC Reference: Minimum Standards for Institutions for the Aged or Infirm. Title 15, Part 3, Chapter 45, Subpart 1, Rule 45.2.30.**

**LTC Summary: Rule 45.2.30 Qualified Dietary Manager. (1) A Dietetic Technician who has successfully graduated from a Dietetic Technician program accredited by the American Dietetic Association Commission on Accreditation and Approval of Dietetic Education and earns 15 hours of continuing education every year approved by the Dietary Managers Association or the American Dietetic Association; (2) A person who has successfully graduated from a didactic program in dietetics approved by the American Dietetic Association Commission on Accreditation and Approval of Dietetic Education and earns 15 hours of continuing education units every year approved by the Dietary Managers Association or the American Dietetic Association; (3) A person who has successfully completed a Dietary Manager's Course approved by the Dietary Managers Association and who passes the credentialing examination and earns 15 hours of continuing education units every year approved by the Dietary Manager's Association or the American Dietetic Association; (4) A person who has successfully completed a Dietary Manager's Course approved by the Dietary Manager's Association and earns 15 hours of continuing education units every year approved by the Dietary Manager's Association or the American Dietetic Association.**

**Hospital Reference: Minimum Standards of Operation for Mississippi Hospitals, Title 15, Part 3, Subpart 1, Chapter 41, Subchapter 40, Rule 41.40.1**

**Hospital Summary: Rule 41.40.1. The hospital shall have an organized dietary department directed by qualified personnel. However, a hospital which has a contract with an outside food management company may be found to meet this requirement if the company has a therapeutic dietitian who serves, as required by scope and complexity of the service, on a full-time, part-time or consulting basis to the hospital.**

**Rule 41.40.2. There shall be written policies and procedures for food storage, preparation, and service developed by a qualified dietitian (preferably meeting the American Dietetic Association's standards for qualification).**

# Missouri

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: Course

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Kathie Thomas, Assistant Bureau Chief

Missouri Dept of Health & Senior Services  
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**LTC Reference: Title 19 Dept. of Health, and Senior Services, Division 30, Division of Regulations and Licensure, Section for Long-Term Care: Chapter 85: 19 CSR 30-85.052 Dietary Requirements for New and Existing Intermediate Care and Skilled Nursing Facilities**

**LTC Summary: (15) All facilities shall employ a foodservice supervisor who shall have overall supervisory responsibility for dietary services. The full published regulations can be found at <https://www.sos.mo.gov/cmsimages/adrules/csr/current/19csr/19c30-85.pdf>**

**Hospital Reference: Title 19 Dept. of Health, Division 30 Division of Health Standards & Licensure, Chapter 20 Hospitals: 19 CSR 30-20.090 Organization and Management for Hospitals (3) Required Patient Care Services (B) Dietary Services**

**Hospital Summary: 1. The hospital shall have an employee or contracted individual designated who-**

**A. Serves as director of food and nutrition services;**

**B. Is responsible for the daily management of the food and nutrition services;**

**C. Is qualified by education, training, and experience in food service management and nutrition through an approved course for certification by the Dietary Managers Association or registration by the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics, or an associate degree in dietetics or food systems management; and**

**D. Has documented evidence of annual continuing education.**

# Montana

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: ARM Title 37 Department of Public Health, Chapter 106 Health Care Facilities, Subchapter 311 Minimum Standards for All Health Care Facilities Food Service Establishments**

**LTC Summary: 37.106.311. Minimum standards for all health care facilities food service establishments: (1) a health care facility which serves food or beverage to patients or residents shall comply with the foodservice establishment act, Title 50, Chapter 50, MCA and foodservice establishment rules, AREM Title 37, Chapter 110, subchapter 2.**

**Hospital Reference: ARM Title 37 Department of Public Health, Chapter 106 Health Care Facilities, Subchapter 311 Minimum Standards for All Health Care Facilities Food Service Establishments**

**Hospital Summary: 37.106.311. Minimum standards for all health care facilities food service establishments: (1) a health care facility which serves food or beverage to patients or residents shall comply with the foodservice establishment act, Title 50, Chapter 50, MCA and foodservice establishment rules, AREM Title 37, Chapter 110, subchapter 2.**

# Nebraska

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

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**LTC Reference: Title 175 NAC Health Care Facilities & Services Licensure, Chapter 12 Skilled Nursing, 12-006.04B2c, 12-006.04D2a Standards of Operational Care & Treatment - Staff Requirements.**

**LTC Summary: 12-006.04D1: Qualified Dietitian: The facility must employ a qualified dietitian on a full-time, part-time, or consultant basis.**

**12-006.04D2: Foodservice Director: The facility must designate a person to serve as the director of food service who receives scheduled consultation from a registered dietitian or licensed medical nutrition therapist if a qualified dietitian is not employed full-time.**

**12-006.04D2a: To qualify as director of foodservice, the employee must be one of the following: (1) a graduate of a dietetic technician program approved by the American Dietetic Association; (2) an individual with a bachelor's degree in foods and nutrition; (3) a graduate of a dietetic assistant program approved by the American Dietetic Association, qualifying for certification by the American Dietetic Association; (4) a graduate of a dietary manager program approved by the Dietary Managers Association, and qualifying for certification by the Dietary Managers Association; or (5) an individual who successfully completes a course in foodservice management offered by an accredited university, community college, or technical college, whose curriculum meets at least the minimum requirements of any of the programs described in 175 NAC 12-006.04D2a, items 1-3, whether or not formally approved by the entities named in those sections.**

**Hospital Reference: Title 175 NAC Health Care Facilities and Services Licensure, Chapter 9 Hospitals, 9-006.09H General Acute Hospital Requirements - Dietary Services 9-006.06C Nutrition**

**Hospital Summary: 9-006.06C Nutrition: Each hospital must provide for the daily nutritional needs of all patients, including the provision of any diets ordered by a medical practitioner.**

**9-006.06C1 A current diet manual acceptable to dietary, nursing and medical staff must be maintained and available for reference.**

**9-006.06C2 Education on matters of diet and nutrition must be available to patients when appropriate.**

**9-006.06C3 Assessments of the nutritional status of patients must be conducted by a licensed medical nutrition therapist as required by Neb. Rev. Stat §§ 71-1,286 to 71-1,287 and 172 NAC 61 Regulations Governing the Practice of Medical Nutrition Therapy.**

**9-006.09H Dietary Services: Dietary services must be provided directly or through written agreement to meet the general nutritional needs of patients and must be supervised by a registered dietitian. If there is not a full-time registered dietitian, a person must be designated as full-time director of dietary services and is responsible for the daily management of dietary services.**

**9-006.09H1 There must be written policies and procedures established and implemented that provide dietary services to meet patient needs.**

**9-006.09H2 There must be sufficient number of trained staff to provide dietary services.**

**9-006.09H3 Menus must be planned, written and followed to meet the nutritional needs of patients.**

**9-006.09H4 Meals must be served to patients at appropriate intervals.**

**9-006.09H5 Each hospital stores, prepares, protects, serves and disposes of food in a safe and sanitary manner and in accordance with the Food Code.**

# Nevada

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: CDM

Leticia Metherell, RN, CPM, Health Facilities Inspection Manager

Leticia Metherell, RN, CPM, Health Facilities Inspection Manager

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**LTC Reference: NAC 449 Medical and Other Related Facilities. Skilled Nursing Facilities: NAC 449.74525 Dietary Services**

**LTC Summary: A facility for skilled nursing shall employ full-time, part-time, or as a consultant, a person who is a licensed dietitian. If a licensed dietitian is not employed full-time, the facility shall designate a person to serve as the director of food service who receives frequently scheduled consultation from a licensed dietitian.**

**Hospital Reference: NAC 449.3385 Dietary Services: Personnel**

**Hospital Summary: NAC 449.3385 Dietary services: Personnel. (NRS 449.0302)**

**1. A hospital shall maintain an organized dietary service that is staffed by an adequate number of personnel. The hospital shall ensure that personnel are on duty to provide dietary services for at least 12 hours each day and that the personnel are competent to perform their duties as outlined in their job descriptions. The dietary service must be integrated with the other departments, units and services within the hospital.**

**2. The dietary service must be under the direction of a licensed dietitian or other professional person who:**

- (a) Is qualified in the field of institutional management, nutritional sciences or hotel restaurant management;**
- (b) Has completed an academic program in culinary arts; or**
- (c) Is certified as a dietary manager by the Association of Nutrition and Foodservice Professionals and has additional work experience with medical and therapeutic diets.**

**3. The director of the dietary service may be employed on a full-time or part-time basis, or as a consultant.**



# New Hampshire

## LONG TERM CARE

## HOSPITAL

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LTC / CDM Language: N/A

Hospital CDM Language: N/A

Rodney Bascom

Rodney Bascom

Bureau of Health Facilities

Bureau of Health Facilities

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**LTC Reference: Title XI Hospitals and Sanitaria, Chapter 151: Residential Care and Health Facility Licensing**

**LTC Summary: "Qualified personnel" is not defined in the regulations.**

**Hospital Reference: Title XI Hospitals and Sanitaria, Chapter 151, Residential Care and Health Facility Licensing**

**Hospital Summary: "Qualified personnel" is not defined in the regulations.**

# New Jersey

## LONG TERM CARE

## HOSPITAL

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LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 8. Dept. of Health and Senior Services, Chapter 39. Standards for Licensure of Long-Term Care Facilities, Subchapter 17. Mandatory Dietary Services; Subchapter 18. Advisory Dietary Services**

**LTC Summary: 8:39-17.1 Mandatory structural organization for dietary services: (1) The facility shall designate a full-time foodservice director who, if not a dietitian, functions with scheduled consultation from a dietitian. The foodservice director shall be responsible for the direction, provision, and quality of dietary services.**

**8:39-18.2 Advisory staff qualifications for dietary services: The director of dietary services or the dietitian is registered by the Commission on Dietetic Registration of the American Dietetics Association (R.D.)**

**Hospital Reference: Title 8. Dept. of Health and Senior Services, Chapter 43G. Hospital Licensing Standards, Subchapter 10. Dietary (N.J.A.C. § 8:43G-10.3)**

**Hospital Summary: § 8:43G-10.3 Dietary staff qualifications**

**(1) There shall be a foodservice director who has a baccalaureate degree from an accredited college or university in food, nutrition, foodservices management, or a related area, or has at least four years of experience in foodservice management in a health care facility and successful completion of Food Management Certification (FMC) and Dietetic Assistant programs or their equivalents.**

**(2) A registered dietitian shall have full-time responsibility for the clinical aspect of the dietary service.**

# New Mexico

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 7 Health, Chapter 9 Nursing Homes and Intermediate Care Facilities, Part 2 Requirements for Long Term Care Facilities, Section 7.9.2.52 Dietary Service**

**LTC Summary: Staff: The dietary service shall be supervised by a full-time supervisor, except that an intermediate care facility with fewer than 50 residents may employ a person to work as supervisor part-time.**

**Qualifications: The dietary service supervisor shall be either (1) a dietitian; (2) receive necessary consultation from a dietitian and shall have completed a course of study of not less than 90 hours credit in foodservice supervision at a vocational, technical, or adult education school or equivalent, or presently be enrolled in such a course of study, or hold an associate degree as a dietetic technician.**

**Hospital Reference: Title 7: Health, Chapter 7 Hospitals, Part 2 Requirements for General and Special Hospitals, Section 7.7.2.7 General Definitions and Section 7.7.2.27 Dietary Services**

**Hospital Summary: "Dietetic service supervisor" means a person who: (1) is a qualified dietitian with one year of supervisory experience in the dietetic service of a health care institution; or (2) is a graduate of a dietetic technician or dietetic assistant training program, approved by the American Dietetic Association, and has consultation from a qualified dietitian; or (3) is a graduate of a state-approved course that provided 90 or more hours of classroom instruction in foodservice supervision and has experience as a supervisor in a healthcare institution with consultation from a dietitian; if the supervisor is not a qualified dietitian, then consultation from a qualified dietitian must be provided.**

# New York

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Title 10 Dept. of Health, Article 3 Residential Care Facilities, Part 415 Nursing Homes - Minimum Standards, Section 415.14 - Dietary services**

**LTC Summary: The facility shall employ a qualified dietitian either full-time, part-time or on a consultant basis who shall be responsible for the nutrition services in the nursing home.**

**(1) The facility shall designate a qualified dietitian or a dietetic service supervisor qualified on the basis of education, training, and experience in foodservice management to serve as the director of foodservice. If the director of foodservice is not a qualified dietitian, such individual shall receive frequently scheduled consultation from a qualified dietitian.**

**A qualified dietitian is one who is qualified based upon the following requirements: (1) registration by the Commission on Dietetic Registration of the American Dietetic Association; (2) education, training, and experience in identification of dietary needs, planning and implementation of dietary program, or (3) certification as a certified dietitian or certified nutritionist in accordance with Article 157 of the Education Law.**

**Hospital Reference: Title 10 Dept. of Health, Article 2 Hospitals, Part 405 Hospitals - Minimum Standards, Section 405.23 - Food and dietetic services**

**Hospital Summary: Organization. The department shall be directed on a full-time basis by an individual who, by education and specialized training or experience, is knowledgeable about foodservice management.**

# North Carolina

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: CDM

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### LTC Reference: 10A NCAC 13D .2701 PROVISION OF NUTRITION AND DIETETIC SERVICES

**LTC Summary: (a) A facility shall ensure that each patient is provided with a palatable diet that meets his or her daily nutritional and specialized nutritional needs. (b) The facility shall designate a person to be known as the director of food service who shall be responsible for the facility's dietetic service and for supervision of dietetic service personnel. (c) Based on a resident's assessment, the nursing home must ensure that a patient maintains nutritional status, such as body weight and protein levels, unless the patient's clinical condition demonstrates that it is not possible. (d) There shall be sufficient personnel employed to meet the nutritional needs of all patients in the areas of therapeutic diets, food preparation and service, principles of sanitation, and resident's preferences as related to food services. (e) The facility shall ensure that menus are followed which meet the nutritional needs of patients in accordance with the recommended dietary allowances of the Food and Nutrition Board of the National Research Council, National Academy of Sciences which are incorporated by reference, including subsequent amendments. Copies of this publication may be obtained by contacting The National Academy Press, 500 Fifth St. N.W., Washington, D.C. 20001 or accessing it at [http://www.nap.edu/catalog.php?record\\_id=1349](http://www.nap.edu/catalog.php?record_id=1349). Menus shall: 1. be planned at least 14 days in advance 2. Provide for substitutes of similar nutritive value for patients who refuse food that is served, and 3. Be provided to patients orally or written through such methods as posting and daily announcements. (f) Food must be prepared to conserve its nutritive value and appearance. (g) Food shall be served at the preferred temperature as discerned by the resident and customary practice, in a form to meet the patient's individual needs and with assistive devices as dictated by the patient's needs. Hot foods shall leave the kitchen (or steam table) above 135 degrees F; and cold foods below 41 degrees F. The freezer must keep frozen foods frozen solid. (h) If patients require assistance in eating, food shall be maintained at the appropriate temperature until assistance is provided. (i) All diets, including enteral and parenteral nutrition therapy, shall be as ordered by the physician or other legally authorized person, and served as ordered. (j) At least three meals shall be served daily to all patients in accordance with medical orders. (k) No more than 14 hours shall elapse between an evening meal containing a protein food and a morning meal containing a protein food. (l) Hour-of-sleep (hs) nourishment shall be available to patients upon request or in accordance with nutritional plans. (m) Between-meal fluids for hydration shall be available and offered to all patients in accordance with medical orders. (n) The facility shall a current online or hard copy nutrition care manual or handbook approved by the dietitian, medical staff and the Administrator which shall be used in the planning of the regular and therapeutic diets and be accessible to all staff. (o) Food services shall comply with Rules Governing the Sanitation of Restaurants and Other Food handling Establishments (15A NCAC 18A .1300) as promulgated by the**

**Commission for Public Health which are incorporated by reference, including subsequent amendments, assuring storage, preparation, and serving food under sanitary conditions. Copies of these Rules can be accessed online at**

**[https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_pp\\_guidelines\\_ltcf.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_pp_guidelines_ltcf.pdf)**

**Hospital Reference: NCAC Title 10A Dept. of Health and Human Services, Chapter 13. NC Medical Care Commission, Subchapter B. Licensing of Hospitals, Section .4700 Nutrition and Dietetic Services (10 N.C.A.C. 13B.4702)**

**Hospital Summary: The nutrition and dietetic services shall be under the full-time direction of a person who is trained or experienced in foodservice administration and therapeutic diets. The director shall be one of the following: (1) a qualified dietitian; (2) have a bachelor's degree in Foods and Nutrition or Foodservice Management; (3) a Dietetic Technician Registered (DTR); (4) a Certified Dietary Manager; (5) an individual who is enrolled in a program to complete the minimum qualifications in paragraph (a)(1)(A)(B)(C) of this rule.**

# North Dakota

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: N/A

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**LTC Reference: Title 33. Dept. of Health, Article 7. Licensing Medical Hospitals, Chapter 3.2 Nursing Facilities (N.D. Admin. Code 33-07-03.2-16)**

**LTC Summary: 33-07-03.2-16. Dietary services**

**A qualified director of dietary services must be designated to be responsible for the dietary service of the facility. a. A director of dietary services is: (1) A dietitian licensed to practice in North Dakota and registered by the American Dietetic Association; (2) a graduate of a dietetic technician or dietetic assistant training program approved by the American Dietetic Association; (3) a certified dietary manager, certified by the Certifying Board for Dietary Managers ; (4) a graduate of a state-approved course that provides ninety or more hours of instruction in dietary service supervision in a healthcare institution with consultation from a licensed and registered dietitian; or (5) an individual trained and experienced in foodservice supervision and management in a military service equivalent to the program described in paragraph 2 or 4.**

**b. If the director of dietary services is not a licensed and registered dietitian, regularly scheduled consultation from a licensed and registered dietitian must be obtained at least monthly.**

**Hospital Reference: Title 33. Dept. of Health, Article 7. Licensing of Medical Hospitals, Chapter 1.1 Hospitals (N.D. Admin. Code 33-07-01.1-19)**

**Hospital Summary: 33-07-01.1-19. Dietary services**

**The general acute hospital shall provide dietary service to meet the needs of the patients served and shall ensure the following: (1) The hospital shall designate an employee to be responsible for the total foodservice of the facility. If this employee is not a licensed, registered dietitian, the employee must have at least completed a foodservice course approved by the American Dietetic Association and receive at least monthly consultation from a licensed, registered dietitian consultant.**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: 3701 Dept. of Health - Administration & Director, Chapter 3701-17 Nursing Homes: 3701-17-18, Paragraph K; 3701-17-07, Paragraph H**

**LTC Summary: A foodservice manager, pursuant to rule 3701-17-18, of the Administrative Code shall have successfully completed a certification in foodservice course approved by the director in accordance with rule 3701-21-25 of the Administrative Code. Individuals serving as foodservice managers on the effective date of this rule have one year from the rule effective date to comply with this provision.**

**Hospital Reference: 3701 Dept. of Health - Administration and Director, Chapter 3701-59 Hospitals (3701-59)**

**Hospital Summary: There are no regulations concerning the dietary department of hospitals. Hospitals must be certified under the Social Security Act 49 Stat. 620 (1935), 42 USC 30, as amended, or accredited by the Joint Commission for the Accreditation of Healthcare Organizations or the American Hospital Association.**



# Oklahoma

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: CDM

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**LTC Reference: 310: Dept. of Health, Chapter 675, Regulations for Licensure of Nursing and Specialized Facilities, Subchapter 13, Foodservice staff.**

**LTC Summary: 310:675-13-7. A Foodservice Supervisor shall (1) complete certification as a dietary manager within three years of beginning employment; (2) complete and maintain continuous, ServSafe food safety certification, or a department-approved alternative, within 90 days of beginning employment.**

**The Foodservice Staff shall complete a basic orientation program before working in the foodservice area. The orientation shall include, but not be limited to the following: fire and safety precautions; infection control; and sanitary food-handling practices. 3) Each Foodservice staff member shall successfully complete a foodservice training program offered or approved by the department within 90 days of beginning employment. Foodservice training shall be renewed as required by the authorized training program.**

**Hospital Reference: Title 310. Dept. of Health, Chapter 667 Hospital Standards, Subchapter 17. Food and Dietetic Services and Subchapter 39. Critical Access Hospital**

**Hospital Summary: 310:667-17-1. Organization**

**(a) The clinical nutritional services shall be under the supervision and direction of a licensed/registered dietitian on a full-time or consultant basis.**

**(a)(3): If the licensed/registered dietitian is employed on a part-time or consultant basis, a designee for clinical aspects of patient care shall be a certified dietary manager or a registered dietary technician.**

# Oregon

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

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**LTC Reference: 411Dept. of Human Services, Senior and Disabled Services Division, Chapter 086 NF Administration and Services, Section 0250 Dietary Services (411-86-250)**

**LTC Summary: 411.86.250. (2) Dietary Services Director: (a) Qualifications. Overall supervision of the dietary service shall be assigned to a full-time dietary service director who is a registered dietician; or, is a graduate of a dietetic technician training program (correspondence or classroom) approved by the American Dietetic Association, or the dietary management training program approved by the Dietary Managers Association; and has on-site consultation, at least monthly, with a registered dietitian or a person with a baccalaureate degree or higher with major studies in food, nutrition, diet therapy, or foodservice management.**

**Hospital Reference: Oregon Administrative Rules- Chapter 333, Division 520, Hospitals, Generally**

**Hospital Summary: 333-520-0020 (1) All hospitals, regardless of classification, shall comply with this rule. (2) Have an organized dietary department, directed by qualified personnel, that conforms to the requirements in OAR 333-150-0000, the Food Sanitation Rules. (b) Employ supportive personnel competent to carry out the functions of the dietary service, including a full-time director with overall supervisory responsibility for the dietary service and who is: (A) A qualified dietitian who is registered by the Commission on Dietetic Registration of the Academy of Nutrition & Dietetics; (B) A person who has received a baccalaureate or higher degree with major studies in food, nutrition, diet therapy or food service management and has at least one year**

**of supervisory experience in a health care dietetic service, and participates in continuing education related to the dietetic profession; (C) A graduate of a dietetic technician or dietetic assistant training program, corresponding or classroom, approved by the Academy of Nutrition and Dietetics; (D) A graduate of a state approved course that provides 90 or more hours of classroom instruction in food service supervision and has one year's experience as a supervisor in a health care institution; or (E) Has training and experience in food service supervision and management in a military service equivalent in content to one of the above criteria for qualifying. (c) Contract with a dietitian with the qualifications listed in paragraph (2) (b) (A) of this rule, if the Director is not a qualified dietitian under paragraph (2)(b)(A) of this rule and: (A) Consult at least quarterly with the contractor; (B) Have on file a contract signed by the consultant and the hospital administrator stating the relationship of the consultant to the hospital, services to be provided, length of contract, terms and**

hours: and (C) Require the contractor to submit quarterly reports to the hospital administrator and the committee, council or other reviewing body designated by the hospital as having responsibility for dietary services that include: (i) the date(s) of visit(s) and length of time spent on premises; (ii) Staff members seen; (iii) Services performed; (iv) Action taken on previous reports; (v) Problems identified; and (vi) Recommended action and distribution of the report. (d) Require the on-site visits of the Consulting Dietitian to be of sufficient duration and frequency to review dietetic systems and assure quality food to the patient. (e) Provide dietetic services to patients in accordance with a written order by the responsible physician, or other health care practitioner authorized within the scope of his or her professional license, and record appropriate dietetic information in the patient's medical record including the following:

(A) Timely and periodic assessments of the patient's nutrient intake and tolerance to the prescribed diet modification, including the effect of the patient's appetite and food habits on food intake;

(B) A description of the diet instructions given to the patient or family and assessment of their diet knowledge;

(C) A description or copy of the diet information forwarded to another institution upon patient discharge; and

(D) Nutritional care follow-up with the patient's health care practitioner or a health care agency.

(f) Regularly review and evaluate the quality and appropriateness of nutritional care provided by the dietetic service including the nutritional adequacy of all menus.

(g) Ensure that the Dietetic Services is represented on hospital committees concerned with nutritional care.

(h) Serve food that has an appetizing appearance, is palatable, is served at proper temperature and is cooked and served in such a way as to retain the nutrient value of food.

(i) Restrict admittance to the kitchen area to those who must enter to perform assigned duties.

(j) Develop written procedures for cleaning equipment and work areas and enforce those procedures.

# Pennsylvania

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: ANFP Member

Hospital CDM Language: N/A

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**LTC Reference: Title 28 Health & Safety, Part IV Health Facilities, Subpart C Long Term Care Facilities, Chapter 201.3 Definitions and Chapter 211.6 Dietary Services**

**LTC Summary: 028.PA. Code:201.3 Definitions. A Dietetic Service Supervisor is a person who meets one of the following requirements: (i) is a dietitian; (ii) is a graduate of a dietetic technician or dietetic assistant training program, correspondence course, or classroom course approved by the American Dietetic Association; (iii) is a member of the American Dietetic Association or the Dietary Managers Association; (iv) is a graduate of a state approved course that provided 90 or more hours of classroom instruction in foodservice supervision and has experience as a supervisor in a healthcare institution with consultation from a dietitian; (v) has training and experience in foodservice supervision and management in a military service equivalent in content to the program in sub-paragraph (iv); (vi) has a baccalaureate degree from a state-approved or accredited college or university and has at least 1 year of supervisory experience in the dietary department of a healthcare facility.**

**028.PA. Code:201.3 Definitions. A dietitian is a person who is either (i) registered by the Commission on Dietetic Registration of the American Dietetic Association; or eligible for registration and who has a minimum of a bachelor's degree from a United States regionally accredited college or university and has completed the American Dietetic Association (ADA) approved dietetic course requirements and the requisite number of hours of ADA approved supervised practice.**

**028.PA. Code:211.6 Dietary Services**

**(c) Overall supervisory responsibility for the dietary services shall be assigned to a full-time qualified dietary services supervisor.**

**(d) If consultant dietary services are used, the consultant's visits shall be at appropriate times and of sufficient duration and frequency to provide continuing liaison with medical and nursing staff, advice to the administrator, resident counseling, guidance to the supervisor and staff of the dietary services, approval of menus, and participation in development or revision of dietary policies and procedures and in planning and conducting inservice education and programs.**

**Hospital Reference: Title 28 Health & Safety, Part IV Health Facilities, Subpart B General and Special Hospitals, Chapter 111 Dietetic Services and Chapter 101 General Information**

**Hospital Summary: 028.PA. Code: 111.2 Organization and Staffing. The service should be under the full-time direction of a person who is trained and experienced in foodservice administration and dietary management. If the director of the services is not a dietitian, there should be an effective method of communication and a close working relationship between the director and dietitian.**

**028.PA. Code:01.4 Definitions: Dietetic Assistant - a person who has completed a program in foodservice administration and nutritional care which meets the training standards established by the American Dietetic Association and provides at least 90 hours of coursework; Dietetic Technician - a person who has completed an associate degree program which meets the educational standards established by the American Dietetic Association; this person works under the direction of a dietitian.**

# Rhode Island

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Rules and Regulations for Licensing of Nursing Facilities (23-17-NF), Section 27.0 Dietetic Services**

**LTC Summary: Section 27.0 Dietetic Services**

**27.1 Each facility shall maintain a dietetic service under the supervision of a full-time person who, as a minimum, is a graduate of a state-approved course that provides instruction in foodservice supervision and nutrition and has experience in the organization and management of foodservice. a) When the dietary manager is absent, a responsible person shall be assigned to supervise dietetic service personnel and foodservice operations.**

**27.2 When the dietary manager is not a qualified dietitian who is registered or eligible for registration by the commission of dietetic registration and/or licensed by the state, the facility shall obtain, per written contracted arrangement, adequate and regularly scheduled consultation from a qualified dietitian.**

**27.7 The food service operations shall comply with all appropriate standards of Reference 10 = Food Code (R23-1, 21-27 FOOD) Rhode Island Dept of Health. |**

**Food Code, Section 2-101.11B indicates "The Food Establishment shall have a manager Certified in Food Safety, as specified in Rhode Island Rules and Regulations pertaining to Certification of Managers in Food Safety (R21-27-CFS)."**

**Hospital Reference: Rules and Regulations for Licensing of Hospitals (R23-17-HOSP), Section 22.0 Dietary Service (4.6.5) Revised as of 09/2017**

**Hospital Summary: A. Section 22.0 Dietary Service 22.1 Each facility shall maintain a dietary service directed by a full-time person qualified by training and experience in organization and administration of foodservice. 22.2 B.Each hospital shall have at least one Registered Dietitian, licensed by the state, to direct nutritional aspects of patient care and to advise on food preparation and service. 22.4 Each hospital food service operation shall comply with the applicable standards of reference 2. Reference 2 = Food Code (R23-1, 21-27, Food). Food Code, Section 2-101.11B indicates "The Food Establishment shall have a manager Certified in Food Safety, as specified in Rhode Island Rules and Regulations pertaining to Certification of Managers in Food Safety (R21-27-CFS)."**

# South Carolina

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: CDM

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**LTC Reference: SC Code Regs R.61-16§ 803, and R61-17, § 1405.C**

### **LTC Summary: 1405 Meal Service Staff**

**A. The meal service operations shall be under the direction of a dietitian or qualified food service supervisor who shall be responsible for supervising the meal service staff, planning, preparation and serving of food and the maintenance of proper records. A staff member shall be designated, by name or position, to act in the absence of this person. (II)**

**B. A qualified food service supervisor shall be a person who: (II)**

- 1. Is a graduate of a dietetic technician training program approved by the Academy of Nutrition and Dietetics;**
- 2. Is a graduate of a course of study meeting the requirements of the Academy of Nutrition and Dietetics and approved by the state;**
- 3. Is certified by the Certifying Board for Dietary Managers of the Association of Nutrition & Foodservice Professionals and maintains that credential;**
- 4. Has completed an ANFP-Approved course curriculum necessary to take the certification examination required to become a certified dietary manager; or**
- 5. Has at least three (3) years of training and experience in meal service supervision and management in a military service equivalent in content to the programs described in Sections 1405.B.1 through 1405.B.3.**

**C. A qualified food service supervisor shall receive consultation from a dietitian who is available on a full-time, part-time or consultant basis. (II)**

**D. There shall be a dietitian available to provide dietary review, menu planning, and consultation. If a dietitian is not a staff member of the facility, there shall be a valid contract for services between the facility and the dietitian. (II)**

**Hospital Reference: SC Code Regs R.61-16§ 803, and R61-17, § 1405.C**

**Hospital Summary: 1503. Management. The nutrition services shall be under the direction of a dietitian or qualified food and nutrition manager/director who has a written agreement for consultation services by a dietitian. These services shall be organized with established lines of accountability and clearly defined job assignments. A qualified food and nutrition manager/director shall be a person who: A. Is a graduate of a dietetic technician training program approved by the Academy of Nutrition and Dietetics; or B. Is a graduate of a course of study meeting the requirements of the Academy of Nutrition and Dietetics and approved by the Department; or C. Is certified by the Certifying Board for Dietary Managers of the Association of Nutrition & Foodservice Professionals and maintains that credential; or D. Has at least three (3) years of training and experience in meal service supervision and management in military service equivalent in content to the programs described in paragraph A, B or C above.**



# South Dakota

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM / Course

Hospital CDM Language: CDM / Course

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**LTC Reference: Article 44:73:01:01 Definitions, 44:73:07:11 Director of Dietetic Services.**

**LTC Summary: Article 44:73:01:01 Definitions: (12) "Dietary manager," a person who is a dietitian, a graduate of an accredited dietetic technician or dietetic manager training program, a graduate of a course that provides 120 or more hours of classroom instruction in food service supervision, or a certified dietary manager recognized by the National Certifying Board of Dietary Managers and who functions with consultation from a dietitian;44:73:07:11. Director of dietetic services. A full time dietary manager who is responsible to the administrator shall direct the dietetic services. Any dietary manager that has not completed a Dietary Manager's course, approved by the Association of Nutrition & Foodservice Professionals, shall enroll in a course within 90 days of the hire date and complete the course within 18 months. The dietary manager and at least one cook shall successfully complete and possess a current certificate from a ServSafe Food Protection Program offered by various retailers or the Certified Food Protection Professional's Sanitation Course offered by the Association of Nutrition & Foodservice Professionals, or successfully completed equivalent training as determined by the department. Individuals seeking ServSafe recertification are only required to take the nutritional examination. The dietary manager shall monitor the dietetic service to ensure that the nutritional and therapeutic dietary needs for each resident are met. If the dietary manager is not a dietitian, the facility shall schedule dietitian consultations onsite at least monthly. The dietitian shall approve each menu, assess the nutritional status of each resident with problems identified in the assessment, and review and revise dietetic policies and procedures during scheduled visits. Adequate staff whose working hours are scheduled to meet the dietetic needs of the residents shall be on duty daily over a period of 12 or more hours in facilities.**

**Hospital Reference: Article 44:75 Medical Facilities, 44:75:01:01 Definitions; 44:75:07:11 Dietary Manager.**

**Article 44:75 Medical Facilities, 44:75:01:01 (14) "Dietary manager," a person who is a dietitian, a graduate of an accredited dietetic technician or dietetic manager training program, a graduate of a course that provides 120 or more hours of classroom instruction in food service supervision, or a certified dietary manager recognized by the National Certifying Board of Dietary Managers and who functions with consultation from a dietitian;**

**Hospital Summary: 44:75:07:11. Director of dietetic services. A full time dietary manager who is responsible to the administrator shall direct the dietetic services. Any dietary manager that has not completed a Dietary Manager's course, approved by the Association of Nutrition & Foodservice Professionals, shall enroll in a course within 90 days of the hire date and complete the course within 18 months. The dietary manager and at least one cook shall successfully complete and possess a current certificate from a ServSafe Food Protection Program offered by various retailers, or the Certified Food Protection Professional's Sanitation Course offered by the Association of Nutrition & Foodservice Professionals, or successfully completed equivalent training as determined by the department. Individuals seeking ServSafe recertification are only required to take the national examination. The dietary manager shall monitor the dietetic service to ensure that the nutritional and therapeutic dietary needs for each patient are met. If the dietary manager is not a dietitian, the facility shall schedule dietitian consultations onsite at least monthly. The dietitian shall approve all menus, assess the nutritional status of patients with problems identified in the assessment, and review and revise dietetic policies and procedures during scheduled visits. Adequate staff whose working hours are scheduled to meet the dietetic needs of the patients shall be on duty daily over a period of 10 or more hours in facilities.**

# Tennessee

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM/Course

Hospital CDM Language: CDM/Course

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**LTC Reference: Rule 1200-8-6 Standards for Nursing Homes; 1200-8-6-.06 (9) Food and Dietetic Services**

**LTC Summary: The nursing home must designate a person, either directly or through contractual agreement, to serve as the food and dietetic services director with responsibility for the daily management of the dietary services.**

**The food and dietetic services director shall be (1) A qualified dietitian; or (2) A graduate of a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetics Association; or (3) An individual who has successfully completed in-person or online coursework that provided ninety (90) or more hours of classroom instruction in food service supervision. If the course has not been completed, this person shall be enrolled in a course and making satisfactory progress for completion within the time limit specified by the course requirement; or, (4) An individual who is a certified dietary manager (CDM), or certified food protection professional (CFPP); or, (5) A current or former member of the U.S. military who has graduated from an approved military dietary manager training program. Current as of 1/29/2016**

**Hospital Reference: Rule 1200-8-6 Standards for Nursing Homes; 1200-08-01-.06 (9) (b)Food and Dietetic Services**

**Hospital Summary: The hospital must designate a person, either directly or by contractual agreement, to serve as the food and dietetic services director with responsibility for the daily management of the dietary services.**

**The food and dietetic services director shall be (1) A qualified dietitian; or (2) A graduate of a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetic Association; or (3) An individual who has successfully completed in-person or online coursework that provided ninety (90) or more hours of classroom instruction in food service supervision. If the course has not been completed, this person shall be enrolled in a course and making satisfactory progress for completion within the time limit specified by the course requirement; or, (4) An individual who is a certified dietary manager (CDM), or certified food protection professional (CFPP); or, (5) A current or former member of the U.S. military who has graduated from an approved military dietary manager training program. Current as of 1/29/2016**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

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**LTC Reference: Title 40 Social Services and Assistance, Part 1, Chapter 19 Nursing Facility Requirements, Subchapter L Dietary Services, Rule 19.1102 Staffing**

**LTC Summary: The facility must employ a qualified dietitian either full-time, part-time, or on a consultant basis.**

- (1) A qualified dietitian is one who is qualified based upon either (A) registration by the Commission on Dietetic Registration of the American Dietetic Association; or (B) licensure, or provisional licensure, by the Texas State Board of Examiners of Dietitians. These individuals must have one year of supervisory experience in dietetic service of a healthcare facility.**
- (2) If a qualified dietitian is not employed full-time, the facility must designate a person to serve as the director of foodservice who receives frequently scheduled consultation from a qualified dietitian.**
- (3) The designated director of food service is responsible for the overall operation of the dietary service. If the director is not a qualified dietitian, he must receive consultation from a qualified dietitian. The director of food service must participate in regular conferences with the administrator and with the registered nurse who has responsibility for the resident and the resident's plan of care. In conferences concerning the resident's plan of care, the director of food service must provide information about approaches to identified nutritional problems. The director of food service should make recommendations and assist in developing personnel policies.**
- (4) The director of foodservice must be at least (A) a qualified dietitian; (B) an associate-in-arts graduate in nutrition and food management (such as Dietetics, Home Economics, or Restaurant Management); (C) a graduate of a dietetic technician or dietetic assistant training program approved by the American Dietetic Association or the Dietary Managers Association, whether conducted by correspondence or in a classroom; (D) a person who has completed a state-agency-approved 90-hour course in foodservice supervision; or (E) a person who has training and experience in foodservice supervision and management in a military service equivalent in content to the programs in subparagraphs (A)-(D) of this paragraph and has had his training credentials evaluated and approved by the nutrition program specialist of the Texas Dept. of Human Services' Long Term Care - Regulatory.**

**Hospital Reference: Title 25 Health Services, Part I, Chapter 133 Hospital Licensing, Subchapter C Operational Requirements; Rule 133.41; (d) Dietary services.**

**Hospital Summary: (d) Dietary services. The hospital shall have organized dietary services that are directed and staffed by adequate qualified personnel. However, a hospital that has a contract with an outside food management company or an arrangement with another hospital may meet this requirement if the company or other hospital has a dietitian who serves the hospital on a fulltime, part-time, or consultant basis, and if the company or other hospital maintains at least the minimum requirements specified in this section, and provides for the frequent and systematic liaison with the hospital medical staff for recommendations of dietetic policies affecting patient treatment. The hospital shall ensure that there are sufficient personnel to respond to the dietary needs of the patient population being served.**

**(1) Organization.**

**(A) The hospital shall have a full-time employee who is qualified by experience or training to serve as director of the food and dietetic service, and be responsible for the daily management of the dietary services.**

**(B) There shall be a qualified dietitian who works full-time, part-time, or on a consultant basis. If by consultation, such services shall occur at least once per month for not less than eight hours. The dietitian shall:**

**(i) be currently licensed under the laws of this state to use the titles of licensed dietitian or provisional licensed dietitian, or be a registered dietitian.**

**(ii) maintain standards for professional practice;**

**(iii) supervise the nutritional aspects of patient care;**

**(iv) make an assessment of the nutritional status and adequacy of nutritional regimen, as appropriate;**

**(v) provide diet counseling and teaching, as appropriate;**

**(vi) document nutritional status and pertinent information in patient medical records, as appropriate;**

**(vii) approve menus; and**

**(viii) approve menu substitutions.**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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### LTC Reference: Rule R432-150 Nursing Care Facility

**LTC Summary: (2) There must be adequate staff employed by the facility to meet the dietary needs of the residents. (a) The facility must employ a dietitian either full-time, part-time, or on a consultant basis. (b) The dietitian must be certified in accordance with Title 58, chapter 49, Dietitian Certification Act. (c) If a dietitian is not employed full-time, the administrator must designate a full-time person to serve as the dietetic supervisor. (d) If the dietetic supervisor is not a certified dietitian, the facility must document at least monthly consultation by a certified dietitian according to the needs of the residents.**

### Hospital Reference: Rule 432-100 General Hospital Standards; 432-100-32 Dietary Services

**Hospital Summary: (1) There shall be an organized dietary department under the supervision of a certified dietitian or a qualified individual who, by education or specialized training and experience, is knowledgeable in foodservice management. If the latter is head of the department, there must be a registered dietitian on a full-time, regular, part-time or consulting basis. (a) direction of the dietary service shall be provided by a person whose qualifications, authority, responsibilities and duties are approved by the administrator. The director shall have the administrative responsibility for the dietary service. (b) If the services of a certified dietitian are used on less than a full-time basis, the time commitment shall permit performance of all necessary functions to meet the dietary needs of the patients.**

# Vermont

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: Agency 13. Human Services Agency, Sub-Agency 110. Dept. of Aging and Disabilities, Chapter 005. Licensing and Operating Rules for Nursing Homes, Section 7 Quality of Care (CVR 13-110-005, Sec. 7)**

### LTC Summary: 7.14 Dietary Services

**(a) Staffing. The facility must employ a qualified dietitian either full, part-time, or on a consultant basis. If a qualified dietitian is not employed full-time, the facility must designate a person to serve as the director of foodservice who receives frequently scheduled consultation from a qualified dietitian.**

**A qualified dietitian is one who is qualified based upon either registration by the Commission on Dietetic Registration of the American Dietetic Association, or on the basis of education, training or experience in identification of dietary needs, planning and implementation of dietary programs.**

**Hospital Reference: Agency 13. Human Services Agency, Sub-Agency 140. Health Dept., Chapter 019. Hospital Licensing, Article 3. Services and Facilities, 3-948. foodservice--Diet (CVR 13-140-019, Sec. 3-948)**

**Hospital Summary: There are no regulations concerning the dietary Dept. staffing of hospitals.**

# Virginia

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: N/A

Hospital CDM Language: N/A

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**LTC Reference: 12VAC, Agency 5, Dept. of health, Chapter 371, Regulations for the Licensure of Nursing Facilities, Section 340. Dietary Program (12VACS-371-340)**

**LTC Summary: 12VAC5-371-340 Dietary and Foodservice Program. (A) The dietary and foodservice operation shall meet all applicable sections of 12VAC5-421.**

**12 VAC 5-410-260. Dietary service. (C) If the foodservice supervisor is not a dietitian qualified according to §54.1-2731 of the Code of Virginia, the nursing facility shall have a written agreement for ongoing consultation from a registered dietitian who meets the qualifications of §54.1-2731 of the Code of Virginia to provide guidance to the foodservice supervisor on methods for maintaining the dietary service, planning of nutritionally balanced meals, and assessing the dietary needs of individual residents.**

**Hospital Reference: 12VAC, Agency 5 Dept. of Health, Chapter 410 Regulations for the Licensure of Hospitals in Virginia, Section 260. Dietary service (12VAC 5-410-260)**

**Hospital Summary: Each hospital shall maintain a dietary service directed by a full-time person, qualified as allowed in 12VAC5-421. B. Each hospital shall have at least one dietitian, meeting the criteria of §54.1-2731 of the Code of Virginia, employed on either a full-time, part-time, or consultative basis, to direct nutritional aspects of patient care and to advise on food preparation and service. C. Space, equipment and supplies shall be provided for the efficient, safe and sanitary receiving, storage, refrigeration, preparation and serving of food. D. The hospital food service operation shall comply with applicable standards in 12VAC5-421. E. A diet manual, approved by the medical staff shall be maintained by the dietary service. Diets served to patients shall comply with the principles set forth in the diet manual. F. All patient diets, including therapeutic diets, shall be ordered in writing by a practitioner, or by a dietitian as authorized by the medical staff, responsible for the care of the patient. 1. Hospitals and their medical staff may grant privileges to dietitians meeting the criteria of §54.1-2731 of the Code of Virginia to order patient diets, including therapeutic diets, and to order laboratory tests to help determine appropriate diets for the patient. 2. Therapeutic diets include the provision of enteral and parenteral nutrition. G. Pertinent observations and information relative to the special diets and to dietetic treatment shall be recorded in the patient's medical record. A hospital contracting for food service shall require, as part of the contract, that the contractor comply with the provisions of this section.**



# Washington

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

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**LTC Reference: WAC 388-97-1160 Dietary personnel.**

**LTC Summary: The nursing home must have sufficient support personnel capable of carrying out the functions of dietary services and must: (1) Employ a qualified dietitian either full-time, part-time, or on a consultant basis who must: (a) Approve regular and therapeutic menus which meet the dietary allowances of the Food and Nutrition Board of the National Research Council, National Academy of Sciences; (b) Prepare dated menus for general and modified diets at least three weeks in advance; (c) Provide services which include: (i) Nutrition assessment; (ii) Liaison with medical and nursing staff, and administrator; (iii) Inservice training; and (iv) Guidance to the director of food service, and food service staff. (2) If a qualified dietitian is not employed full-time as the foodservice manager, the nursing home must employ a foodservice manager to serve as the director of foodservice. (3) The foodservice manager means: (a) An individual who is a qualified dietitian; or (b) An individual: (i) Who has completed a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetic Association / Dietary Managers Association, and (ii) Receives regularly scheduled consultation from a qualified dietitian.**

**Hospital Reference: Title 246 Dept. of Health, Chapter 320 Hospital Licensing Regulations, Food and Nutrition Services (246-320-201).**

**Hospital Summary: The purpose of this section is to assure patient nutritional needs are met in a planned and organized manner.**

**Hospitals must: (1) Designate an individual qualified by experience, education, or training to be responsible for managing the food and nutrition services; (2) Designate a registered dietitian responsible to develop and implement policies and procedures addressing nutritional care for patients; (3) Have a registered dietitian available to assess nutritional needs, based on patients' individual nutritional risk screen; (4) Develop and regularly update an interdisciplinary plan for nutritional therapy based on current standards for patients at nutritional risk. Monitor and document each patient's response to the nutritional therapy in the medical record; (5) Implement, document and monitor a system for providing nutritionally balanced meals that are planned in advance, and respect cultural diversity; and (6) Adopt and implement policies and procedures for food service according to chapter 246-215 WAC.**

# West Virginia

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: CDM

Hospital CDM Language: N/A

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**LTC Reference: Title 64 Division of Health, Series 13 Nursing Home Licensure Rule, 64-13-8. Quality of Care, 8.15. Dietary Services**

**LTC Summary: 8.15.a.2. A dietary manager shall be employed if a dietitian is not employed full-time and shall be one of the following: 8.15.a.2.A. a dietetic technician, registered by the American Dietetic Association; 8.15.a.2.B. a certified dietary manager, as certified by the Dietary Managers Association; or a graduate of an associate or baccalaureate degree program in foods and nutrition or foodservice management.**

**Hospital Reference: Title 64 Dept. of Health and Human Resources, Series 12 Hospital Licensure, 64-12-7.3.**

**Hospital Summary: The hospital shall have a full-time employee who: (7.3.c.1.) serves as a supervisor of dietetic services; and (7.3.c.3) is qualified by experience or training. (7.3.d) Provisions shall be made for continued in-service training of the designated dietetic service supervisor. (7.3.e.) The foodservice department shall be under the direction of a full-time dietitian or a person with training and experience in foodservice administration. There shall be a qualified dietitian available on a full-time, part-time, or consultant basis. A qualified dietitian shall be registered or eligible for registration with the Commission on Dietetic Registration of the American Dietetic Association and be licensed in the state of West Virginia by the Board of Licensed Dietitians.**

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: N/A

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**LTC Reference: Health and Family Services, Section 132 Nursing Homes, Subsection 63 Dietary services. (HFS 132.63)**

**LTC Summary: DHS 132.63 Dietary Service. (2) Staff. (a) Dietitian. The nursing home shall employ or retain on a consultant basis a dietitian to plan, direct and ensure implementation of dietary service functions. (b) Director of foodservice. 1. The nursing home shall designate a person to serve as the director of food services. A qualified director of food services is a person responsible for implementation of dietary service functions in the nursing home and who meets any of the following requirements: a) is a dietitian; b) has completed at least a course of study in foodservice management approved by Dietary Managers Association or an equivalent program; c) holds an associate degree as a dietetic technician from a program approved by the American Dietetic Association. 2. If the director of food services is not a dietitian, the director of food services shall consult with a qualified dietitian on a frequent and regularly scheduled basis.**

**Hospital Reference: DHS 124.16 Dietary services.**

**Hospital Summary: (2) DEFINITIONS. In this section: (a) "Dietetic service supervisor" means a person who: 1. is a dietitian; 2. is a graduate of a dietetic technician or dietetic assistant training program, corresponding or classroom, approved by the American Dietetic Association; 3. is a graduate of a state-approved course that provided 90 or more hours of classroom instruction in foodservice supervision and has experience as a supervisor in a health care institution with consultation from a dietitian; or 4. has had training and experience in foodservice supervision and management in military service which is equivalent to the preparation under subd. 2. or 3. "Dietitian" means a person who is any of the following: 1. certified under s.448.78, Stats.; 2. licensed or certified as a dietitian in another state.**

**(3) STAFFING AND FUNCTIONS. (a) The dietary service shall be directed by a full-time dietetic service supervisor and shall be staffed by at least one dietitian who is full-time, part-time, or serving as a consultant, and by administrative and technical personnel who are competent to perform their duties.**

# Wyoming

## LONG TERM CARE

## HOSPITAL

LTC / CDM Language: Course

Hospital CDM Language: CDM

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**LTC Reference: Aging Division, Chapter 4, and Older Americans Act Section 331-339**

**LTC Summary: Section 4: (h) "Dietetic Service Supervisor" means an individual who has a high school education or equivalent and has completed courses in foodservice supervision, but is not a Registered Dietitian.**

**Section 11: (a) Dietary Supervision. Overall supervisory responsibility for the dietetic service shall be assigned to a full-time qualified dietetic supervisor, (i) if the qualified supervisor is not a registered dietitian, he/she shall be a graduate of a dietetic technician program approved by the American Dietetic Association or a dietary manager educational program approved by the Certifying Board of Dietary Managers. Training and experience in foodservice supervision and nutrition equivalent in content to the approved educational programs are acceptable.**

**Hospital Reference: Dept. of Health, Chapter 12, Rules and Regulations for Licensure of Hospitals, Section 4. Definitions AND Section 17 Dietary Services.**

**Hospital Summary: "Dietitian" means a person who is registered by the American Dietetic Association and provides nutritional and dietary services. (b) Dietary Supervision. (i) Overall supervisory responsibility for dietary services shall be assigned to a full-time qualified dietary supervisor. (A) If the qualified dietary supervisor is not a registered dietitian, he shall be a Dietetic Technician Registered or a Certified Dietary Manager.**