

The ANFP logo is located inside a circular graphic with a red border. The logo itself consists of a stylized 'A' followed by 'NFP' and a registered trademark symbol. The background of the circular graphic features a circuit board pattern with blue lines and dots.

ANFP®

FALL FORUM

SEPTEMBER 24-25, 2026

ST. LOUIS MO or VIRTUAL ATTENDANCE

2026 FALL FORUM - HYBRID CONFERENCE

MEETING DATES: SEPTEMBER 24-25, 2026

EXPO DATE: SEPTEMBER 24, 2026

HILTON ST. LOUIS FRONTENAC

1335 S. LINDBERGH BLVD

ST. LOUIS, MO 63131

(314) 993-1100

PACKET DUE: AUGUST 25, 2026

FALL FORUM EXPO DETAILS

The Fall Forum Expo consists of tabletop exhibits, so no pipe and drape will be provided. Each exhibitor will be provided with a 6' table, two chairs, and a wastebasket. We don't issue booth numbers for our Fall Forum; just look for your company name displayed in the Expo area to find your table. And don't forget to stop by the registration desk to pick up your name badge(s).

EXPO HOURS: THURSDAY, SEPTEMBER 24

Set-Up Time: 12:00 p.m. - 3:30 p.m.

Expo Hours: 4:30 p.m. - 6:00 p.m.

Dismantle Time: 6:00 p.m. - 7:30 p.m.

This year we will be combining the Expo with a networking reception. As ANFP receptions are typically very well attended, this change should encourage attendees to network with both exhibitors and other attendees for the duration of the Expo.

SHIPPING MATERIALS IN ADVANCE

Booth items may be shipped to the hotel to arrive no earlier than **Thursday, September 17**. Storage space is limited.

Boxes should be addressed as follows:

Hilton St. Louis Frontenac
1335 S. Lindbergh Blvd.
St. Louis, MO 63131
C/O Company Name/Guest Name
ANFP Fall Forum Expo
September 24, 2026
Convention Services Manager: Rachel Shaw
Box Count (e.g. 1 of 2, 2 of 2)

HOTEL INFORMATION

Hilton St. Louis Frontenac
1335 S. Lindbergh Blvd.
St. Louis, MO 63131
(314) 993-1100
[Hotel Website](#)

Click [here](#) to make hotel reservations.

The reservation link allows for bookings over the dates of Wednesday, September 23, 2026 through Saturday, September 26, 2026, with a discounted rate of \$159/night.

Please note: ANFP does not work with third party housing companies. If you receive a solicitation from an organization claiming to represent ANFP for hotel reservations, please gather as much information as possible and [contact ANFP](#) directly.

TRANSPORTATION

For transportation information, please click [here](#).

EXHIBITOR BADGE REGISTRATION

Each exhibit table includes two exhibit staff registrations. You must pre-register all exhibitor representatives who will be staffing your tabletop exhibit. Please see the enclosed form to register your booth personnel.

HOW TO OBTAIN CONTINUING EDUCATION (CE)

Exhibitors are encouraged to attend education sessions. One CDM, CFPP from each company can receive continuing education credits for attending the sessions as part of your exhibit package. If you would like to take advantage of this, please contact Julie at jrogers@ANFPonline.org.

COMPANY LISTING ON THE ANFP WEBSITE/MOBILE APP

The ANFP website/mobile app contains a description of each exhibiting company at [this link](#). If your company participated at a past ACE or Regional Meeting, the same company paragraph has been used for the Fall Forum webpage. Please see the enclosed form to update or approve your listing.

VIDEO PITCHES FOR VIRTUAL ATTENDEES

Because many Fall Forum registrants will be attending virtually, we're offering exhibitors a chance to reach them too. All exhibitors are invited to record a video pitch, up to 3 minutes, prior to the meeting. Please record in landscape mode (horizontally if using a mobile device), in .mp3 or .mov format. Once it is completed, please e-mail partners@ANFPonline.org. Since video files are large, we will send you a SharePoint link to upload your video. Let us know when you are ready to upload no later than **Tuesday, September 15**.

After the forum, we'll compile the videos into one file and share it with all virtual participants, who can earn CE for watching—a great incentive to watch!

HIGH RESOLUTION LOGOS NEEDED FOR SPONSORS

For most returning sponsors, ANFP may already have a high-resolution logo on file for your organization. However, for your logo to appear as clear and crisp as possible on signage, please be sure to provide your logo in a vector file, either .EPS or .AI. Additionally, we will need a .PNG version with a transparent background. Thank you for your cooperation!

ELECTRIC ACCESS/AUDIOVISUAL REQUIREMENTS

Any electric or audiovisual needs necessary for your tabletop must be arranged in advance. If you need electric access or audiovisual equipment, please complete the form. If you don't require either, please check the appropriate box on the form and return it.

Electric outlet access is free, but the hotel requires you to bring your own extension cord and electrical tape to secure it down for safety reasons.

If you need a quad box (4 outlets), there will be a charge of \$45 plus tax.

SERVING FOOD FORM

Regardless of your plans to serve food (or not), please complete the Serving Food Form in this packet. If you are not serving food, you must indicate that on the form. This form should be e-mailed to jrogers@ANFPonline.org.

Samples should be 2 ounces or less, pre-packaged or individually wrapped. There will be no

kitchen access available at the hotel. Any type of heating appliances must be used at your tabletop booth. Be sure to indicate specifics on the form so we can accommodate your setup appropriately.

COMPLIMENTARY PRE-REGISTERED AND FINAL ATTENDEE LISTS

All exhibitors will receive pre-registered and final attendee lists from ANFP. These lists will contain contact information for all attendees who did not opt out of being included and may be used for your pre- and post- marketing efforts. The pre-registration list will be provided two weeks prior to the meeting and the final attendee list will be available a few days after.

LEAD RETRIEVAL

ANFP uses a mobile app which will be available for download by all participants approximately two weeks before the event. At that time, we will provide instructions on how to use the app to scan attendee badges.

INSURANCE COVERAGE

Please note, all exhibitors need to provide ANFP with a Certificate of Insurance (COI) indicating liability coverage and product coverage. Your insurance company should be able to provide the certificate, listing ANFP and the Hilton St. Louis Frontenac as the Certificate Holder.

ANFP & Hilton St. Louis Frontenac
1335 S. Lindbergh Blvd.
St. Louis, MO 63131

Please return to ANFP Headquarters by e-mail (jrogers@ANFPonline.org) no later than August 25, 2026.

QUESTIONS FOR THE HOTEL

Should you have any questions about logistics, our contact person at the Hilton St. Louis Frontenac is Kelley Becker. Kelley may be reached at (314) 824-6037 or kelly.becker@hilton.com.

THANK YOU FOR PLANNING TO EXHIBIT!

If you have any questions, please don't hesitate to reach out to Julie Rogers at jrogers@ANFPonline.org or call 630.587.6345. ANFP thanks you for your support!

PLEASE COMPLETE AND SUBMIT THE FOLLOWING:

Exhibitor Badge Registration Form | Page 5

Website/Mobile App Listing Form | Page 6

Electric Access/Audiovisual Requirements Form | Page 7

Serving Food Form | Page 8



EXHIBITOR BADGE REGISTRATION FORM

Please return this completed form to Julie Rogers, jrogers@ANFPonline.org, by August 25.

Please indicate the individuals who will be in attendance at your tabletop exhibit. Registration badges will be prepared in advance and may be obtained at the registration desk. Badges will not be mailed.

For every tabletop exhibit, an exhibiting company is entitled to badges for two representatives.

Photography & Filming Waiver: Professional photographs, audio, and video will be captured during the Conference. Exhibitors hereby grant ANFP and its representatives permission to photograph and/or record them at the Conference, and distribute (both now and in the future) Exhibitors' images or voices in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

We accept

EXHIBITOR COMPANY NAME: _____

1. REPRESENTATIVE

Full Name: _____

This is how it will be printed on the name badge.

City/State: _____

E-mail: _____

2. REPRESENTATIVE

Full Name: _____

This is how it will be printed on the name badge.

City/State: _____

E-mail: _____



WEBSITE/MOBILE APP LISTING FORM

Please return this completed form to Julie Rogers, jrogers@ANFPonline.org, by August 25.

COMPANY INFORMATION

Company Name: _____

Onsite Contact Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-mail: _____

Website: _____

In order to be listed accurately in the Fall Forum mobile app, please describe your tabletop exhibit in 40 words or less. We must receive your listing by August 25, 2026.

If you have exhibited with us in the past, your description is currently on the [Fall Forum Exhibitor List page](#). Please choose your selection below:

☐ Please use our listing from a previous meeting that is currently on this page.

☐ Do not use the previous listing. I have a new listing to provide below.

Please describe your exhibit in 40 words or less:



ELECTRIC ACCESS/AUDIOVISUAL REQUIREMENTS FORM

Please return this completed form to Julie Rogers, jrogers@ANFPonline.org, by August 25.

Company Name: _____

Your Name: _____

☐ I do not have electric access or audiovisual needs for my tabletop exhibit.

If checked, STOP HERE.

Address: _____

City/State/Zip: _____

Phone: _____

E-mail Address: _____

Authorized Signature: _____

Please describe your electric access/audiovisual needs for your tabletop exhibit:

Electric outlet access is free, but the hotel requires you to bring your own extension cord and electrical tape to secure it down for safety reasons.

If you need a quad box (4 outlets), there will be a charge of \$45 plus tax.

Should you have any AV equipment needs, please place your orders via this link: [Encore EventNow](#) | [Audio Visual Solutions](#) | [Order Online](#).



SERVING FOOD FORM

Please return this completed form to Julie Rogers, jrogers@ANFPonline.org by August 25.

Company Name _____

Your Name _____

Address _____

City/State/Zip _____

Phone _____

E-mail Address _____

Authorized Signature _____

Please select one option below (mandatory):

- ☐ I will be serving food and/or beverages at my tabletop exhibit (please describe below)
- ☐ I will NOT be serving food and/or beverages at my tabletop exhibit

Please describe below the food/beverages you plan to serve (if applicable). Also include a description of any heating equipment that you plan to use at your tabletop booth: