



2020 ANFP Fall Regional Meeting & Expo

Toledo, OH

Exhibitor Registration Information & Important Meeting Details

MEETING DATES

September 10-11, 2020

EXPO DATE

Thursday, September 10, 2020

Thank you for your participation in the ANFP Fall Regional Meeting & Expo in Toledo, OH. Attached are important details for your successful participation in this event.

GENERAL MEETING & EXPO DETAILS

LOCATION

Renaissance Toledo Downtown Hotel
444 N. Summit Street
Toledo, OH 43604
(419) 244-2444

REGIONAL EXPO DETAILS

This is a tabletop exhibit; we will not be using pipe & drape. Stop by registration for your table assignment.

Each exhibitor will be provided with a 6' skirted table with 2 chairs and a wastebasket.



SHIPPING MATERIALS IN ADVANCE

Booth items may be shipped to the hotel to arrive no earlier than **Monday, September 7, 2020.**

EXPO DETAILS

Set-Up Time:	8:30 AM - 2:30 PM, Thursday, September 10, 2020
Expo Hours:	3:30 PM - 5:30 PM, Thursday, September 10, 2020
Dismantle Time:	5:30 PM - 8:00 PM, Thursday, September 10, 2020

There is a networking happy hour with cash bar immediately following the Expo for exhibitors to continue mingling with attendees.

ELECTRICAL ORDERING IN ADVANCE

Any electrical or additional items necessary for your tabletop must be arranged in advance. If you need electrical, please contact the hotel directly.

Catarino Hernandez: CHernandez@markeys.com with copy to
Julie Rogers: jrogers@ANFPonline.org.

ROOM RESERVATION AND CUT-OFF DATES

Rooms are being held at Renaissance Toledo Downtown Hotel. The ANFP discounted room rates are only available until August 19, 2020, or when the room block is full; after that date, the discounted rates will be awarded on a space-available basis only.

For Reservations, [click here](#).
Single/Double Rate: \$139.00.

To reserve a room, please use the link above or call the hotel directly (844) 200-1013 and mention the ANFP or Association of Nutrition & Foodservice Professionals Room Block.

Please Note: ANFP does not utilize outside housing companies to make hotel reservations for any of our meetings. Please make your sleeping room reservations using the link above on the hotel's website.

COMPLIMENTARY PRE-REGISTERED AND FINAL ATTENDEE MARKETING E-MAIL BLAST

Each exhibiting company will be able to market to the pre-registered regional meeting attendees via blast e-mail facilitated by ANFP two weeks prior to the meeting. You may also market to the attendees shortly after the meeting via blast e-mail facilitated by ANFP.

Please send your 25-40 word marketing message to Julie Rogers to be linked to in the e-mail blast which will contain all exhibitors in one blast. Please send to jrogers@ANFPonline.org by **July 10, 2020**.

EXHIBITOR BADGE REGISTRATION

You must pre-register the two representatives who will be staffing your tabletop exhibit. Please send your badge information via e-mail to Julie Rogers at jrogers@ANFPonline.org by **July 17, 2020**. Please include name, title, city & state of two booth personnel. If your company has purchased two tabletops, you may register four booth representatives.

COMPANY INFORMATION

A program book will be provided to each attendee with a list and description of each exhibiting company. If your company participated in a past ACE or Regional meeting, the same company paragraph may be used for the Toledo, OH program book.

Otherwise, please send your 40-word company description to Julie Rogers at jrogers@ANFPonline.org by **July 10, 2020**. Descriptions received after that date cannot be guaranteed a listing in the official program book.

If you have any questions or need additional information about the 2020 ANFP Fall Regional Meeting in Toledo, OH, please contact Julie Rogers at (630) 587-6345 or jrogers@ANFPonline.org.

Thank you!