



Association of Nutrition & Foodservice Professionals

**Fall Board Meeting**

**March, 1<sup>st</sup> 2019**

**Drury Inn**

**400 West Douglas Ave**

**Wichita, KS 67202**

The meeting was called to order 11:45 pm at PM by Leonard Turpen, Presidents

Roll Call: Leonard Turpen, Alberta Andrick, Donna Bateman, Matthew Schlager, Janice Hemel, Paula Bradley, Debra Lowry, Connie Cook, Diana Riner, Renita Mesa, & Rebecca Robinson were all present.

**Approve Minutes, Matthew Schlager:** A motion to approve the minutes from the prior board meeting was made by Renita and seconded by Becky. Motion passed.

**Approve Treasures Report, Alberta Andrick:**

NOW Checking Ending Balance: \$16,787.18

Scholarship: \$900 deposit last meeting (\$100 per year in the fall per district 4 years ago) \$3,093.88

(Savings for Credit Card) Market Investor Balance \$2,778.82

No Checks were written since statement.

No Bills were presented to be paid.

Janice made a motion to accept the treasurer's report, Donna seconded the Motion. Motion Passed

**Executive Reports**

**Leonard Turpen, President**

We need volunteers; we need to come up with a plan to get our members to step up at the district level so that they feel comfortable with going to the state and national level. We need help with Communications, Sunshine, State spokesperson.

We have the two hotels for the Spring Meeting set with the Holiday Inn Express has given us the same price \$99.00 for a double or queen, and the new Country Inn & Suites on the east side of Lawrence 23<sup>rd</sup> Street (Old K-10). Just as you come into Lawrence is \$89 are reserved for April 10-12. The meeting is going to be held at the fairgrounds in Lawrence.

**Paula Bradley, Past President**

Years of service will continue to be done in the spring and awards will continue to be held until the fall meeting.

Leonard will send out the agenda and ask ANFP why the years of service are not included on the membership roster.

**Donna Bateman, President Elect**

What a great year this has been, I really enjoyed the holidays and hope all had a great holiday as well.

As requested from your last board meeting, I met and started an Expo committee. Attending was Janice Hemel, Steve McCoy, Darcy Weninger, Debbie Harris, on November 2<sup>nd</sup> in Salina. We discussed the committee set up the items that needed to be checked on. We all agreed that we need a leader of the committee along with the state president elect and incoming president elect, with the president and president that is hosting the fall workshop; along with one representative from each district and 2-3 vendor. Janice Hemel is going to set up the state meeting guidelines and to create a policy for the committee. It was suggested that we ask Paula Bradley to be the committee chair. WE all left on a very positive note and felt good about what we had accomplished.

Good year so far has met with vendors for the fall meeting and have a plan. A policy has been set along with a meeting committee. Paula is the chair for the vendor meetings. Information needs to be out as soon as possible. We need to plan as far out as possible with the date and place a year prior so that it is on the vendor's calendar.

Watch for Kansas Healthcare and the Dietitians meeting as well as when other states have meetings. The committee needs to include members from each district. Vendors have asked that we do not have the vendor show as our lunch. Janice has updated the state meeting guidelines. Fall meeting will be October 16-18, 2019

**Matthew Schlagel, Secretary:**

I have enjoyed my time as secretary for our chapter and look forward to being able to continue to serve in the future. I will be working to put all of our minutes on the state website so that we can maintain and look back at our history better. I will send what I have to ANFP to upload to our website.

**Cindy Cothorn, State Spokesperson**

Cindy is taking a leave of absence at this time and Leonard has agreed to work with Cindy as the interim state spokesperson while she is undergoing more tests because she believes that her tumor has come back. They will be setting up a Day at the Capitol soon.

**Committee Reports**

**Hospitality, Suanne Hoffman**

No Report

**Membership, Dana Tinkler**

Member Counts as of February 28<sup>th</sup>, 2019 the total member count for the Kansas ANFP chapter is 451; 412 are certified members which includes 9 Allied Professionals and 21 Pre-Professionals. 9 Professional members are not certified

#### **Communications, Matthew Schlagel & Leonard Turpen**

Leonard needs all of the reports in for the spring newsletter in this weekend. He will try to get the newsletter together this week.

Matt reported that he is still looking at various e-mail providers to determine which one will work best.

Leonard asked Matt about the group me app and getting an app of our own which we will look into further.

#### **Sales, Diana Riner & Paula Bradley**

Paula and Diana do not plan to order anything for the spring meeting.

ANFP national is now requesting info before we can even do sales. Paula and Diana are working on getting the required paperwork done so we can do sales. Janice needs tax information; she is to visit with her tax person to see if she can help us locate the info for Kansas regulation.

Paula reported that they need to submit a full inventory, pictures of our items and our tax-exempt number and other info along with cost and pictures that all go on a form that can be faxed or mailed. Paula stated that there were a couple items asked for (Denim shirt with sunflower and ANFP & Rosy the Riveter with an ANFP saying "CDM Never quits until the work is done"). The person that they have been using is going back to college so they are looking for someone else close that could do the shirts and embroidery.

Paula needed the tax number however we do not have to pay tax because it is not required. Paula has documentation from a tax person that shows we are not required to pay. Janice will work on a policy for tax preparation which just needs to say what amount we need to stay under in order to not pay taxes. Paula believes she has everything that is needed to submit the required forms. Janice will also include the policy on preparing the 990 form and the need to have districts reported quarterly to the state treasurer. Districts need to have a breakdown for the state; Alberta will plan to meet with district treasurers at the state meeting to ensure that they all know what information is needed. The policy will include the state tax ID#.

Diana reported on the remaining inventory and prices.

#### **Historian, Mandy Craig & Becky Robinson**

Becky reported that she is still working to get Historical information on thumb drives.

#### **Policies & Procedures, Janice Hemel**

Janice reported that she is working on the Tax policy and state guidelines for meetings. 1 hour per year of professional ethics. We need to be creative on getting the professional ethics classes so that it is not the same every year beginning June 1<sup>st</sup> of this year. Janice reported that as part of the national chair position she got to sit on the certifying board to determine if CDM's can keep their certification. Each year the board is seeing more and more CDM's is reviewed for their certification. Paula read that the upcoming requirement falls in line with the credentialing exam blueprint. The announcement about the change was seen on the Edge express.

Leonard questioned who had read the policies and procedures along with by laws because it needs to be reported who has read them. Janice suggested that we have an executive committee to review and update the policies; the latest ones are from 2016. The Policies and Procedures are on-line under links.

### **District Reports**

**West,** Renita Mesa:

On Sept 21 our district conference was held in Oberlin. What a wonderful meeting, we had a lot of interaction and networking. We split up into groups rotating into different sessions with competitive activities.

Our spring meeting will be held in Protection, Kansas with Paula and Diana hosting on March 22<sup>nd</sup>. The fall meeting will not be in Montezuma as planned so the location is yet TBD.

Renita said, "Thanks to all of the West district members for attending our workshops and making the "West the Best."

**Central,** Debra Lowry

We are having our spring meeting on March 15<sup>th</sup>, 2019 at Abilene, KS (951 East Brady Street) starting at 8:15 AM. We are having a serve safe managers course. Anyone interested in please contact. Matthew Schlagel 263-1058 Steven McCoy will be the new president. We will be voting on President Elect.

**East,** Donna Bateman

I have been working on the spring workshop to be held on April 10,11, and 12 in Lawrence at the douglas County 4-H fair grounds. I have two professional motive speakers, Walt Stansinski and Martha Bryan booked to speak on the 11<sup>th</sup> and finalizing the meeting now. Sent in for 13 CEU one for Wednesday April 10<sup>th</sup>, 8 on the 11<sup>th</sup>, and 4 for the 12<sup>th</sup> but still awaiting to hear back. The registration will be out this week. We had our current President Elect has resign and will be looking to try to fill her position. Can't wait to see all of you!

Donna passed out the packet of information for the Spring meeting. Janice will be providing the leadership training on Wednesday to explain what is expected of officers. Thursday's speakers will be covering hiring and interviewing along with inspiring employees. These are two subjects that were requested at the past meeting. Donna will send the information out so that we can get the registration

to members. There will be a speaker on dysphasia diets and regulations that will be going into effect May 1<sup>st</sup>. A hotel room will be provided for Walt Stansinski who is one of speakers. The other key note is also speaking at the state HR directors meeting in Wichita so she will not need a room provided.

Donna said that they are looking for a president and president elect at their next meeting.

Donna is waiting on Barbara from nationals to see when she will speak.

**Janice Hemel, P&P review by laws**

Janice sent out the sunflower award which they have until March 15<sup>th</sup> to get it complete.

**Old Business:**

Discussion was made to move the budget meeting to the spring meeting. It was decided to hold the budget meeting on the Friday after the state meeting. We discussed who goes to Nationals: Janice stated that as National Chair she would not need to pay for registration.

Registration for the old timer and new member is given away at each year.

Selection of "Of the year" awards to be discussed during the executive session

**New Business:**

Alberta stated that a vote must be made at the members meeting in order to change banks.

**Motion to adjourn:**

Rebecca made a motion to adjourn the meeting at 1:45 PM the motion was seconded by Deb. Motion passed.

**Executive session:**

5 postcards were returned, Leonard will get Matt the names.

Discussed CDM, Purveyor & RD of the year.

Respectfully Submitted,  
Matthew L. Schlagel CDM, CFPP  
Kansas ANFP State Secretary