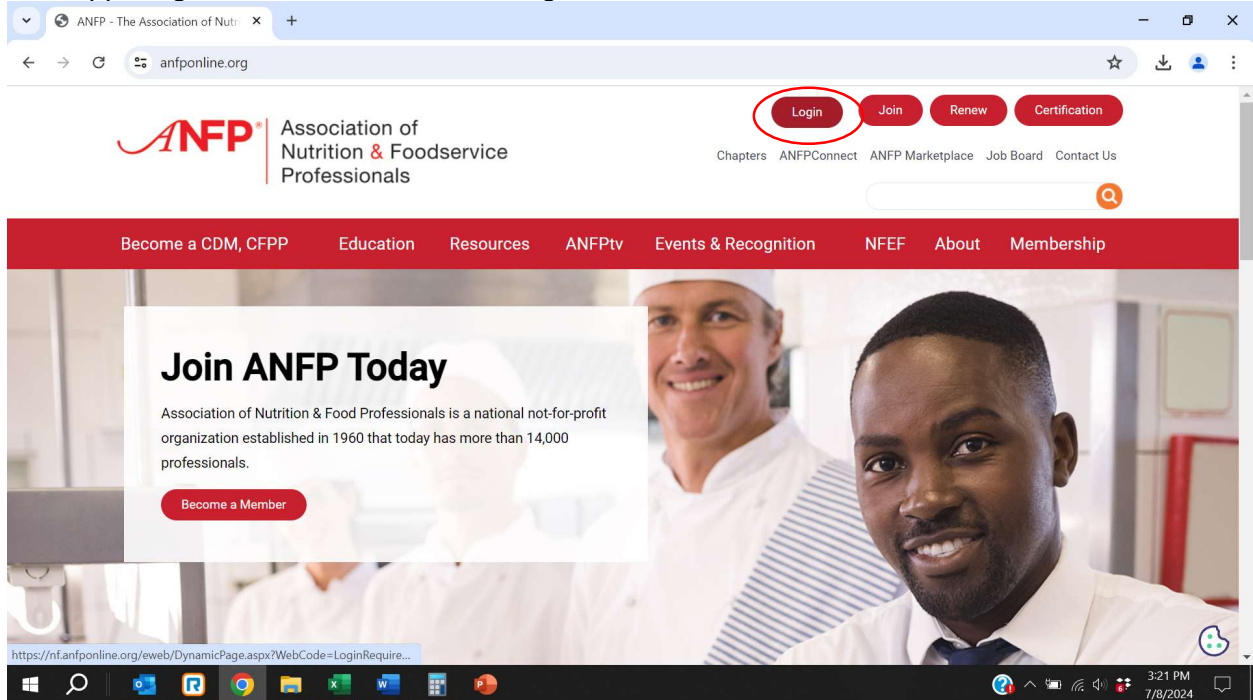


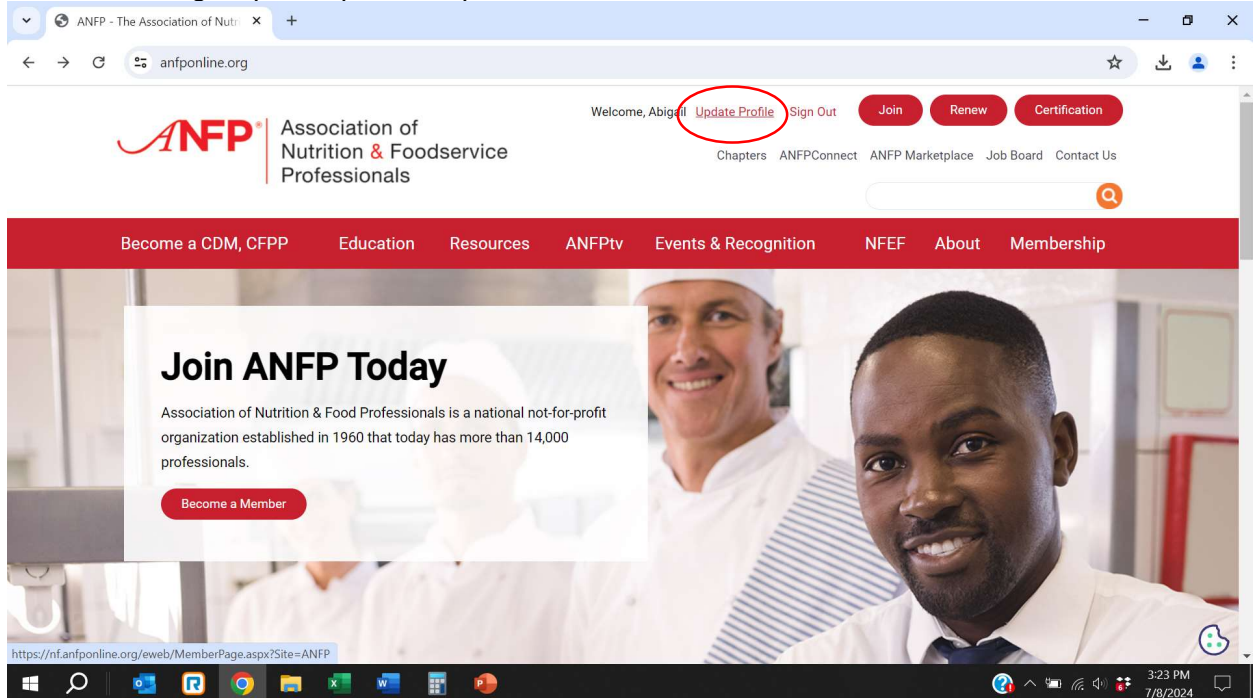
How to Submit Chapter Website Edits

1. Go to www.ANFPonline.org.
2. In upper right hand corner, click on "Login" button, circled below.



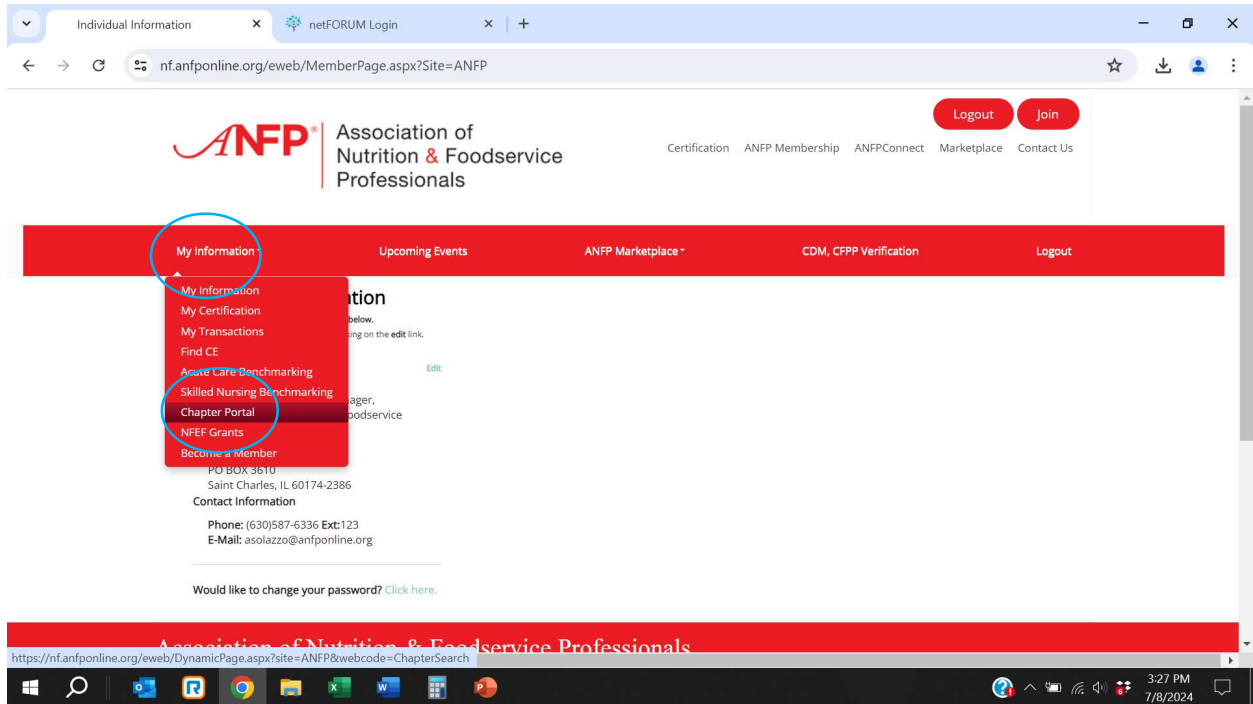
3. On this page, enter your email address and your password. (Or you may be automatically logged in depending on your browser settings.)

4. Click 'Manage/Update' profile to proceed.

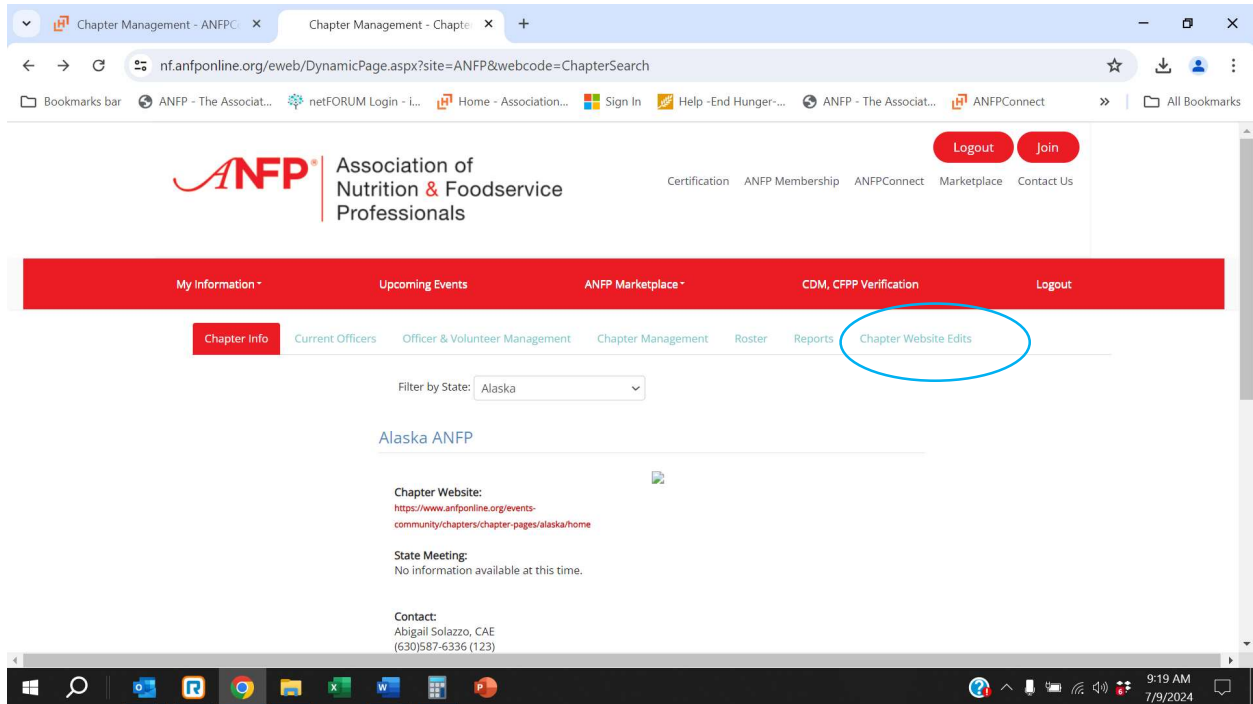


5. Once logged in, you will see your contact information as it is in our database. Update this if needed.

6. Next, go to the 'My Information' on the tab (circled) and select 'Chapter Portal' (circled).



7. Click on the 'Chapter Website Edits' link/tab circled below to submit website changes. (A new window/tab will automatically open.)



8. Complete the following fields: State, Name and Email address. Then, determine what page you would like the information posted either Event Details, Chapter news, Links & Resources or

About our Chapter. Complete the fields that correspond with your selection. (Events will require additional information.)

Pride in Foodservice Week
Member Appreciation Week
Call for Volunteers >
Call for Proposals
Membership Longevity Recognition
National CDM, CFPP Day of the Year

State

Name

Your E-mail Address

What page of your ANFP Chapter site do you want updated?
 Event Details
 Chapter News
 Links & Resources
 About our Chapter

ANFP REGIONAL MEETING
SEPTEMBER 18-19, 2024
SPRINGFIELD, MA
REGISTER NOW

9. If you would like to add/edit/remove text, select the correct checkbox and add your text/instructions in the 'Additional Instructions' Comment box.

Would you like to: (Check all that apply)
 Add text
 Remove text
 Edit text
 Update newsletter
 Add images
 Remove images

Transcript File Upload
 No file chosen
[Add another](#)

Additional Instructions

1. To add, remove or edit text select to one of the following checkboxes.
2. Then add your text/instructions in the 'Additional Instructions'.

All content and images must comply with copyright laws. ANFP reserves the right to deny an edit request. Chapters will cover any fines or legal pursuits that shall arise from copyright violations on their chapter website.

10. If you would like to have a newsletter, images or other files posted/removed to the website, select the correct checkbox, and add your text/instructions in the 'Additional Instructions' comment box.

11. If you are uploading a file to be posted, click 'Choose File' and select the file from your computer. You may upload multiple documents by selecting 'Add Another'.

12. Once you have selected the correct checkbox and/or uploaded the files, and included any additional instructions, click the 'Submit' button. An email notification will be sent to directly to ANFP. Changes may take up to 2 business days to be completed.

Association of Nutrition & Food Professionals

anfponline.org/events-community/chapters/chapters-website-update-form

Bookmarks bar ANFP - The Associat... netFORUM Login - i... Home - Association... Sign In Help - End Hunger... ANFP - The Associat... ANFPConnect All Bookmarks

Would you like to: (Check all that apply)

- Add text
- Remove text
- Edit text
- Update newsletter
- Add images
- Remove images

Transcript File Upload

No file chosen

[Add another](#)

Additional Instructions

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9:24 AM 7/9/2024

13. If you have any questions, contact ANFP at 800.323.1908 or chapters@ANFPonline.org.