

State Name: Alabama	LTC / CDM Language DMA Course	Hospital CDM Language	
LTC Contact name/Title Janice R. Sadler State Program Director		LTC Phone (334) 206-5366	
LTC Agency/Dept Chief, Health Facility Licensing & Certification Bureau		LTC Fax (334) 206-5303	
LTC Address The RSA Tower, Suite 1552, P.O. Box 303017		LTC Address 2 201 Monroe St. Suite 500	
LTC City Montgomery	LTC State AL	LTC Zip 36130	LTC Other
Reference/ LTC 420-5-10 Nursing Facilities: 420-5-10-.12 Dietary Services AND 420-6-10.01 Definitions			

Summary/LTC

“Qualified Dietitian” - Is one who is currently licensed in the State of Alabama in accordance with the provisions contained in current state statutes as governed by the Alabama Board of Examiners for Dietetic/Nutrition Practice.

If a qualified dietitian is not employed full-time, the facility must designate a person to serve as the director of food service who receives frequently scheduled consultation from a qualified dietitian. A “Director of Food Service/Dietary Manager” is defined as one who (1) is a graduate of a dietary managers training program, approved by the Dietary Managers Association, or (2) is a graduate of dietetic technician program approved by the American Dietetic Association, or (3) is a graduate of a college or university who has received a B.S. degree in the field of dietetics, food and nutrition or food service management which included course work in diet therapy and quantity food production.

Hosp Contact name/Title Carolyn Duck, Director		Hosp Phone (334) 206-5075	
Hosp Agency/Dept Division of Healthcare		Hosp Fax (334) 206-5088	
Hosp Address PO Box 303017		Hosp Address 2 201 Monroe Street, Suite 600	
Hosp City Montgomery	Hosp State AL	Hosp Zip 36130	Hosp Other
Reference/ Hosp 420-5-7 Hospitals: 420-5-7-.14 Food and Dietetic Services			

Summary Hosp

The hospital must have organized dietary services that are directed and staffed by adequate qualified personnel. However, a hospital that has a contract with an outside food management company may be found to meet this Condition of participation if the company has a dietitian who serves the hospital on a full-time, part-time, or consultant basis. (1) The hospital must have a full-time employee who—(i) Serves as director of the food and dietetic service; (ii) Is responsible for the daily management of the dietary services; and(iii) Is qualified by experience or training.(2) There must be a qualified dietitian, full-time, part-time, or on a consultant basis. (3) There must be administrative and technical personnel competent in their respective duties.

State Name: Alaska	LTC / CDM Language CDM	Hospital CDM Language CDM	
LTC Contact name/Title Kathy Murtiashaw, Manager		LTC Phone (907) 334-2483	
LTC Agency/Dept Health Facilities Licensing & Certification		LTC Fax (907) 561-3011	
LTC Address 4501 Business Park Blvd		LTC Address 2 24 Bldg L	
LTC City Anchorage	LTC State AK	LTC Zip 99501	LTC Other

Reference/ LTC

Title 7 Health and Social Services Chapter 12. Facilities and Local Units, Article 5. Nursing Facilities, Section 720 Dietetic Service (7 AAC 12.720 (b) and (o))

Summary/LTC

A facility must employ (1) a full-time dietitian who is registered by the American Dietetic Association; or (2) a full-time dietetic service supervisor to supervise the dietetic service and a registered dietitian on a consulting basis.

A **“dietetic service supervisor”** means a person who (1) is a graduate of a dietetic technician or dietetic manager training program, corresponding or classroom, approved by the American Dietetic Association; OR (2) is a graduate of a course approved by the department that provided 90 or more hours of classroom instruction in food service supervision, and who has a minimum of two years of experience as a supervisor in a health care institution with consultation from a dietitian; OR (3) has training and experience in food service supervision and management in a military service equivalent in content to the programs in (1) or (2) of this subsection; OR (4) has completed all nutrition and related coursework necessary to take the registration examination required to become a registered dietitian by the American Dietetic Association; OR (5) is certified by the Certifying Board for Dietary Managers of the Dietary Managers Association; OR (6) has completed a dietary manager course curriculum approved by the American Dietary Manager Association, is registered by the American Dietetic Association, and is qualified to take the examination required to become certified by the certifying board for dietary managers of the Dietary Managers Association; or (7) has at least three years of experience in institutional dietary management, 200 or more documented contact hours with a dietitian registered by the American Dietetic Association, and 30 or more continuing education credits that (A) have been approved by the American Dietetic Association or Dietary Managers Association; and (B) directly relate to food service management and clinical nutrition.

Hosp Contact name/Title Kim Poppe-Smart, Director Health Care Services		Hosp Phone (907) 334-2520	
Hosp Agency/Dept Health Facilities Licensing & Certification		Hosp Fax (907) 561-1684	
Hosp Address 619 Ship Creek		Hosp Address 2 Suite 232	
Hosp City Anchorage	Hosp State AK	Hosp Zip 99501	Hosp Other

Reference/ Hosp

Title 7 Health and Social Services Chapter 12. Facilities and Local Units, Article 3. General Acute Care, Rural Primary Care Hospitals and Critical Access Hospitals, Section 720 Dietetic Service (7 AAC 12.720 (b) and (o))

Summary Hosp

A rural primary care hospital or a critical access hospital must have a dietitian registered by the American Dietetic Association or a dietetic service supervisor. The services of a registered dietitian or a dietetic services supervisor may be provided on a part-time, offsite basis.

A nursing home that is licensed separately under this chapter, but that is part of a licensed critical access hospital must employ a qualified dietitian either full time, part time, or on a consultant basis.

If a qualified dietitian is not employed full time, the facility is subject to the following requirements: (1) the facility must designate a person to serve as the (A) dietetic service supervisor; or (B) manager of food service.

State Name:	LTC / CDM Language	Hospital CDM Language
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Arizona

LTC Contact name/Title	LTC Phone
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Kathy McCanna, Program Manager

(602) 364-2690

LTC Agency/Dept	LTC Fax
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Division of Licensing Services

(602) 364-4765

LTC Address	LTC Address 2
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Office of Long Term Care Licensing

150 N 18th Ave., 4th Floor

LTC City	LTC State	LTC Zip	LTC Other
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Phoenix

AZ

85007

Reference/ LTC

Title 9 Health Services, Chapter 10 Health Care Institutions, Article 9 Nursing Care Institutions (9 A.A.C. 10, Article 9). Section R9-10-912 - Dietary Services

Summary/LTC

A registered dietitian is employed full-time, part-time, or as a consultant,

If a registered dietitian is not employed full-time, an individual is designated as a director of food services who consults with a registered dietitian as often as necessary to meet the nutritional needs of the residents.

Hosp Contact name/Title	Hosp Phone
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Kathy McCanna, Program Manager

(602) 364-3030

Hosp Agency/Dept	Hosp Fax
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Division of Licensing Services

(602) 364-4764

Hosp Address	Hosp Address 2
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Office of Medical Facilities Licensing

150 N. 18th Ave., 4th Floor

Hosp City	Hosp State	Hosp Zip	Hosp Other
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Phoenix

AZ

65007

Reference/ Hosp

Title 9 Health Services, Chapter 10 Health Care Institutions, Article 2 Hospitals, Sections R9-10-227, Dietary Services.

Summary Hosp

R9-10-227. Dietary Services

An administrator shall require that:

5. Dietary services are provided under the direction of an individual qualified to direct the provision of dietary services according to hospital policies and procedures;
6. There are personnel members on duty to meet the dietary needs of all patients;
7. Personnel members providing dietary services are qualified to provide dietary services according to hospital policies and procedures.

State Name: Arkansas	LTC / CDM Language CDM	Hospital CDM Language CDM
LTC Contact name/Title Carol Shockley	LTC Phone (501) 682-6298	
LTC Agency/Dept Arkansas Office of Long Term Care	LTC Fax (501) 682-1197	
LTC Address Division of Medical Services, Human Services Dept.	LTC Address 2 PO Box 1437	
LTC City Little Rock	LTC State AR	LTC Zip 72203-1437
LTC Other		
Reference/ LTC 004 Office of Long Term Care - Long Term Care Provider Manual, Chapter 560 Dietetic Services		

Summary/LTC

Staff supervisory responsibility for the dietetic services is assigned to a full time, qualified dietetic service supervisor or Certified Dietary Manager. A qualified supervisor is one who has:

- a. Completed an approved food service supervisor's course; or,
- b. Been certified by the Certifying Board for Dietary Managers; or,
- c. For only those facilities having more than fifty (50) beds, is enrolled in a food service supervisor course approved by the Office of Long Term Care. For purposes of these regulations, the term a food service supervisor course approved by the Office of Long Term Care means a course of education and training in food service or food service supervision provided by an licensed and accredited educational institution.

Certified Dietary Managers and food service supervisors shall complete fifteen (15) hours per year of continuing education courses approved by the Office of Long Term Care. For purposes of these regulations, the term continuing education courses approved by the Office of Long Term Care means continuing education courses offered by the Dietary Managers Association or comparable body, and approved by the Office of Long Term Care.

Hosp Contact name/Title Connie Melton, Director	Hosp Phone (501) 661-2201	
Hosp Agency/Dept Health Facility Services Division	Hosp Fax (501) 661-2165	
Hosp Address Health Department	Hosp Address 2 5800 West 10th St, Ste 400	
Hosp City Little Rock	Hosp State AR	Hosp Zip 72204
Hosp Other		
Reference/ Hosp Rules and Regulations for Hospitals and Related Institutions, Section 17: Food and Nutrition Services (2005)		

Summary Hosp

A. Administration. 1. The Food and Nutrition Services shall be under the daily, including weekends, onsite supervision of a qualified individual. The individual shall be at minimum a certified dietary manager.

State Name: California	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Patty Pasquarella, Chief	LTC Phone (916) 552-8689		
LTC Agency/Dept Nutrition Consulting Unit, Licensing & Certification Div.	LTC Fax (916) 324-4820		
LTC Address Dept. of Public Health	LTC Address 2 1615 Capitol Avenue, MS 3401		
LTC City Sacramento	LTC State CA	LTC Zip 95814	LTC Other ppasquar@dhs.ca.gov
Reference/ LTC Section 1265.4			

Summary/LTC

A licensed health facility shall employ a full-time, part-time, or consulting dietitian. A health facility that employs a registered dietitian less than full time shall also employ a full-time dietetic services supervisor who meets the following requirements:

The dietetic services supervisor shall have completed at least one of the following educational requirements:

- (1) A baccalaureate degree with major studies in food and nutrition, dietetics, or food management and has one year of experience in the dietetic service of a licensed health facility.
- (2) A graduate of a dietetic technician training program approved by the American Dietetic Association, accredited by the Commission on Accreditation for Dietetics Education, or currently registered by the Commission on Dietetic Registration.
- (3) A graduate of a dietetic assistant training program approved by the American Dietetic Association.
- (4) Is a graduate of a dietetic services training program approved by the Dietary Managers Association and is a certified dietary manager credentialed by the Certifying Board of the Dietary Managers Association, maintains this certification, and has received at least six hours of in-service training on the specific California dietary service requirements contained in Title 22 of the California Code of Regulations prior to assuming full-time duties as a dietetic services supervisor at the health facility.
- (5) Is a graduate of a college degree program with major studies in food and nutrition, dietetics, food management, culinary arts, or hotel and restaurant management and is a certified dietary manager credentialed by the Certifying Board of the Dietary Managers Association, maintains this certification, and has received at least six hours of in-service training on the specific California dietary service requirements contained in Title 22 of the California Code of Regulations prior to assuming full-time duties as a dietetic services supervisor at the health facility.
- (6) A graduate of a state approved program that provides 90 or more hours of classroom instruction in dietetic service supervision, or 90 hours or more of combined classroom instruction and instructor led interactive Web-based instruction in dietetic service supervision.
- (7) Received training experience in food service supervision and management in the military equivalent in content to paragraph (2),(3), or (6).

Hosp Contact name/Title Patty Pasquarella, Chief	Hosp Phone (916) 552-8689		
Hosp Agency/Dept Nutrition Consulting Unit, Licensing & Certification Div.	Hosp Fax		
Hosp Address Dept. of Public Health	Hosp Address 2 PO Box 997413, MS 3301		
Hosp City Sacramento	Hosp State CA	Hosp Zip 95899	Hosp Other ppasquar@dhs.ca.gov
Reference/ Hosp Section 1265.4			

Summary Hosp

Regulations are consistent with nursing home standards above.

State Name: Colorado	LTC / CDM Language	Hospital CDM Language
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LTC Contact name/Title Jennifer McCants, MSRD Long Term Care Program Manager	LTC Phone (303) 692-2800
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LTC Agency/Dept Health Facilities Division - Long Term Care	LTC Fax (303) 753-6214
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LTC Address Dept. of Public Health & Environment	LTC Address 2 4300 Cherry Creek Dr. South, HFD-A2
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LTC City Denver	LTC State CO	LTC Zip 80246-1530	LTC Other
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Reference/ LTC
Standards for Hospitals & Health Facilities - Chapter V Long Term Care Facilities, Section 11.3 Dietary Services (IV CCR 11.3)

Summary/LTC

The administrator shall designate a dietician or person qualified by training and experience to be responsible for the dietary services.

11.3.1 If not a professional dietician, the designee shall obtain frequent regularly scheduled consultation from a registered dietician or a person eligible for registration who meets the American Dietetic Association's qualifications standards or a graduate from a baccalaureate degree program with major studies in food and nutrition.

Hosp Contact name/Title Carol Cambria, Program Manager	Hosp Phone (303) 692-2800
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Hosp Agency/Dept Health Facilities Division - Complaints, Occurrences and Hospital Surveys	Hosp Fax (303) 753-6214
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Hosp Address Dept. of Public Health & Environment	Hosp Address 2 4300 Cherry Creek Dr. South
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Hosp City Denver	Hosp State CO	Hosp Zip 80246-1530	Hosp Other
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Reference/ Hosp
Standards for Hospitals & Health Facilities - Chapter IV General Hospitals, Section 10 Dietary Services (IV CCR 10.2)

Summary Hosp

10.2 Personnel: A dietitian or a person qualified by training and experience in food service shall direct the dietary services.

State Name: Connecticut		LTC / CDM Language		Hospital CDM Language	
LTC Contact name/Title Janet Williams, MS, RN, Public Health Svcs Mgr			LTC Phone (860) 509-7407		
LTC Agency/Dept Dept Public Health			LTC Fax (860) 509-7111		
LTC Address Bureau of Healthcare Systems			LTC Address 2 410 Capitol Ave. MS 12HSR		
LTC City Hartford	LTC State CT	LTC Zip 06134-0308	LTC Other		

Reference/ LTC
Public Health Code 2000. Department of Public Health, 19-13-D6. Residential Care Homes (Homes for the aged and rest homes) Section (h) Dietary service

Summary/LTC
Dietary Service.
(1) Adequate space, equipment and qualified personnel shall be provided to ensure proper selection, storage, preparation and serving of regular and special diets to patients at regularly scheduled hours.

“Qualified personnel” is not defined in the regulations.

Hosp Contact name/Title Janet Williams, Public Health Svcs Mgr		Hosp Phone (860) 509-7407	
Hosp Agency/Dept Health Systems Regulation		Hosp Fax (860) 509-7111	
Hosp Address Bureau of Healthcare Systems		Hosp Address 2 410 Capitol Ave. MS 12HSR	
Hosp City Hartford	Hosp State CT	Hosp Zip 06134-0308	Hosp Other

Reference/ Hosp
Public Health Code 2000. Department of Public Health, 19-13-D3. Short-term hospitals, general and specific. Section (h) Dietary Service

Summary Hosp
Dietary Service.
(1) Adequate space, equipment and qualified personnel shall be provided to ensure proper selection, storage, preparation and serving of regular and special diets to patients at regularly scheduled hours.

“Qualified personnel” is not defined in the regulations.

State Name: Delaware	LTC / CDM Language	Hospital CDM Language
LTC Contact name/Title Robert H. Smith, Administrator	LTC Phone (302) 577-6661	
LTC Agency/Dept Department of Health and Social Services	LTC Fax (302) 577-6672	
LTC Address Division of Long Term Care Resident Protection	LTC Address 2 3 Mill Rd., Suite 308	
LTC City Wilmington	LTC State DE	LTC Zip 19806-2164
Reference/ LTC Chapter VII. Minimum Staffing Levels for Residential Health Facilities		LTC Other Robert.Smith@state.de.us

Summary/LTC

1164. Every residential health facility must at all times provide nutrition and dietetics staffing adequate to meet the care needs of each resident. The staffing level must, at a minimum, include a full-time food service manager. Any food service manager hired after July 1, 2001, must be a registered dietitian or a certified dietitian/nutritionist, a registered dietetic technician, a certified dietary manager, or must have a Bachelor of Science or associate degree in food service management or related field.

Hosp Contact name/Title Robert Hoffner, Manager	Hosp Phone (302) 744-4546	
Hosp Agency/Dept Department of Health and Social Services	Hosp Fax (302) 739-3839	
Hosp Address Division of Public Health, OFP	Hosp Address 2 PO Box 637	
Hosp City Dover	Hosp State DE	Hosp Zip 19903-0637
Reference/ Hosp State of Delaware Food Code 1999 (or current version)		Hosp Other Robert.Hoffner@state.de.us

Summary Hosp

Chapter 2. Management and Personnel. 2-102.11 Demonstration. Based on the risks of food borne illness inherent to the food operation, during inspections and upon request the person in charge shall demonstrate to the regulatory authority knowledge of food disease prevention, application of the Hazard Analysis Critical Control Point principles, and the requirements of this Code. The person in charge shall demonstrate this knowledge by compliance with this code, by being a certified food protection manager who has shown proficiency of required information through passing a test that is part of an accredited program, or by responding correctly to the inspector's questions as they relate to the specific food operation.

"Qualified personnel" is not defined in the regulations.

State Name: Florida	LTC / CDM Language CDM	Hospital CDM Language	
LTC Contact name/Title CaraLee Starnes, Unit Manager		LTC Phone (850) 488-5861	
LTC Agency/Dept Bureau of Long Term Care Services		LTC Fax (850) 410-1512	
LTC Address LTC Unit, Mail Stop #33		LTC Address 2 2727 Mahan Dr.	
LTC City Tallahassee	LTC State FL	LTC Zip	LTC Other

Reference/ LTC
Agency for Health Care Administration, Chapter 59A-4 Minimum Standards for Nursing Homes, Extension 59A-4.110 Dietary Services

Summary/LTC

(3) A **Dietary Services Supervisor** shall be a person who: (a) Is a qualified dietitian as defined in section 59A-4.110(2)(a), (b), F.A.C.; OR (b) Has successfully completed an associate degree program which meets the education standard established by the American Dietetic Association; OR (c) Has successfully completed a Dietetic Assistant correspondence or class room training program, approved by the American Dietetic Association; OR (d) Has successfully completed a course offered by an accredited college or university that provided 90 or more hours of correspondence or classroom instruction in food service supervision, and has prior work experience as a Dietary Supervisor in a health care institution with consultation from a qualified dietitian; OR (e) Has training and experience in food service supervision and management in the military service equivalent in content to the program in subparagraphs (3)(b), (c) or (d); OR (f) Is a certified dietary manager who has successfully completed the Dietary Manager's course and is certified through the Certifying Board for Dietary Managers and is maintaining their certification with continuing clock hours at 45 CEU's per three year period.

Hosp Contact name/Title Laura MacLafferty, Unit Manager		Hosp Phone (850) 487-2717	
Hosp Agency/Dept Hospital & Outpatient Services Unit		Hosp Fax (850) 922-4351	
Hosp Address Bureau of Health Facility Regulationc		Hosp Address 2 2727 Mahan Dr. Mail Stop #31	
Hosp City Tallahassee	Hosp State FL	Hosp Zip 32308	Hosp Other

Reference/ Hosp
Agency for Health Care Administration, Chapter 59A-3 Hospital Licensure, Section 59A-3.2085 Department & Services

Summary Hosp

(1) Nutritional Care: The dietetic department shall be directed on a full-time basis by a registered dietitian or other individual with education or specialized training and experience in food service management, who shall be responsible for the operations of the dietetic department. If the director of the dietetic department is not a registered dietitian, the hospital shall employ a registered dietitian on at least a part-time basis or consulting basis to supervise the nutritional aspects of patient care and assure the provision of quality nutritional care to patients. The consulting dietitian shall regularly submit reports to the chief executive officer concerning the extent of services provided.

State Name: Georgia	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Victoria Walter, Director	LTC Phone (404) 657-5855		
LTC Agency/Dept Healthcare Facility Regulations Division	LTC Fax (404) 657-8935		
LTC Address Dept. of Community Health	LTC Address 2 Two Peachtree St. NW, 31st Floor		
LTC City Atlanta	LTC State GA	LTC Zip 30303	LTC Other
Reference/ LTC Ga. Comp. R. & Regs. r. 290-5-8-.06 Dietary Services			

Summary/LTC

Each home shall employ the services of a qualified dietitian. The services of the dietitian shall not be less than (8) eight hours per month.

Hosp Contact name/Title James Courteney	Hosp Phone (404) 657-5550		
Hosp Agency/Dept Health Care Programs, Healthcare Facility Regulation Division	Hosp Fax (404) 657-8934		
Hosp Address Dept. of Community Health	Hosp Address 2 Two Peachtree St. NW--31st Floor		
Hosp City Atlanta	Hosp State GA	Hosp Zip 30303	Hosp Other
Reference/ Hosp GA Comp. R. & Regs. r. 290-9-7-.23 Food and Dietary Services.			

Summary Hosp

- Food Service Manager.** The hospital shall have a manager of food and dietary services who has training and experience in management of a food service system in a health care setting and receives on-going training.
- Dietitian.** Clinical supervision of the hospital's dietary service shall be provided by a dietitian on a full-time, part-time, or consultant basis, as determined by the needs of the hospital. If supervision by the dietitian is provided by a contractual arrangement or on a consultation basis, such services shall occur at least once per month for not less than eight hours.

State Name: Hawaii	LTC / CDM Language	Hospital CDM Language CDM	
LTC Contact name/Title Gerald Chung	LTC Phone (808) 692-7420		LTC Fax
LTC Agency/Dept Office of Health Care Assurance	LTC Address Dept. of Health		
LTC City Kapolei	LTC State HI	LTC Zip 96707	LTC Address 2 601 Kamokila Blvd. Room 395
LTC Other			

Reference/ LTC
Title 11, Chapter 94 Skilled Nursing/Intermediate Care Facilities: 11-94-2 Definitions; and 11-94-11 Dietary Services

Summary/LTC

“Dietetic service supervisor” is a person who: (1) Is a qualified dietitian; or (2) Is a graduate of a dietetic technician training program; or (3) Is a graduate of a state approved course that provided ninety or more hours of classroom instruction food service supervision and has experience as a supervisor in a health care institution with consultation from a dietitian; or (4) Has training and experience in food service supervision and management equivalent in content to the program in paragraphs (2) and (3).

Hosp Contact name/Title Gerald Chung	Hosp Phone (808) 692-7420	
Hosp Agency/Dept Office of Health Care Assurance	Hosp Fax	
Hosp Address Dept. of Health	Hosp Address 2 601 Kamokila Blvd. Room 395	
Hosp City Kapolei	Hosp State HI	Hosp Zip 96707
Hosp Other		

Reference/ Hosp
Title 11, Chapter 93 Broad Service Hospitals, Section 2 - Definitions (11-93-2), AND Section 8 Dietetic Service (11-93-8)

Summary Hosp

11-93-2: “Dietetic Service Supervisor” is a person who (1) is a qualified dietitian; or (2) is a graduate of a training program for dietetic technicians approved by the American Dietetic Association or is a dietary manager approved by the Dietary Managers Association; or (3) is a graduate of a state approved course that provided ninety or more hours of classroom or correspondence instructions in food service supervision and has had experience as a supervisor in a health care institution with consultation from a dietitian; or (4) Is a graduate of a college or university with a baccalaureate degree after majoring in studies of food and nutrition, dietetics, or food service management and has had one year of supervisory experience in providing dietetic services of a health care institution; or (5) Has training and experience in food service supervision and management in a military service equivalent in content to the programs in paragraphs (2), (3) and (4) of this definition.

11-93-8 (f) Organization and Staffing: (1) The dietary department call be directed by a dietitian and have sufficient dietitians and trained personnel to carry out the dietetic services. In facilities licensed for less than 25 patients, the dietary department shall be directed by a full-time trained dietetic service supervisor with consultation from a dietitian.

State Name: Idaho	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Debra Ransom, Chief	LTC Phone (208) 334-6626		
LTC Agency/Dept Department of Health & Welfare	LTC Fax		
LTC Address Bureau of Facility Standards	LTC Address 2 PO Box 83720		
LTC City Boise	LTC State ID	LTC Zip 83720-0009	LTC Other

Reference/ LTC
 IDAPA 16.03.02 - Rules and Minimum Standards for Skilled Nursing and Intermediate Care Facilities: 002 - Definitions AND 107 - Dietary Service

Summary/LTC
 16.03.02.002 (13): **Food Service Supervisor** is a person who: a. is a qualified dietitian; or b. Has a baccalaureate degree with major studies in food and nutrition or food service management; or c. Is a graduate of a state approved Food Service Supervisor's (Dietetic Assistant) course, classroom or correspondence; or d. Has training and experience in food service management in military service equivalent in content to program in paragraph c.

Hosp Contact name/Title Debra Ransom, Chief	Hosp Phone (208) 334-6626		
Hosp Agency/Dept Department of Health & Welfare	Hosp Fax		
Hosp Address Bureau of Facility Standards	Hosp Address 2 PO Box 83720		
Hosp City Boise	Hosp State ID	Hosp Zip 83720-0009	Hosp Other

Reference/ Hosp
 IDAPA 16.03-14 - Rules and Minimum Standards for Hospitals 002 - Definitions 311 - Dietary Service

Summary Hosp
Dietetic Service Supervisor is a person who: a. Is a registered dietitian; or b. Is a graduate of a dietetic technician or dietetic assistant educational program class or correspondence school accredited by the American Dietetic Association; or c. is a graduate of a state-approved education program that provides ninety (90) or more hours of classroom instruction in food service management and has at least three (3) months supervisory experience in a health care institution with consultation from a dietitian; or d. has training and experience in food service management in a military program equivalent in content to the requirements in Subsections 002.10.b. or 002.10.c; or e. Has training and experience in food service management equivalent to requirements in Subsections 002.10.b or 002.10.c.

A Dietitian (Qualified Consultant) A person who meets the requirements for registration by the Commission on Dietetic Registration of the American Dietetic Association under its requirements in effect on March 9, 1976 or, Has a baccalaureate degree with major studies in food and nutrition or dietetics, has one (1) year of supervisory experience in the dietetic service of a health care institution, and participates annually in continuing dietetic education.

State Name: Illinois	LTC / CDM Language CDM/ DMA Course	Hospital CDM Language	
LTC Contact name/Title Connie Jensen, RD	LTC Phone (309) 693-5383		LTC Fax
LTC Agency/Dept Bureau of Long Term Care	LTC Address 2 5415 N. University		
LTC Address Department of Public Health	LTC City Peoria	LTC State IL	LTC Zip 61614
LTC Other			

Reference/ LTC
77 Ill. Adm. Code Chapter 1, Department of Public Health, Part 300, Skilled Nursing and Intermediate Care Facilities Code, 300.330 Definitions; 300.2010 Director of Food Services

Summary/LTC
Dietetic Service Supervisor - a person who: (1) is a dietitian; or (2) is a graduate of a dietetic technician or dietetic assistant training program, corresponding or classroom, approved by the American Dietetic Association; or (3) is a graduate, prior to July 1, 1990, of a Department-approved course that provided 90 or more hours of classroom instruction in food service supervision and has had experience as a supervisor in a health care institution which included consultation from a dietitian; or (4) has successfully completed a Dietary Manager's Association approved dietary managers course; or (5) is certified as a dietary manager by the Dietary Manager's Association; or (6) has training and experience in food service supervision and management in a military service equivalent in content to the programs in paragraphs (2), (3) or (4) of this definition.

Dietitian - a person who is a licensed dietitian as provided in the Dietetic and Nutrition Services Practice Act [225 ILCS 30].

Hosp Contact name/Title Bill Bell, Deputy Director	Hosp Phone (217) 782-2913		Hosp Fax (217) 524-6292
Hosp Agency/Dept Office of Health Care Regulation	Hosp Address 2 525 W. Jefferson St., 5th Floor		
Hosp Address Department of Public Health	Hosp City Springfield	Hosp State IL	Hosp Zip 62761-0001
Hosp Other eunanue@idph.state.il.us			

Reference/ Hosp
77 Illinois Administrative Code Chapter 250, Hospital Licensure Requirements, Subpart M: Food Service, Section 250.1610 Dietary Department Administration

Summary Hosp
b) Staffing: **Dietetic Service Director** The dietetic department shall be directed by a full-time person who is qualified by dietetic and food service management training and experience, preferably a registered dietitian.

State Name: Indiana		LTC / CDM Language		Hospital CDM Language	
LTC Contact name/Title Debbie Beers, RN			LTC Phone (317) 317-2337		
LTC Agency/Dept LTC Health Care Regulatory Services			LTC Fax (317) 233-7322		
LTC Address State Dept. of Health			LTC Address 2 2 North Meridian St. 4th Floor-B		
LTC City Indianapolis		LTC State IN	LTC Zip 46204	LTC Other	

Reference/ LTC
Title 410, Article 16.2 Health Facilities; Licensing & Operational Stds, Rule 3.1 Comprehensive Care Facilities: 410 IAC 16.2-3.1-20 Dietary Services; AND Rule 5 Residential Care Facilities: 410 IAC 16.2-5-5.1 Food and Nutritional Services

Summary/LTC
COMPREHENSIVE CARE FACILITIES: (e) The **food service director** must be one (1) of the following: (1) A qualified dietitian. (2) A graduate or student enrolled in and within one (1) year from completing a division approved, minimum ninety (90) hour classroom instruction course that provides classroom instruction in food service supervision who has a minimum of one (1) year experience in some aspect of institutional food service management. (3) A graduate of a dietetic technician program approved by the American Dietetic Association. (4) A graduate of an accredited college or university with a degree in foods and nutrition or food administration with a minimum of one (1) year experience in some aspect of food service management. (5) An individual with training and experience in food service supervision and management in a military service equivalent in content to the program in subdivisions (2), (3), and (4). 5.1

RESIDENTIAL CARE FACILITIES: (g) There shall be an organized food service department directed by a supervisor who is competent in food service management and knowledgeable in sanitation standards, food handling, food preparation, and meal service. (1) The supervisor must be one (1) of the following: (A) A dietitian. (B) A graduate or student enrolled in and within one (1) year from completing a division approved, minimum ninety (90) hour classroom instruction course that provides classroom instruction in food service supervision who has a minimum of one (1) year of experience in some aspect of institutional food service management. (C) A graduate of a dietetic technician program approved by the American Dietetic Association. (D) A graduate of an accredited college or university or within one (1) year of graduating from an accredited college or university with a degree in foods and nutrition or food administration with a minimum of one (1) year of experience in some aspect of food service management. (E) An individual with training and experience in food service supervision and management. (2) If the supervisor is not a dietitian, a dietitian shall provide consultant services on the premises at peak periods of operation on a regularly scheduled basis.

Hosp Contact name/Title Randall Snyder, Director		Hosp Phone (317) 233-1286	
Hosp Agency/Dept Acute Care - Health Care Regulatory Services		Hosp Fax	
Hosp Address State Dept. of Health		Hosp Address 2 2 N. Meridian St. 4th Floor	
Hosp City Indianapolis	Hosp State IN	Hosp Zip 46204	Hosp Other

Reference/ Hosp
Title 410 Indiana Dept. of Health, Article 15. Hospital Licensure Rules, Rule 1.5 Required Hospital Services; 410 IAC 15-1.5-1 Dietetic Services

Summary Hosp
(b) The food and dietetic service shall have the following:
(1) A full-time employee who:
(A) serves as director of the food and dietetic services; and
(B) is responsible for the daily management of the dietary services.
(2) A **qualified dietitian**, full-time, part-time, or on a consulting basis. If a consultant is used, he or she shall:
(A) submit periodic written reports on the dietary services provided; and
(B) provide the number of on-site dietitian hours commensurate with:
(i) the type of dietary supervision required;
(ii) the bed capacity; and
(iii) the complexity of the patient care services.
(3) Administrative and technical personnel competent in their respective duties

State Name: Iowa	LTC / CDM Language CDM/ DMA Course	Hospital CDM Language
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LTC Contact name/Title Kathy Sutton	LTC Phone (515) 281-4245
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LTC Agency/Dept State Dept. of Inspections & Appeals, Health Facilities Div	LTC Fax (515) 242-5022
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LTC Address Lucas State Office Building- 3rd FL	LTC Address 2 321 E. 12th St
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LTC City Des Moines	LTC State IA	LTC Zip 50319	LTC Other
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Reference/ LTC
Title 481 Department of Inspection and Appeals, Section 58 Nursing Facilities, 481-58.24(2) Dietary Staffing

Summary/LTC

The facility shall employ a **qualified dietary supervisor** who: (1) is a qualified dietitian as defined in 58-24(2)e; or (2) is a graduate of a dietetic technician training program approved by the American Dietetic Association; or (3) is a Certified Dietary Manager certified by the Certifying Board for Dietary Managers of the Dietary Managers Association (DMA) and maintains that credential through 45 hours of continuing education; or (4) has completed a DMA-approved course curriculum necessary to take the certification examination required to become a certified dietary manager; or (5) has documented evidence of at least two year's satisfactory work experience in food service supervision and who is in an approved dietary managers association program and will successfully complete the program within 12 months of the date of enrollment; or (6) has completed or is in the final 90-hour course approved by the department.

Hosp Contact name/Title Mary Spracklin	Hosp Phone (515) 281-0286
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Hosp Agency/Dept Iowa Dept. of Inspections & Appeals, Health Facilities Div	Hosp Fax (515) 242-5022
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Hosp Address Lucas State Office Building- 3rd Fl	Hosp Address 2 321 E. 12th St
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Hosp City Des Moines	Hosp State IA	Hosp Zip 50319	Hosp Other
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Reference/ Hosp
Title 481 Department of Inspection and Appeals, Section 51, Hospitals. 481-51.20 Food and Nutrition Services, 481-51.20(3) Food and Nutrition Service Staff.

Summary Hosp

A licensed dietitian shall be employed on a full-time, part-time or consulting basis.

(b) If a licensed dietitian is not employed full-time, then one must be employed on a part-time or consultation basis with an additional full-time person who has completed a 250-hour dietary manager course and who shall be employed to be responsible for the operation of the food service.

State Name: Kansas	LTC / CDM Language CDM	Hospital CDM Language CDM
LTC Contact name/Title Greg Reser	LTC Phone (785) 296-4986	
LTC Agency/Dept Department on Aging	LTC Fax (913) 296-0256	
LTC Address New England Building	LTC Address 2 503 S. Kansas Ave	
LTC City Topeka	LTC State KS	LTC Zip 66603
LTC Other		
Reference/ LTC Title 26 KS Dept. of Aging Licensure of Adult Care Homes: K.A.R. 26-39-100 Definitions		

Summary/LTC

(r) **"Dietetic services supervisor"** means an individual who meets one of the following requirements: (1) Is licensed in the state of Kansas as a dietitian; (2) has an associate's degree in dietetic technology from a program approved by the American dietetic association; (3) is a dietary manager who is certified by the board of the dietary manager's association; or (4) has training and experience in dietetic services supervision and management that are determined by the Kansas department on aging to be equivalent in content to the requirement specified in paragraph (2) or (3) of this subsection.

"Dietitian" means an individual who is licensed by the Kansas department of health and environment as a dietitian.

Hosp Contact name/Title Charles Moore	Hosp Phone (785) 296-6877	
Hosp Agency/Dept	Hosp Fax (913) 296-3075	
Hosp Address	Hosp Address 2 Suite 200	
Hosp City Topeka	Hosp State KS	Hosp Zip 66603
Hosp Other healthfacilities@kane.state.ks.us		
Reference/ Hosp Title 28 KS Dept. of Health and Environment, Article 34 Kansas Hospital Regulations: K.A.R. § 28-34-1a - Definitions		

Summary Hosp

(g) **"Dietetic services supervisor"** means a person who is trained and experienced in food service administration and meets one of the following requirements: (1) The person is a graduate of a dietetic technician training program approved by the American Dietetic Association or has completed the educational requirements for certification as a dietary manager. These programs may be conducted in either a classroom or correspondence basis. A program preceptor shall be a dietitian. (2) The person has the training and experience in dietetic services supervision and management that is determined by the secretary of health and environment to be equivalent to the programs specified in paragraph (g)(1). Each dietetic services supervisor who qualifies under paragraph (g)(2) shall have a minimum of six months of experience as a supervisor in a health care institution.

State Name: Kentucky	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Diona Mullins, Assistant Director	LTC Phone (502) 564-7963		
LTC Agency/Dept Division of Health Care Facilities and Services	LTC Fax (502) 564-6456		
LTC Address Office of Inspector General, Cabinet for Health Services	LTC Address 2 275 E. Main St., 5E-A		
LTC City Frankfort	LTC State KY	LTC Zip 40621	LTC Other

Reference/ LTC

Title 902 Cabinet for Health Services, Dept. for Public Health, Chapter 20 Health Services and Facilities: 902 KAR 20:026. Operations and services; skilled nursing facilities AND 201 KAR 33:060. Board of Licensure & Certification Supervision requirements.

Summary/LTC

(5) **“Qualified dietician”** or “nutritionist” means:

- (a) A person who has a bachelor of science degree in foods and nutrition, food service management, institutional management or related services and has successfully completed a dietetic internship or coordinated undergraduate program accredited by the American Dietetic Association (ADA) and is a member of the ADA or is registered as a dietician by ADA; or
- (b) A person who has a master’s degree in nutrition and is a member of ADA or is eligible for registration by ADA; or
- (c) A person who has a bachelor of science degree in home economics and three (3) years of work experience with a registered dietician

Hosp Contact name/Title Diona Mullins, Assistant Director	Hosp Phone (502) 564-7963		
Hosp Agency/Dept Division of Health Care Facilities and Services	Hosp Fax (502) 564-6456		
Hosp Address Office of Inspector General, Cabinet for Health Services	Hosp Address 2 275 E. Main St., 5E-A		
Hosp City Frankfort	Hosp State KY	Hosp Zip 40621	Hosp Other

Reference/ Hosp

Title 902 Cabinet for Health Services, Dept. for Public Health, Chapter 20 Health Services and Facilities: 902 KAR 20:016. Hospitals; operations and services AND 201 KAR 33:060 Bd of Licensure for Dietitians & Nutritionists -Supervision requirements.

Summary Hosp

902 KAR 20:016 Section 3. Administration and Operation. (3) Dietary services. (a) The hospital shall have a dietary department, organized, directed and staffed to provide quality food service and optimal nutritional care. 1. The dietary department shall be directed on a full-time basis by an individual who, by education or specialized training and experience, is knowledgeable in food service management.

2. The dietary service shall have at least one (1) registered, certified or registry-eligible dietician working full-time, part-time, or on a consultative basis, to supervise the nutritional aspects of patient care.

3. Sufficient additional personnel shall be employed to perform assigned duties to meet the dietary needs of all patients. AND 201 KAR 33:060. Supervision requirements KRS 310.070(2)(f) establishes that persons employed in a hospital or nursing home may perform dietary services under the supervision of a licensed dietitian or certified nutritionist. This administrative regulation establishes the specific requirements to be met by supervisors of those persons.

State Name: Louisiana	LTC / CDM Language DMA Course	Hospital CDM Language DMA Course
LTC Contact name/Title Carolyn Dell, Nursing Home Supervisor	LTC Phone (225) 342-2795	
LTC Agency/Dept Health Standards Section	LTC Fax (225) 342-5568	
LTC Address Health & Hospitals Dept.500, Laurel St. Ste. 100	LTC Address 2 PO Box 3767	
LTC City Baton Rouge	LTC State LA	LTC Zip 70801
	LTC Other hssmail@dhh.la.gov	

Reference/ LTC
Title 48 Public Health - General, Part 1 - General Administration, Subpart 3 Licensing and Certification, Chapter 98 Nursing homes, Subchapter C Dietetic Services

Summary/LTC

Dietary Manager—a person who:

1. is a licensed dietitian; or
2. is a graduate of a dietetic technician program; or
3. has successfully completed a course of study, by correspondence or classroom, which meets the eligibility requirements for certification by the Dietary Manager's Association; or
4. has successfully completed a training course at a state approved school (vocational or university) which includes coursework in foods, food service supervision, and diet therapy. Documentation of an eight-hour course of formalized instruction in diet therapy, conducted by the employing facility's qualified dietitian, is permissible if the course meets only the foods, and food service supervision requirements; or
5. is currently enrolled in an acceptable course of not more than 12 months which will qualify an individual upon completion.

A. The nursing home shall employ a licensed dietitian either full-time, part-time or on a consultant basis. A minimum consultation time shall be not less than eight hours per month to ensure nutritional needs of residents are addressed timely. There shall be documentation to support that the consultation time was given.

B. If a licensed dietitian is not employed full-time, the nursing home shall designate a full-time person to serve as the dietary manager.

C. Residents at nutritional risk shall have an in-depth nutritional assessment conducted by the consulting dietitian.

D. The nursing home shall employ sufficient support personnel competent to carry out the functions of the dietary services.

Hosp Contact name/Title Dora Kane, Title 18 Supervisor	Hosp Phone (225) 342-6096
Hosp Agency/Dept Health Standards Section	Hosp Fax (225) 342-5568
Hosp Address Health & Hospitals Dept., 500 Laurel St. Ste. 100	Hosp Address 2 PO Box 3767
Hosp City Baton Rouge	Hosp State LA
	Hosp Zip 70821
	Hosp Other hssmail@dhh.la.gov

Reference/ Hosp
Title 48 Public Health - General, Part I General Administration, Subpart 3 Licensing and Certification, Chapter 93. Hospitals, Subchapter A. General Provisions, Section 9303. Definitions AND Subchapter G. Food & Dietetic Service

Summary Hosp

Registered Dietitian: a dietitian who is qualified based on registration by the Commission on Dietetic Registration of the American Dietetic Association and licensing by the Louisiana Board of Examiners in Dietetics and Nutrition.

§9379. Organization and Staffing

A. Food and dietetic services shall be under the supervision of a registered dietitian, licensed to practice in Louisiana, who is employed either full time, part time or on a consulting basis. If the registered dietitian is not full time, there shall be a full time dietary manager.

B. The dietary manager shall:

1. be a qualified dietitian; or
2. be a graduate of a dietetic technician program, correspondence program or otherwise approved by the American Dietetics Association; or
3. have successfully completed a course of study, by correspondence or classroom, which meets the eligibility requirements for certification by the Dietary Manager's Association; or
4. have successfully completed a training course at a state approved school, vocational or university, which includes course work in foods and food service, supervision and diet therapy. Documentation of an eight-hour course of formalized instruction in diet therapy conducted by the employing facility's qualified dietitian is permissible if the course meets only the foods, food service and supervision requirements.
 - a. Exception. Hospitals with 25 or fewer beds that do not have on site food preparation for patient meals and contract for food services, another full-time employee, i.e., RN or LPN, will be allowed to carry out the responsibilities of the dietary manager. The RN or LPN must be qualified by training and experience and employed full time. The director of nursing shall not hold this position.

E. For hospitals that provide dietary services in accordance with §9377 above, a registered dietician shall be employed or under contract to assure proper dietary services are being provided in accordance with §9379.B.

State Name: Maine	LTC / CDM Language CDM	Hospital CDM Language	
LTC Contact name/Title Carol Cole Long Term Care Director		LTC Phone (207) 287-9314	
LTC Agency/Dept Division of Licensing & Regulatory Services		LTC Fax	
LTC Address Dept. of Human Resources, Bureau of Medical Services		LTC Address 2 41 Anthony Ave	
LTC City Augusta	LTC State ME	LTC Zip 04333-0011	LTC Other Carol.Cole@maine.gov
Reference/ LTC 10-144 Department of Human Resources, Chapter 110 Skilled Nursing Facilities, Chapter 18 Dietary Services			

Summary/LTC

18.B.3. Food Service Supervisor

There shall be a full-time employee who meets the definition of a qualified Food Service Supervisor (Dietetic Service Supervisor) assigned the overall responsibility for dietetic service.

18.B.4. **A Food Service Supervisor** (Dietetic Service Supervisor) is a person who: a. Is a qualified dietitian; or b. Is a graduate of a dietetic technician program, approved by the American Dietetic Association; or is a graduate of the Dietary Managers Association approved course and has passed the Certifying Board for Dietary Managers credentialing exam; or c. Is a graduate of a State-approved course in food service supervision; or d. Has training and experience in food service supervision and management in a military service, equivalent to the requirements in (b) or (c) above.

Hosp Contact name/Title Louis Dorogi, Director		Hosp Phone (207) 287-9300	
Hosp Agency/Dept Division of Licensing & Certification		Hosp Fax	
Hosp Address Dept. of Human Resources, Bureau of Medical Services		Hosp Address 2 41 Anthony Ave	
Hosp City Augusta	Hosp State ME	Hosp Zip 04333-0011	Hosp Other lou.dorogi@state.me.us
Reference/ Hosp 10-144 Department of Human Resources, Chapter 112 Regulations for the Licensure of General and Specialty Hospitals Chapter XI Dietary Department, Section XI.A.2.			

Summary Hosp

XI.A.2. The Nutrition and Food Services shall be directed by an individual, who by education or specialized training and experience, is knowledgeable in patient nutritional care and food service management. This person may be a licensed dietitian in the State of Maine or a food service manager. The director has the authority and is responsible for assuring that established policies are carried out; that overall coordination and integration of the therapeutic and administrative dietetic services are maintained; and that a review and evaluation of the quality, safety, and appropriateness of the Nutrition and Food Services functions/services is performed.

XI.A.3. The nutritional aspects of patient care shall be supervised by a licensed dietitian. Staffing for the Nutrition and Food Services Department must be determined by the volume and care needs of patients and scope of services.

At least one (1) licensed dietitian shall serve on a full-time, part-time or Consulting basis.

State Name: Maryland	LTC / CDM Language CDM	Hospital CDM Language
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LTC Contact name/Title Margie Heald OHC	LTC Phone (410) 402-8201
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LTC Agency/Dept Office of Health Care Quality, Dept. of Health & Mental Hygiene	LTC Fax
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LTC Address Spring Grove Hospital Ctr.	LTC Address 2 Bland Bryant Bldg. 55 Wade Ave.
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LTC City Catonsville	LTC State MD	LTC Zip 21228	LTC Other
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Reference/ LTC
Title 10 Dept. of Health and Mental Hygiene, Subtitle 07 Hospitals, Chapter 2 Extended Care Facilities: 10.07.02.01 Definitions, AND 10.07.02.13 Dietetic Services

Summary/LTC

- (10) **“Dietetic service supervisor”** means a person who:
- (a) a qualified dietitian;
 - (b) is a graduate of a dietetic technician program approved by the American Dietetic Association;
 - (c) is a certified dietary manager who has successfully completed the required course and maintains certification as required by the certifying board for the Dietary Managers Association;
 - (d) is a graduate of a state-approved course that provided 90 or more hours of classroom instruction in food service supervision and has experience as a supervisor in a health care institution with consultation from a dietitian;
 - (e) Has training and experience in food service supervision and management in a military service equivalent in content to B(10)(b) and (d) in this regulation.

In facilities exceeding 50 beds, overall supervisory responsibilities for the dietetic service shall be assigned to a full-time qualified dietetic service supervisor. In facilities with 26-50 beds, exceptions may be made by the Department to allow the supervisor to share cooking responsibilities with the full-time cook. In facilities with 25 beds or fewer, responsibility may be assigned to the full-time cook. C. Consultation (1) If the supervisor is not a dietitian, the individual shall receive regularly scheduled consultation from a registered dietitian or other qualified person. In all instances sufficient consultation shall be provided to fulfill all required responsibilities.

Hosp Contact name/Title	Hosp Phone (410) 402-8056
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Hosp Agency/Dept Office of Health Care Quality, Dept. of Health & Mental Hygiene	Hosp Fax
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Hosp Address Spring Grove Hospital Ctr.	Hosp Address 2 Bland Bryant Bldg. 55 Wade Ave.
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Hosp City Catonsville	Hosp State MD	Hosp Zip 21228	Hosp Other
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Reference/ Hosp
Title 10 Dept. of Health and Mental Hygiene, Subtitle 07 Hospitals, Chapter 1 Acute General Hospitals and Special Hospitals (10.07.02.00-32)

Summary Hosp

“Qualified personnel” is not defined in the regulations.

State Name: LTC / CDM Language Hospital CDM Language

Massachusetts

LTC Contact name/Title LTC Phone

Jill Mazzola, Assistant Director

(617) 753-8000

LTC Agency/Dept LTC Fax

Division of Health Care Quality

LTC Address LTC Address 2

Dept. of Public Health

99 Chauncy St 2nd Floor

LTC City LTC State LTC Zip LTC Other

Boston

MA

02111

Reference/ LTC

Title 105 Dept. of Public Health, Chapter 105.000 Licensing of Long Term Care Facilities: 105 CMR 150.001 - Definitions; AND 150.009 Dietary Service

Summary/LTC

Dietitian shall mean a dietitian who is currently registered by, or a member of, the American Dietetic Association, or is a graduate of a Baccalaureate Degree program with major studies in food and nutrition.

Food Service Supervisor shall mean an individual who is a high school graduate or the equivalent, has completed at least one course in food service supervision and has had at least one year of supervisory experience in the planning preparation and service of food in a health facility or group feeding situation.

A full or part-time dietitian shall be employed to direct and supervise the dietary services or there shall be a written agreement with a dietitian on a consultant basis to provide these services. An AIDSSNF shall provide a.5 FTE (20 hours per week) Registered Dietitian with a minimum of two years experience developing specialized, individual nutrition programs and who shall be skilled in the policies and procedures of total parental nutrition. For AIDSSNF units which are part of a hospital or conventional long term care facility, this requirement is met if the facility employs a Full-time Registered Dietitian with the required experience.

Hosp Contact name/Title Hosp Phone

Jill Mazzola, Assistant Director

Hosp Agency/Dept Hosp Fax

Division of Health Care Quality

Hosp Address Hosp Address 2

Dept. of Public Health

99 Chauncey St 11th Floor

Hosp City Hosp State Hosp Zip Hosp Other

Boston

MA

02111

Reference/ Hosp

Title 105 Dept. of Public Health, Chapter 130.000 Hospital Licensure

Summary Hosp

“Qualified personnel” is not defined in the regulations.

State Name: Michigan	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Mary Greco	LTC Phone (517) 373-3772		
LTC Agency/Dept Office of Regulatory Reform	LTC Fax (517) 241-4968		
LTC Address Mason Bldg- Second FL	LTC Address 2 530 W. Allegan		
LTC City Lansing	LTC State MI	LTC Zip 48933	LTC Other grecom@michigan.gov
Reference/ LTC Bureau of Health Systems, Division of Health Facilities and Services, Nursing Homes & Nursing Care Facilities: R325.20801 Dietary Services			

Summary/LTC

325.20801 **Supervisor of dietary or food services;** qualifications.

Rule 801. (1) Dietary or food services in a home shall be supervised by an individual who meets any of the following qualifications: (a) Is registered by the commission on dietetic registration of the American dietetic association. (b) Has completed all nutrition and related coursework necessary to take the registration examination required to become a registered dietitian. (c) Is a graduate of a dietetic technician training program approved by the American dietetic association. (d) Is a graduate of an approved correspondence or classroom dietetic assistant training program which qualified such person for certification by the hospital, institution, and educational food service society. (e) Is a graduate of a dietetic assistant training program granted approved status by the Michigan department of public health before July 6, 1979.

(2) When the dietary or food services supervisor is other than a registered dietitian, the supervisor shall receive routine consultation and technical assistance from a registered dietitian (R.D.).

Hosp Contact name/Title Richard J. Benson	Hosp Phone (517) 241-3830		
Hosp Agency/Dept Michigan Department of Community Health	Hosp Fax (517) 241-3354		
Hosp Address Bureau of Health Systems, 1st Fl, Ottawa Bldg.	Hosp Address 2 611 W. Ottawa St.		
Hosp City Lansing	Hosp State MI	Hosp Zip 48933	Hosp Other
Reference/ Hosp Minimum Standards of Operation for Hospitals, Part V, Chapter 13 Dietary.			

Summary Hosp

1301.1 The hospital shall have an organized dietary department directed by qualified personnel. However, a hospital which has a contract with an outside food management company may be found to meet this requirement if the company has a therapeutic dietitian who serves, as required by the scope and complexity of the service, on a full-time, part-time or consultant basis.

State Name: Minnesota	LTC / CDM Language DMA Course	Hospital CDM Language	
LTC Contact name/Title Mary Absolon		LTC Phone (651) 215-8701	
LTC Agency/Dept Licensing and Certification		LTC Fax	
LTC Address Division of Compliance Monitoring, 85 E. Seventh Pl., Ste 300		LTC Address 2 PO Box 64900	
LTC City St. Paul	LTC State MN	LTC Zip 55164-0990	LTC Other
Reference/ LTC Chapter 4658 Nursing Homes; Section 0605 Direction of Dietary Department (4658.0605)			

Summary/LTC

4658.0605 DIRECTION OF DIETARY DEPARTMENT.

Dietitian. The nursing home must employ a qualified dietitian either full time, part time, or on a consultant basis. For purposes of this chapter, a “qualified dietitian” means a person who:

- A. is registered by the Commission on Dietetic Registration of the American Dietetic Association;
- B. is licensed under Minnesota Statutes, section 148.624; or
- C. has a bachelor's degree in dietetics, food and nutrition, or food service management plus experience in long-term care and ongoing continuing education in identification of dietary needs, and planning and implementation of dietary programs.

2. Director of dietary service. If a qualified dietitian is not employed full time, the administrator must designate a director of dietary service who is enrolled in or has completed, at a minimum, a dietary manager course, and who receives frequently scheduled consultation from a qualified dietitian. The number of hours of consultation must be based upon the needs of the nursing home. Directors of dietary service hired before May 28, 1995, are not required to complete a dietary manager course.

Hosp Contact name/Title Mary Absolon		Hosp Phone (651) 215-8701	
Hosp Agency/Dept Licensing and Certification		Hosp Fax	
Hosp Address Division of Compliance Monitoring, 85 E. Seventh Pl., Ste. 300		Hosp Address 2 PO Box 64900	
Hosp City St. Paul	Hosp State MN	Hosp Zip 55164-0882	Hosp Other
Reference/ Hosp Chapter 4640, Hospital Licensing and operation; Section 2800 Preparation and Serving of Food (4640.2800)			

Summary Hosp

Subpart 1. Supervision. The dietary department shall be under the supervision of a trained dietitian or other person experienced in the handling, preparation, and serving of foods; in the preparation of special diets; and in the supervision and management of food service personnel. This person shall be responsible for compliance with safe practices in food service and sanitation.

State Name: Mississippi	LTC / CDM Language CDM/DMA Course	Hospital CDM Language	
LTC Contact name/Title Linda Pate		LTC Phone (601) 364-1117	
LTC Agency/Dept Bureau of Health Facilities, Licensure & Certification		LTC Fax (601) 364-5052	
LTC Address MS Dept. of Health		LTC Address 2 PO Box 1700	
LTC City Jackson	LTC State MS	LTC Zip 39215-1700	LTC Other linda.pate@msdh.state.ms.us

Reference/ LTC
Minimum Standards for Institutions for the Aged or Infirm. Part VII - Food Services.

Summary/LTC

101.08 **Dietitian.** The term “dietitian” shall mean a person who is licensed as a dietitian in the State of Mississippi, or a Registered Dietitian exempted from licensure by statute.

The dietary department of a facility shall be directed by a Registered Dietitian, a certified dietary manager, or a qualified dietary manager. If a qualified dietary manager is the director, he/she must receive frequent, regularly scheduled consultation from a licensed dietitian, or a registered dietitian exempted from licensure by statute.

101.29 **Qualified Dietary Manager.** 1. A Dietetic Technician who has successfully graduated from a Dietetic Technician program accredited by the American Dietetic Association Commission on Accreditation and Approval of Dietetic Education and earns 15 hours of continuing education every year approved by the Dietary Manager’s Association or the American Dietetic Association. 2. A person who has successfully graduated from a didactic program in Dietetics approved by the American Dietetic Association Commission on Accreditation and Approval of Dietetic Education and earns 15 hours of continuing education units every year approved by the Dietary Manager’s Association or the American Dietetic Association. 3. A person who has successfully completed a Dietary Manager’s Course approved by the Dietary Manager’s Association and who passes the credentialing examination and earns 15 hours of continuing education units every year approved by the Dietary Manager’s Association or the American Dietetic Association. 4. A person who has successfully completed a Dietary Manager’s Course approved by the Dietary Manager’s Association and earns 15 hours of continuing education units every year approved by the Dietary Manager’s Association or the American Dietetic Association.

Hosp Contact name/Title Teresa Manning		Hosp Phone (601) 364-1107	
Hosp Agency/Dept Health Facilities Licensure, Dept. Health		Hosp Fax (601) 364-5052	
Hosp Address MS State Dept of Health		Hosp Address 2 570 E. Woodrow Wilson/PO Box 1700	
Hosp City Jackson	Hosp State MS	Hosp Zip 39215-1700	Hosp Other teresa.manning@msdh.state.ms.us

Reference/ Hosp
Mississippi State Department of Health - Mississippi Code Annotated 43-11-1 thru 43-11-27, Hospitals, Minimum Standards. Part V General Services, Chapter 13 Dietary

Summary Hosp

1301.1 The hospital shall have an organized dietary department directed by qualified personnel. However, a hospital which has a contract with an outside food management company may be found to meet this requirement if the company has a therapeutic dietitian who serves, as required by scope and complexity of the service, on a full-time, part-time, or consultant basis to the hospital.

State Name: Missouri	LTC / CDM Language	Hospital CDM Language CDM/DMA Course
LTC Contact name/Title Matt Younger, Section Administrator	LTC Phone (573) 522-6228	
LTC Agency/Dept Division of Regulation and Licensure	LTC Fax (573) 751-8493	
LTC Address Section for Long Term Care Regulation, Dept. of Health & Senior Srv.	LTC Address 2 3418 Knipp Dr PO Box 570	
LTC City Jefferson City	LTC State MO	LTC Zip 65102-0570
Reference/ LTC		
Title 19 Dept. of Health, Division 30 Division of Health Standards & Licensure, Chapter 85 Intermediate Care & Skilled Nursing Facility: 19 CSR 30-85.052 Dietary Requirements		
Summary/LTC		
(15) All facilities shall employ a food service supervisor who shall have overall supervisory responsibility for dietary services. Food service supervisor is not defined.		

Hosp Contact name/Title Dean A. Linnenman, Administrator	Hosp Phone (573) 526-1864
Hosp Agency/Dept Section for Health Standards and Licensure	Hosp Fax (573) 522-9712
Hosp Address Bureau of Health Services Regulation	Hosp Address 2 323 Veterans., PO Box 570
Hosp City Jefferson City	Hosp State MO
Hosp Zip 65102-0570	Hosp Other
Reference/ Hosp	
Title 19 Dept. of Health, Division 30 Division of Health Standards & Licensure, Chapter 20 Hospitals: 19 CSR 30-20.021 Organization and Management for Hospitals (3) Required Patient Care Services (B) Dietary Services	
Summary Hosp	
1. The hospital shall have a full-time employee designated who A. serves as Director of Dietary Services ; B. is responsible for the daily management of dietary services; C. is qualified by education, training and experience in food service management and nutrition through an approved course for certification by the Dietary Managers Association or registration by the Commission on Dietetic Registration of the American Dietetic Association, or an associate degree in dietetics or food systems management; and D. Has documented evidence of annual continuing education.	

State Name: Montana		LTC / CDM Language	Hospital CDM Language
LTC Contact name/Title Jill Caldwell, Bureau Chief		LTC Phone (406) 444-2038	
LTC Agency/Dept Licensure Bureau		LTC Fax (406) 444-3456	
LTC Address Quality Assurance Div., Dept. of Public Health		LTC Address 2 2401 Colonial Dr.	
LTC City Helena	LTC State MT	LTC Zip 59620-2953	LTC Other

Reference/ LTC
 ARM Title 37 Department of Public Health, Chapter 106 Health Care Facilities, Subchapter 311 Minimum Standards for All Health Care Facilities Food Service Establishments

Summary/LTC
 37.106.311 Minimum Standards for all health care facilities food service establishments: (1) A health care facility which services food or beverage to patients or residents shall comply with the food service establishment act, Title 50, Chapter 50 MCA and food service establishment rules, AREM Title 37, Chapter 110, subchapter 2.

Hosp Contact name/Title Jill Caldwell, Bureau Chief		Hosp Phone (406) 444-2038	
Hosp Agency/Dept Licensure Bureau		Hosp Fax (406) 444-3456	
Hosp Address Quality Assurance Div., Dept. of Public Health		Hosp Address 2 2401 Colonial Dr.	
Hosp City Helena	Hosp State MT	Hosp Zip 59620-2953	Hosp Other

Reference/ Hosp
 ARM Title 37 Department of Public Health, Chapter 106 Health Care Facilities, Subchapter 311 Minimum Standards for All Health Care Facilities Food Service Establishments

Summary Hosp
 37.106.311 Minimum Standards for all health care facilities food service establishments: (1) A health care facility which services food or beverage to patients or residents shall comply with the food service establishment act, Title 50, Chapter 50 MCA and food service establishment rules, AREM Title 37, Chapter 110, subchapter 2.

State Name: Nebraska	LTC / CDM Language CDM	Hospital CDM Language	
LTC Contact name/Title Eve Lewis, Office of LTC Facilities Administrator		LTC Phone (402) 471-3324	
LTC Agency/Dept Licensure Unit		LTC Fax (402) 471-0555	
LTC Address HHS Public Health		LTC Address 2 PO Box 94986	
LTC City Lincoln	LTC State NE	LTC Zip 68509-9486	LTC Other

Reference/ LTC

Title 175 NAC Health Care Facilities & Services Licensure, Chapter 12 Skilled Nursing, 12-006.04B2c, 12-006.04D2a Standards of Operational Care & Treatment - Staff Requirements.

Summary/LTC

12-006.04D1 **Qualified Dietitian:** The facility must employ a qualified dietitian on a full-time, part-time, or consultant basis.

12-006.04D2 **Food Service Director:** The facility must designate a person to serve as the director of food service who receives scheduled consultation from a registered dietitian or licensed medical nutrition therapist if a qualified dietitian is not employed full-time.

12-006.04D2a To qualify as director of food service the employee must be one of the following: 1. A graduate of a dietetic technician program approved by the American Dietetic Association; 2. An individual with a bachelor's degree in foods and nutrition; 3. A graduate of a dietetic assistant program approved by the American Dietetic Association, qualifying for certification by the Dietary Managers Association; 4. A graduate of a dietary manager program approved by the Dietary Managers Association and qualifying for certification by the Dietary Managers Association; or 5. An individual who successfully completes a course in food service management offered by an accredited university, community college, or technical college, whose curriculum meets at least the minimum requirements of any of the programs described in 175 NAC 12-006.04D2a, items 1-3, whether or not formally approved by the entities named in those sections.

Hosp Contact name/Title Joanne Erickson RN, Section Administrator		Hosp Phone (402) 471-3484	
Hosp Agency/Dept Credentialing Division		Hosp Fax (402) 471-0555	
Hosp Address HHS Regulation & Licensure		Hosp Address 2 PO Box 94986	
Hosp City Lincoln	Hosp State NE	Hosp Zip 68509-9486	Hosp Other

Reference/ Hosp

Title 175 NAC Health Care Facilities & Services Licensure, Chapter 9 Hospitals, 9-006.09H General Acute Hospital Requirements - Dietary Services

Summary Hosp

Dietary Services must be provided directly or through written agreement to meet the general nutritional needs of patients and must be supervised by a registered dietitian. If there is not a full-time registered dietitian, a person must be designated as full-time director of dietary services and is responsible for the daily management of dietary services. The qualifications of the director are not defined.

State Name: Nevada	LTC / CDM Language	Hospital CDM Language CDM
LTC Contact name/Title Wendy Simons, Bureau Chief	LTC Phone (775) 684-1062	
LTC Agency/Dept Bureau of Health Care Quality and Compliance	LTC Fax (775) 684-1073	
LTC Address Nevada State Health Div.	LTC Address 2 727 Fairview Dr	
LTC City Carson City	LTC State NV	LTC Zip 89701
Reference/ LTC NAC 449 Medical and Other Related Facilities. Skilled Nursing Facilities: NAC 449.74525 Dietary Services		

Summary/LTC

A facility for skilled nursing shall employ full-time, part time or as a consultant, a person who is registered as a dietitian by the Commission on Dietetic Registration of the American Dietetic Association. If a registered dietitian is not employed full time, the facility shall designate a person to serve as the director of food service who receives frequently scheduled consultation from a registered dietitian. The qualifications for a director of food service are not defined.

Hosp Contact name/Title Wendy Simons, Bureau Chief	Hosp Phone (775) 684-1062
Hosp Agency/Dept Bureau of Health Care Quality and Compliance	Hosp Fax (775) 684-1073
Hosp Address Nevada State Health Div.	Hosp Address 2 727 Fairview Dr
Hosp City Carson City	Hosp State NV
Hosp Zip 89701	Hosp Other
Reference/ Hosp NAC 449 Medical and Other Related Facilities, Section 3385 Dietetic services: Personnel (NAC449.3385)	

Summary Hosp

A facility for skilled nursing shall employ full time, part time or as a consultant, a person who is registered as a dietitian by the Commission on Dietetic Registration of the American Dietetic Association. If a registered dietitian is not employed full time, the facility shall designate a person to serve as the director of food service who receives frequently scheduled consultations from a registered dietitian.

State Name:	LTC / CDM Language	Hospital CDM Language
New Hampshire		
LTC Contact name/Title	LTC Phone	
Rodney Bascom	(603) 271-4592	
LTC Agency/Dept	LTC Fax	
Bureau of Health Facilities	(603) 271-4968	
LTC Address	LTC Address 2	
NH DHHS Office of Program Support	129 Pleasant St.	
LTC City	LTC State	LTC Zip
Concord	NH	03301
LTC Other		
Reference/ LTC		
Title XI Hospitals and Sanitaria, Chapter 151: Residential Care and Health Facility Licensing		

Summary/LTC

"Qualified personnel" is not defined in the regulations.

Hosp Contact name/Title	Hosp Phone
Rodney Bascom	(603) 271-4592
Hosp Agency/Dept	Hosp Fax
Bureau of Health Facilities	(603) 271-4968
Hosp Address	Hosp Address 2
NH DHHS Office of Program Support	129 Pleasant St.
Hosp City	Hosp State
Concord	NH
Hosp Zip	Hosp Other
03301	
Reference/ Hosp	
Title XI Hospitals and Sanitaria, Chapter 151: Residential Care and Health Facility Licensing	

Summary Hosp

"Qualified personnel" is not defined in the regulations.

State Name: New Jersey		LTC / CDM Language		Hospital CDM Language	
LTC Contact name/Title Jane Scopelite, PhD, Supervisor			LTC Phone (609) 633-9034		
LTC Agency/Dept Long Term Care Licensing Program			LTC Fax (609) 633-9060		
LTC Address Dept. of Health and Senior Services			LTC Address 2 PO Box 367, 120 S. Stockton St.		
LTC City Trenton	LTC State NJ	LTC Zip 08625-0367	LTC Other		

Reference/ LTC
 Title 8. Department of Health and Senior Services, Chapter 39. Standards for Licensure of Long-Term Care Facilities, Subchapter 17. Mandatory Dietary Services; Subchapter 18. Advisory Dietary Services

Summary/LTC
 8:39-17.1 Mandatory structural organization for dietary services
 (a) The facility shall designate a full-time food service director who, if not a dietitian, functions with scheduled consultation from a dietitian. The food service director shall be responsible for the direction, provision, and quality of dietary services.
 8:39-18.2 Advisory staff qualifications for dietary services
 The director of dietary services or the dietitian is registered by the Commission on Dietetic Registration of the American Dietetic Association (R.D.).

Hosp Contact name/Title John Calabria, Director, Certificate of Need and Acute Care Licensing			Hosp Phone (609) 292-8773		
Hosp Agency/Dept Division of Health Care Quality and Oversight			Hosp Fax		
Hosp Address Dept. of Health and Senior Services,			Hosp Address 2 PO Box 360		
Hosp City Trenton	Hosp State NJ	Hosp Zip 08625-0360	Hosp Other		

Reference/ Hosp
 Title 8. Department of Health and Senior Services, Chapter 43G. Hospital Licensing Standards, Subchapter 10. Dietary (N.J.A.C. § 8:43G-10.3)

Summary Hosp
 § 8:43G-10.3 Dietary staff qualifications
 (a) There shall be a **food service director** who has a baccalaureate degree from an accredited college or university in food, nutrition, food services management, or a related area, or has at least four years of experience in food services management in a health care facility and successful completion of Food Management Certification (FMC) and Dietetic Assistant programs or their equivalents.
 (b) A registered dietitian shall have full-time responsibility for the clinical aspect of the dietary service.

State Name: New Mexico		LTC / CDM Language		Hospital CDM Language	
LTC Contact name/Title Amber Espinosa-Trujillo, Bureau Chief			LTC Phone (505) 476-9028		
LTC Agency/Dept Health Facilities Licensing & Certification Bureau			LTC Fax (505) 476-9026		
LTC Address Div. Health Improvement			LTC Address 2 2040 S. Pacheco St., 2nd Fl Suite 413		
LTC City Santa Fe	LTC State NM	LTC Zip 87505	LTC Other		

Reference/ LTC
 Title 7 Health, Chapter 9 Nursing Homes and Intermediate Care Facilities, Part 2 Requirements for Long Term Care Facilities, Section 7.9.2.52 Dietary Service

Summary/LTC
Full or part-time supervisor: The dietary service shall be supervised by a full-time supervisor, except that an intermediate care facility with fewer than fifty (50) residents may employ a person to work as supervisor part-time. Qualifications: The dietary service supervisor shall be either:(a) A dietitian; or (b) Shall receive necessary consultation from a dietitian and shall have completed a course of study of not less than ninety (90) hours credit in food service supervision at a vocational, technical, or adult education school or equivalent, or presently be enrolled in such a course of study; or hold an associate degree as a dietetic technician.

Hosp Contact name/Title Rick Pangborn, RN Medical Technical Pgr Mgr		Hosp Phone (505) 841-5812	
Hosp Agency/Dept Health Facilities Licensing & Certification Bureau		Hosp Fax (505) 841-5834	
Hosp Address Div. Health Improvement		Hosp Address 2 5301 Central NE Suite 400	
Hosp City Albuquerque	Hosp State NM	Hosp Zip 87108	Hosp Other

Reference/ Hosp
 Title 7: Health, Chapter 7 Hospitals, Part 2 Requirements for General and Special Hospitals, Section 7.7.2.7 General Definitions AND Section 7.7.2.27 Dietary Services

Summary Hosp
“Dietetic service supervisor” means a person who:
 (1) is a qualified dietitian with one year of supervisory experience in the dietetic service of a health care institution; or (2) is a graduate of a dietetic technician or dietetic assistant training program, approved by the American dietetic association and has consultation from a qualified dietitian; or (3) is a graduate of a state-approved course that provided 90 or more hours of classroom instruction in food service supervision and has experience as a supervisor in a health care institution with consultation from a dietitian; if the supervisor is not a qualified dietitian then consultation from a qualified dietician must be provided.

State Name: New York		LTC / CDM Language		Hospital CDM Language	
LTC Contact name/Title Valaire Deetz-Deputy Director			LTC Phone (518) 408-1272		
LTC Agency/Dept Department of Health, Div of Residential Services			LTC Fax (518) 408-1271		
LTC Address 161 Delaware Ave			LTC Address 2 Suite 826		
LTC City Delmar		LTC State NY	LTC Zip 12054	LTC Other	

Reference/ LTC
Title 10 Department of Health, Article 3 Residential Care Facilities, Part 415 Nursing Homes - Minimum Standards, Section 415.14 - Dietary services

Summary/LTC

(a) Direction. The facility shall employ a qualified dietitian either full-time, part-time or on a consultant basis who shall be responsible for the nutrition services in the nursing home.

(1) The facility shall designate a **qualified dietitian or a dietetic service supervisor** qualified on the basis of education, training and experience in food service management to serve as the director of food service. If the director of food service is not a qualified dietitian, such individual shall receive frequently scheduled consultation from a qualified dietitian.

A **qualified dietitian** is one who is qualified based upon:(i) registration by the Commission on Dietetic Registration of the American Dietetic Association,(ii) education, training and experience in identification of dietary needs, planning and implementation of dietary program, or(iii) certification as a certified dietitian or certified nutritionist in accordance with Article 157 of the Education Law.

Hosp Contact name/Title Martin Conroy, Acting Director		Hosp Phone (518) 402-1003	
Hosp Agency/Dept Standards and Surveillance, Bureau of Hospital and Primary Care Services		Hosp Fax	
Hosp Address Division of Health Care		Hosp Address 2 433 River Street, Hedley Park Place	
Hosp City Troy	Hosp State NY	Hosp Zip 12180	Hosp Other

Reference/ Hosp
Title 10 Department of Health, Article 2 Hospitals, Part 405 Hospitals - Minimum Standards, Section 405.23 - Food and dietetic services

Summary Hosp

(b) Organization. The department shall be directed on a full-time basis by an individual who, by education and specialized training or experience, is knowledgeable about food service management.

State Name: North Carolina	LTC / CDM Language CDM/DMA Course	Hospital CDM Language CDM	
LTC Contact name/Title Becky Wertz		LTC Phone (919) 855-4580	
LTC Agency/Dept Nursing Home Licensure Certification		LTC Fax	
LTC Address Department of Human Resources		LTC Address 2 2711 MSC	
LTC City Raleigh	LTC State NC	LTC Zip 27699	LTC Other

Reference/ LTC

Title 10A Dept. of Health and Human Services, Chapter 13 Division of Health Service Regulation, Subchapter D Continuing Care Retirement Community, Section .2700 Dietary Services

Summary/LTC

The facility shall designate a person to be known as the director of food service who shall be responsible for the facility's dietetic service and for supervision of dietetic service personnel. If this person is not a dietitian, he or she shall meet the criteria for membership in the Dietary Managers Association, which is hereby incorporated by reference including subsequent amendments and editions. Copies of criteria may be obtained from the Dietary Managers Association, 406 Surrey Woods Drive, St. Charles, IL 60174 at no cost. If the course has not been completed, this person shall be enrolled in a course and making satisfactory progress for completion within the time limit specified by course requirements.

(c) If the food service supervisor is not a dietitian, the facility shall employ a dietitian on at least a consultant basis. The consultant shall submit written reports to the administrator and food service supervisor.

Hosp Contact name/Title Melissa Budzinski		Hosp Phone (919) 733-1610	
Hosp Agency/Dept Mental Health Section		Hosp Fax	
Hosp Address Department of Human Resources		Hosp Address 2 PO Box 29530	
Hosp City Raleigh	Hosp State NC	Hosp Zip 27626-0530	Hosp Other

Reference/ Hosp

Title 10A Dept. of Health and Human Services, Chapter 13 Division of Facility Services, Subchapter B Hospitals, Section .4700 Dietary Services

Summary Hosp

Organization

(a) The nutrition and dietetic services shall be under the full-time direction of a person who is trained or experienced in food services administration and therapeutic diets. The director shall be one of the following:

- (1) A qualified dietitian;
- (2) Bachelor's degree in Foods and Nutrition or Food Service Management;
- (3) Dietetic Technician Registered (DTR);
- (4) Certified Dietary Manager (CDM); or
- (5) An individual who is enrolled in a program to complete the minimum qualifications in Paragraph (a)(1)(2)(A)(B)(C) of this Rule.

State Name: North Dakota	LTC / CDM Language CDM	Hospital CDM Language	
LTC Contact name/Title Dr. Darleen Bartz, Chief		LTC Phone (701) 328-2352	
LTC Agency/Dept Health Resources Section		LTC Fax (701) 328-1890	
LTC Address State Capitol - Judicial Wing		LTC Address 2 600 E Boulevard Ave., Dept. 301	
LTC City Bismarck	LTC State ND	LTC Zip 58505-020	LTC Other dparbtz@nd.gov
Reference/ LTC Title 33.Dept. of Health, Article 7. Licensing Medical Hospitals, Chapter 3.2 Nursing Facilities (N.D. Admin. Code 33-07-03.2-16)			

Summary/LTC

33-07-03.2-16. Dietary services

1. A qualified director of dietary services must be designated to be responsible for the dietary service of the facility.

a. A **director of dietary services** is: (1) A dietitian licensed to practice in North Dakota and registered by the American dietetic association; (2) A graduate of a dietetic technician or dietetic assistant training program approved by the American dietetic association; (3) A certified dietary manager, certified by the certifying board for dietary managers; (4) A graduate of a state-approved course that provides ninety or more hours of instruction in dietary service supervision in a health care institution with consultation from a licensed and registered dietitian; or (5) An individual trained and experienced in food service supervision and management in a military service equivalent to the program described in paragraph 2 or 4.

b. If the director of dietary services is not a licensed and registered dietitian, regularly scheduled consultation from a consultant licensed and registered dietitian must be obtained at least monthly.

Hosp Contact name/Title Dr. Darleen Bartz, Chief		Hosp Phone (701) 328-2352	
Hosp Agency/Dept Health Resources Section		Hosp Fax (701) 328-1890	
Hosp Address State Capitol - Judicial Wing		Hosp Address 2 600 E Boulevard Ave., Dept. 301	
Hosp City Bismarck	Hosp State ND	Hosp Zip 58505-020	Hosp Other dparbtz@state.nd.us
Reference/ Hosp Title 33. Dept. of Health, Article 7. Licensing of Medical Hospitals, Chapter 1.1 Hospitals (N.D. Admin. Code 33-07-01.1-19)			

Summary Hosp

33-07-01.1-19. Dietary services

1. The general acute hospital shall provide dietary service to meet the needs of the patients served and shall ensure the following:

a. The hospital shall designate an employee to be responsible for the total food service of the facility. If this employee is not a licensed registered dietitian, the employee must have at least completed a food service course approved by the American dietetic association and receive at least monthly consultation from a licensed registered dietitian consultant.

State Name: Ohio LTC / CDM Language Hospital CDM Language

Ohio

LTC Contact name/Title LTC Phone

Jayson Rogers, Researcher (614) 752-9156

LTC Agency/Dept LTC Fax

Projects and Research (614) 728-7395

LTC Address LTC Address 2

Division of Quality Assurance- Policity, Projects & Research 246 N High Street, PO Box 118

LTC City LTC State LTC Zip LTC Other

Columbus OH 43216-0118

Reference/ LTC

3701 Dept. of Health - Administration & Director, Chapter 3701-17 Nursing Homes: 3701-17-18, Paragraph K; 3701-17-07, Paragraph H

Summary/LTC

A food service manager designated pursuant to paragraph (K) of rule 3701-17-18 of the Administrative Code shall have successfully completed a certification in food service course approved by the director in accordance with rule 3701-21- 25 of the Administrative Code. Individuals serving as food service managers on the effective date of this rule have one year from the rule effective date to comply with this provision.

Hosp Contact name/Title Hosp Phone

Roy Croy, R.S. Chief (614) 466-7857

Hosp Agency/Dept Hosp Fax

Bureau of Community Health Care Facilities Services

Hosp Address Hosp Address 2

Division of Quality Assurance, Department of Health 246 N High Street

Hosp City Hosp State Hosp Zip Hosp Other

Columbus OH 43216-0118

Reference/ Hosp

3701 Dept. of Health - Administration and Director, Chapter 3701-59 Hospitals (3701-59)

Summary Hosp

There are no regulations concerning the dietary department of hospitals. Hospitals must be certified under the Social Security Act 49 Stat. 620 (1935), 42 USC 30, as amended, or accredited by the Joint Commission for the Accreditation of Healthcare Organizations or the "American Hospital Association."

State Name: Oklahoma	LTC / CDM Language	Hospital CDM Language CDM
LTC Contact name/Title Karen Gray	LTC Phone (405) 271-6868	
LTC Agency/Dept Long Term Care Services	LTC Fax (405) 271-3442	
LTC Address Oklahoma Dept. of Health, Protective Health Services	LTC Address 2 1000 NE 10th Room 1001	
LTC City Oklahoma City	LTC State OK	LTC Zip 73117
Reference/ LTC Title 310. Dept. of Health, Chapter 675 Regulations for Licensure of Nursing and Specialized Facilities, Subchapter 13 Food service staff.		

Summary/LTC

310:675-13-7. **Food service supervisor:**
The food service supervisor shall (1) complete certification as a dietary manager within three 3 years of beginning employment. (2)The food service supervisor shall complete, and maintain continuous, ServeSafe food safety certification, or a Department approved alternative, within ninety (90) days of beginning employment
Food Service Staff:
The food service staff shall complete a basic orientation program before working in the food service area. This orientation shall include, but not be limited to: fire and safety precautions, infection control, and sanitary food handling practices. 3) Each food service staff member shall successfully complete a food service training program offered or approved by the Department within ninety (90) days of beginning employment. Food service training shall be renewed as required by the authorized training program.

Hosp Contact name/Title Dean Bay	Hosp Phone (405) 271-6576
Hosp Agency/Dept Medical Facilities Div.	Hosp Fax (405) 271-1308
Hosp Address Oklahoma Dept. of Health, Protective Health Services	Hosp Address 2 1000 NE Tenth, Room 1114
Hosp City Oklahoma City	Hosp State OK
Hosp Zip 73117-1299	Hosp Other medicalfacilities@health.state.ok.us
Reference/ Hosp Title 310. Dept. of Health, Chapter 667 Hospital Standards, Subchapter 17. Food and Dietetic Services and Subchapter 39. Critical Access Hospital	

Summary Hosp

310:667-17-1. Organization (a) The clinical nutritional services shall be under the supervision and direction of a licensed/registered dietitian on a full-time or consultant basis.
(3) If the dietitian is employed on a part-time or consultant basis, a designee for clinical aspects of patient care shall be a certified dietary manager or a registered dietary technician. (b) the food and nutrition services manager may or may not be a licensed/registered dietitian. If the manager is not a licensed/registered dietitian, the manager is only responsible for administrative management and does not direct clinical nutritional activities.
(2) The **food and dietetics services manager** may or may not be a qualified dietitian. If the manager is not a dietitian or certified dietary manager, the manager shall be responsible only for administrative management and shall not direct clinical dietetic activities.

State Name: Oregon	LTC / CDM Language DMA Course	Hospital CDM Language	
LTC Contact name/Title Mary Gear, Administrator	LTC Phone (503) 945-5833		
LTC Agency/Dept Office of Licensing and Quality Care	LTC Fax (503) 378-8966		
LTC Address Seniors and People with Disabilities	LTC Address 2 500 Summer Street, NE		
LTC City Salem	LTC State OR	LTC Zip 97310-1015	LTC Other

Reference/ LTC
411 Department of Human Services, Senior and Disabled Services Division, Chapter 086 NF Administration and Services, Section 0250 Dietary Services (411-86-250)

Summary/LTC

(2) **Dietary Services Director:** (a) Qualifications. Overall supervision of the dietary service shall be assigned to a full-time dietary service director who is a registered dietician, or:
 (A) Is a graduate of a dietetic technician training program (correspondence or classroom) approved by the American Dietetic Association or dietary management training approved by the American Dietary Manager Association; and (B) Has on-site consultation provided at least monthly.

Hosp Contact name/Title Ron Prinslow, Manager	Hosp Phone (971) 673-0540	
Hosp Agency/Dept Health Care Licensure and Certification	Hosp Fax	
Hosp Address Oregon Department of Human Services	Hosp Address 2 PO Box 14450, Suite 640	
Hosp City Portland	Hosp State OR	Hosp Zip 97293-0450

Reference/ Hosp
333 Dept. of Human Resources, Chapter 520 Health Care Facilities, Section 0020 Dietary Services (333-520-0020)

Summary Hosp

(1) (b) Overall supervisory responsibility for the dietary service shall be assigned to a full-time director who qualifies under (A)–(E) below:
 (A) **A qualified dietitian** who is registered by the Commission on Dietetic registration of the American Dietetic Association; or (B) A person who has received a baccalaureate or higher degree with major studies in food, nutrition, diet therapy or food service management and has at least one year of supervisory experience in a health care dietetic service, and participates in continuing education related to the dietetic profession; or (C) A graduate of a dietetic technician or dietetic assistant training program, corresponding or classroom, approved by the American Dietetic Association; or (D) A graduate of a state approved course that provides 90 or more hours of classroom instruction in food service supervision and has one year’s experience as a supervisor in a health care institution; or (E) Has training and experience in food service supervision and management in a military service equivalent in content to one of the above criteria for qualifying.

State Name: Pennsylvania	LTC / CDM Language DMA Member	Hospital CDM Language	
LTC Contact name/Title William Bordner		LTC Phone (717) 787-8015	
LTC Agency/Dept Bureau of Facility Licensing & Certification		LTC Fax	
LTC Address Division of Nursing Care Facilities		LTC Address 2 526 Health & Welfare Bldg 7th & Foster St	
LTC City Harrisburg	LTC State PA	LTC Zip 17120	LTC Other

Reference/ LTC
Title 28 Health & Safety, Part IV Health Facilities, Subpart C Long Term Care Facilities, Chapter 201.3 Definitions AND Chapter 211.6 Dietary Services

Summary/LTC
Definition of “**dietitian**” to require that a person who would serve as a dietitian would have either registration by the Commission on Dietetic Registration of the American Dietetic Association, or appropriate education, training or experience. A dietitian and IRRC suggested that the Department specify what appropriate education, training or experience is. Therefore, the Department has revised the definition to specifically include those requirements which make one eligible for registration by the Commission.

Dietetic service supervisor: In response to a suggestion by the PANPHA the Department deleted the word “qualified” before “dietitian” in the definition of “dietetic service supervisor” as the qualifications for a dietitian are in the definition of that term.

Hosp Contact name/Title Sandra Knoble		Hosp Phone (717) 783-8980	
Hosp Agency/Dept Bureau of Facility Licensing & Certification		Hosp Fax	
Hosp Address Division of Acute Ambulatory Care		Hosp Address 2 532 Health & Welfare Bldg.	
Hosp City Harrisburg	Hosp State PA	Hosp Zip 17120	Hosp Other

Reference/ Hosp
Title 28 Health & Safety, Part IV Health Facilities, Subpart B General and Special Hospitals, Chapter 111 Dietetic Services AND Chapter 101 General Information

Summary Hosp
§ 111.2. Organization and staffing.
The service shall be under the full-time direction of a person who is trained and experienced in food services administration and dietary management. If the director of the services is not the qualified dietitian, there should be an effective method of communication and a close working relationship between the director and dietitian.
§ 101.4. Definitions: **Dietetic assistant** -- A person who has completed a program in food service administration and nutritional care which meets the training standards established by the American Dietetic Association and provides at least 90 clock hours of coursework.
Dietetic technician -- A person who has completed an associate degree program which meets the educational standards established by the American Dietitian Association; this person works under the direction of a qualified dietitian.

State Name: Rhode Island	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Raymond Rusin, Chief	LTC Phone (401) 222-2566		
LTC Agency/Dept Dept. of Public Health, Dv of Facilities Regulation	LTC Fax (401) 222-3999		
LTC Address 3 Capital Hill, Room 306	LTC Address 2		
LTC City Providence	LTC State RI	LTC Zip 02908-5097	LTC Other
Reference/ LTC Rules and Regulations for Licensing Nursing Facilities (23-17-NF), Section 27.0 Dietetic Services			

Summary/LTC

Section 27.0 Dietetic Services

27.1 Each facility shall maintain a dietetic service under the supervision of a full-time person who, as a minimum, is a graduate of a State approved course that provided instruction in food service supervision and nutrition and has experience in the organization and management of food service.

A) When the dietary manager is absent, a responsible person shall be assigned to supervise dietetic service personnel and food service operations.

27.2 When the dietary manager is not a qualified dietitian who is registered or eligible for registration by the commission of dietetic registration and/or licensed by the state, the facility shall obtain per written contracted arrangement adequate and regularly scheduled consultation from a qualified dietitian.

Hosp Contact name/Title Darlene Skorski, Principle Nurse Care	Hosp Phone (401) 222-2566		
Hosp Agency/Dept Dept. of Public Health, Dv of Facilities Regulation	Hosp Fax (401) 222-3999		
Hosp Address 3 Capital Hill, Room 306	Hosp Address 2		
Hosp City Providence	Hosp State RI	Hosp Zip 02908-5097	Hosp Other
Reference/ Hosp Rules and Regulations for Licensing Hospitals (R23-17-HOSP), Section 22.0 Dietary Service			

Summary Hosp

Section 22.0 Dietary Service 22.1 Each facility shall maintain a dietary service directed by a full-time person qualified by training and experience in organization and administration of food service. 22.2 Each hospital shall have at least one **Registered Dietitian**, licensed by the state, to direct nutritional aspects of patient care and to advise on food preparation and service.

State Name: South Carolina	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Shara Merritt	LTC Phone (803) 545-4205		LTC Fax
LTC Agency/Dept Division of Health Licensing	LTC Address South Carolina Dept. of Health and Environmental Control		
LTC City Columbia	LTC State SC	LTC Zip 29201	LTC Address 2 2600 Bull St.
Reference/ LTC Chapter 61. Dept. of Health and Environmental Control, 61-17 Standards for Licensing Nursing Homes. (S.C. Code Regs. 61-17)			

Summary/LTC

A **dietitian** is an individual who is registered by the Commission on Dietetic Registration.

The **qualified food service supervisor**: 1. Is a graduate of a dietetic technician program approved by the American Dietetic Association; or 2. Is a graduate of a course of study meeting the requirements of the American Dietetic Association and approved by the state; 3) Has at least three (3) years of training and experience in meal service supervision and management in a military service equivalent in content to the programs described in Sections 1405.C.1 and C.2.

Hosp Contact name/Title Shara Merritt	Hosp Phone (803) 545-4205		Hosp Fax
Hosp Agency/Dept	Hosp Address South Carolina Dept. of Health and Environmental Control		
Hosp City Columbia	Hosp State SC	Hosp Zip 29201	Hosp Address 2 2600 Bull St.
Reference/ Hosp Chapter 61. Dept. of Health and Environmental Control, Regulation 61-16 Standards for Licensing Hospitals, Chapter 8 Food Service (S.C. Code Regs. 61-16, § 8)			

Summary Hosp

The dietary services shall be under the direction of a **dietitian or qualified food service supervisor** who has a written agreement for consultation services by a dietitian.

A **qualified food service supervisor** shall be a person who: 1. Is a graduate of a dietetic technician or dietetic assistant training program approved by the American Dietetic Association; or 2. Is a graduate of a State-approved course; or 3. Has training and experience in food service supervision and management equivalent in content to the programs in paragraph 1 or 2 above.

State Name: South Dakota	LTC / CDM Language CDM/DMA Course	Hospital CDM Language CDM/ DMA Course	
LTC Contact name/Title Robert Stahl	LTC Phone (605) 773-3356		
LTC Agency/Dept Office of Licensure and Certification	LTC Fax (605) 773-6667		
LTC Address South Dakota Department of Health	LTC Address 2 1200 West Ave North		
LTC City Sioux Falls	LTC State SD	LTC Zip 57104	LTC Other

Reference/ LTC
Article 44:04 Medical Facilities, 44:04:01:01 Definitions; 44:04:07:07. Director of Dietetic Services

Summary/LTC

"Dietitian," a person who is registered with the Commission on Dietetic Registration of the American Dietetic Association and holds a current license to practice in South Dakota pursuant to SDCL chapter 36-10B;

"Dietary manager," a person who is a dietitian, a graduate of an accredited dietetic technician or dietetic manager training program, a graduate of a course that provides 120 or more hours of classroom instruction in food service supervision, or a certified dietary manager recognized by the National Certifying Board of Dietary Managers and who functions with consultation from a dietitian.

44:04:07:07. Director of dietetic services. A full time dietary manager who is responsible to the administrator shall direct the dietetic services. Any dietary manager that has not completed a Dietary Manager's course, approved by the Dietary Managers Association, must enroll in a course within 90 days of the hire date and complete the course within 18 months. The dietary manager and at least one cook must successfully complete and possess a current certificate from a ServSafe Food Protection Program offered by various retailers or the Certified Food Protection Professional's Sanitation Course offered by the Dietary Managers Association, or successfully completed equivalent training as determined by the Health Department. If the dietary manager is not a dietician, the facility shall schedule dietitian consultations onsite at least monthly.

Hosp Contact name/Title Robert Stahl	Hosp Phone (605) 773-3356		
Hosp Agency/Dept Office of Licensure and Certification	Hosp Fax (605) 773-6667		
Hosp Address South Dakota Department of Health	Hosp Address 2 1200 West Ave North		
Hosp City Sioux Falls	Hosp State SD	Hosp Zip 57104	Hosp Other

Reference/ Hosp
Article 44:04 Medical Facilities, 44:04:01:01 Definitions;44:04:07:07 Dietary Manager.

Summary Hosp

"Dietitian," a person who is registered with the Commission on Dietetic Registration of the American Dietetic Association and holds a current license to practice in South Dakota pursuant to SDCL chapter 36-10B;

"Dietary manager," a person who is a dietitian, a graduate of an accredited dietetic technician or dietetic manager training program, a graduate of a course that provides 120 or more hours of classroom instruction in food service supervision, or a certified dietary manager recognized by the National Certifying Board of Dietary Managers and who functions with consultation from a dietitian.

44:04:07:07. Director of dietetic services. A full time dietary manager who is responsible to the administrator shall direct the dietetic services. Any dietary manager that has not completed a Dietary Manager's course, approved by the Dietary Managers Association, must enroll in a course within 90 days of the hire date and complete the course within 18 months. The dietary manager and at least one cook must successfully complete and possess a current certificate from a ServSafe Food Protection Program offered by various retailers or the Certified Food Protection Professional's Sanitation Course offered by the Dietary Managers Association, or successfully completed equivalent training as determined by the Health Department. If the dietary manager is not a dietician, the facility shall schedule dietitian consultations onsite at least monthly.

State Name: Tennessee	LTC / CDM Language	Hospital CDM Language	
LTC Contact name/Title Ann R. Rutherford Reed	LTC Phone (615) 532-6595		
LTC Agency/Dept Division of Health Care Facilities	LTC Fax		
LTC Address Health Care Licensure & Regulation, 227 French Landing Suite 501 Heritage Pl Metro Ctr	LTC Address 2		
LTC City Nashville	LTC State TN	LTC Zip 37243	LTC Other
Reference/ LTC Rule 1200-8-6 Standards for Nursing Homes; 1200-8-6-.06 (9) Food and Dietetic Services			

Summary/LTC

(b) The nursing home must designate a person, either directly or through contractual agreement, to serve as the food and dietetic services director with responsibility for the daily management of the dietary services.

The food and dietetic services director shall be: 1. a dietitian; or 2. a graduate of a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetic Association; or 3. a graduate of a state approved course that provided ninety (90) or more hours of classroom instruction in food service supervision and has experience as a food service supervisor in a health care institution with consultation from a qualified dietitian.

Hosp Contact name/Title Ann R. Rutherford Reed	Hosp Phone (615) 532-6595		
Hosp Agency/Dept Division of Health Care Facilities	Hosp Fax		
Hosp Address Health Care Licensure & Regulation, 227 French Landing Suite 501 Heritage Pl Metro Ctr	Hosp Address 2		
Hosp City Nashville	Hosp State TN	Hosp Zip 37243	Hosp Other
Reference/ Hosp Rule 1200-8-1 Standards for Hospitals; 1200-8-1-.06 (9) Food and Dietetic Services			

Summary Hosp

(b) The hospital must designate a person to serve as the food and dietetic services director with responsibility for the daily management of the dietary services.

The food and dietetic services director shall be: 1. a dietitian; or 2. a graduate of a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetic Association; or 3. a graduate of a state approved course that provided ninety (90) or more hours of classroom instruction in food service supervision and has experience as a food service supervisor in a health care institution with consultation from a qualified dietitian.

State Name: Texas	LTC / CDM Language DMA Course	Hospital CDM Language	
LTC Contact name/Title Diana Williams, Manager for Rules and Curriculum		LTC Phone (512) 438-4962	
LTC Agency/Dept Policy, Rules and Curriculum		LTC Fax (512) 438-4171	
LTC Address 701 W. 51st. St, PO Box 149030, Mail Code E-370		LTC Address 2 Texas Dept. of Aging & Disability Svcs	
LTC City Austin	LTC State TX	LTC Zip 78714-9030	LTC Other

Reference/ LTC
Title 40 Social Services and Assistance, Part 1, Chapter 19 Nursing Facility Requirements, Subchapter L Dietary Services, Rule 19.1102 Staffing

Summary/LTC

The facility must employ a qualified dietitian either full-time, part-time, or on a consultant basis.

(1) **A qualified dietitian** is one who is qualified based upon either: (A) registration by the Commission on Dietetic Registration of the American Dietetic Association; or (B) licensure, or provisional licensure, by the Texas State Board of Examiners of Dietitians. These individuals must have one year of supervisory experience in dietetic service of a health care facility. (2) If a qualified dietitian is not employed full-time, the facility must designate a person to serve as the director of food service who receives frequently scheduled consultation from a qualified dietitian.

(4) **The director of food service must be at least:** (A) a qualified dietitian; (B) an associate-in-arts graduate in nutrition and food management (such as Dietetics, Home Economics, or Restaurant Management); (C) a graduate of a dietetic technician or dietetic assistant training program approved by the American Dietetic Association, or the Dietary Manager's Association, whether conducted by correspondence or in a classroom; (D) a person who has completed a state-agency-approved 90-hour course in food service supervision; or (E) a person who has training and experience in food service supervision and management in a military service equivalent in content to the programs in subparagraphs (A)-(D) of this paragraph and has had his training credentials evaluated and approved by the nutrition program specialist of the Texas Department of Human Services' Long Term Care-Regulatory.

Hosp Contact name/Title Cindy Bednar		Hosp Phone (512) 834-6648	
Hosp Agency/Dept Hosp. Licensing, Facility Licensing & Compliance Dv.		Hosp Fax (512) 834-6709	
Hosp Address Texas Dept. of State Health Services		Hosp Address 2 1100 W. 49th St., MC E32000/1980	
Hosp City Austin	Hosp State TX	Hosp Zip 78756-3199	Hosp Other

Reference/ Hosp
Title 25 Health Services, Part I, Chapter 133 Hospital Licensing, Subchapter C Operational Requirements; Rule 133.41; Section (7) Care and services. (d) Dietary services.

Summary Hosp

(1) Organization.

(A)The hospital shall have a full-time employee who is qualified by experience or training to serve as director of the food and dietetic service, and be responsible for the daily management of the dietary services.

(B)There shall be a qualified dietitian who works full-time, part-time, or on a consultant basis. The dietitian shall:

- (i)be currently licensed under the laws of this state to use the titles of licensed dietitian or provisional licensed dietitian, or be a registered dietitian;
- (ii)maintain standards for professional practice;

State Name: Utah	LTC / CDM Language	Hospital CDM Language
LTC Contact name/Title Joel Hoffman, Asst. Bureau Director	LTC Phone (801) 538-6158	
LTC Agency/Dept Health Facility Licensing Program	LTC Fax (801) 538-6163	
LTC Address Bureau of Licensing, Certification, Resident Assessment	LTC Address 2 PO Box 144103,	
LTC City Salt Lake City	LTC State UT	LTC Zip 84114-4103
Reference/ LTC Rule R432-150 Nursing Care Facility, R432-150-24 Food Services		

Summary/LTC

(2) There must be adequate staff employed by the facility to meet the dietary needs of the residents. (a) The facility must employ a dietitian either full-time, part-time, or on a consultant basis. (b) The dietitian must be certified in accordance with Title 58, Chapter 49, Dietitian Certification Act. (c) If a dietitian is not employed full-time, the administrator must designate a full-time person to serve as the dietetic supervisor. (d) If the dietetic supervisor is not a certified dietitian, the facility must document at least monthly consultation by a certified dietitian according to the needs of the residents.

Hosp Contact name/Title Joel Hoffman, Asst. Bureau Director	Hosp Phone (801) 538-6158		
Hosp Agency/Dept Health Facility Licensing Program	Hosp Fax (801) 538-6163		
Hosp Address Bureau of Licensing, Certification, Resident Assessment	Hosp Address 2 PO Box 144103,		
Hosp City Salt Lake City	Hosp State UT	Hosp Zip 84114-4103	Hosp Other dwyenkoop@doh.state.ut.us
Reference/ Hosp Rule 432-100 General Hospital Standards, 432-100-31 Dietary Services			

Summary Hosp

(1) There shall be an organized dietary department under the supervision of a certified dietitian or a qualified individual who, by education or specialized training and experience, is knowledgeable in food service management. If the latter is head of the department, there must be a registered dietitian on a full-time, regular part-time, or consulting basis.

(a) Direction of the dietary service shall be provided by a person whose qualifications, authority, responsibilities and duties are approved by the administrator. The director shall have the administrative responsibility for the dietary service.

(b) If the services of a certified dietitian are used on less than a full-time basis, the time commitment shall permit performance of all necessary functions to meet the dietary needs of the patients.

State Name: Vermont	LTC / CDM Language	Hospital CDM Language
LTC Contact name/Title		LTC Phone
LTC Agency/Dept Agency of Human Services		LTC Fax
LTC Address Department of Aging		LTC Address 2 Ladd Hall, 103 S Main Street
LTC City Waterbury	LTC State VT	LTC Zip 05761-2306
LTC Other		
Reference/ LTC Agency 13. Human Services Agency, Sub-Agency 110. Dept. of Aging and Disabilities, Chapter 005. Licensing and Operating Rules for Nursing Homes, Section 7 Quality of Care (CVR 13-110-005, Sec. 7)		

Summary/LTC

7.14 Dietary Services
(a) Staffing. The facility must employ a qualified dietitian either full, part-time, or on a consultant basis.
(1) If a qualified dietitian is not employed full-time, the facility must designate a person to serve as the director of food service who receives frequently scheduled consultation from a qualified dietitian.

A qualified dietitian is one who is qualified based upon either registration by the Commission on Dietetic Registration of the American Dietetic Association, or on the basis of education, training or experience in identification of dietary needs, planning and implementation of dietary programs.

Hosp Contact name/Title		Hosp Phone (802) 863-7200
Hosp Agency/Dept		Hosp Fax (802) 865-7754
Hosp Address Department of Health		Hosp Address 2 108 Cherry Street, PO Box 70
Hosp City Burlington	Hosp State VT	Hosp Zip 05402-0070
Hosp Other		

Reference/ Hosp
Agency 13. Human Services Agency, Sub-Agency 140. Health Department, Chapter 019. Hospital Licensing, Article 3. Services and Facilities, 3-948. Food service--Diet (CVR 13-140-019, Sec. 3-948)

Summary Hosp

"Qualified personnel" is not defined in the regulations.

State Name: Virginia	LTC / CDM Language	Hospital CDM Language
LTC Contact name/Title Connie Kane, Director	LTC Phone (804) 367-2100	
LTC Agency/Dept LTC Services	LTC Fax (804) 367-2149	
LTC Address Center for Quality Health Care Srv & Consumer Protection	LTC Address 2 3600 W. Broad St., Ste. 216	
LTC City Richmond	LTC State VA	LTC Zip 23218-2448
	LTC Other	

Reference/ LTC
12VAC, Agency 5 Department of Health, Chapter 371 Regulations for the Licensure of Nursing Facilities, Section 340. Dietary program (12VAC5-371-340)

Summary/LTC
12 VAC 5-371-340. Dietary and food service program.
A. The dietary and food service operation shall meet all applicable sections of 12 VAC 5-421.
B. There shall be a food service manager, qualified as allowed in 12 VAC 5-421-60, responsible for the full-time management and supervision of the dietary service.
C. If the food service supervisor is not a dietitian qualified according to § 54.1-2731 of the Code of Virginia, the nursing facility shall have a written agreement for ongoing consultation from a registered dietitian who meets the qualifications of § 54.1-2731 of the Code of Virginia to provide guidance to the food service supervisor on methods for maintaining the dietary service, planning of nutritionally balanced meals, and assessing the dietary needs of individual residents.

Hosp Contact name/Title G.B. Stolcis, Director	Hosp Phone (804) 367-2104
Hosp Agency/Dept Acute Care Services	Hosp Fax (804) 367-2147
Hosp Address Center for Quality Health Care Srv & Consumer Protection	Hosp Address 2 3600 W. Broad St., Ste. 216
Hosp City Richmond	Hosp State VA
	Hosp Zip 23323
	Hosp Other

Reference/ Hosp
12VAC, Agency 5 Department of Health, Chapter 410 Regulations for the Licensure of Hospitals in Virginia, Section 260. Dietary service (12VAC 5-410-260)

Summary Hosp
A. Each hospital shall maintain a dietary service directed by a full-time person, qualified by training and experience in organization and administration of food service. B. Each hospital shall have at least one dietitian employed on either a full-time, part-time or on a consultative basis, to direct nutritional aspects of patient care and to advise on food preparation and service.

State Name: Washington	LTC / CDM Language DMA Course	Hospital CDM Language
LTC Contact name/Title Joyce Stockwell, Director, Residential Care Services	LTC Phone (360) 725-2401	
LTC Agency/Dept Aging and Disability Services Administration	LTC Fax (360) 438-7903	
LTC Address Department of Social and Health Services	LTC Address 2 PO Box 45600	
LTC City Olympia	LTC State WA	LTC Zip 98504-45600
Reference/ LTC Title 388 Dept. of Social and Health Services, Chapter 97 Nursing Homes, Section 1160 Dietary personnel		

Summary/LTC

- (1) Employ a qualified dietitian either full time, part-time or on a consultant basis.
- (2) If a qualified dietitian is not employed full-time as the food service manager the nursing home must employ a food service manager to serve as the director of food service.
- (3) The food service manager means: (a) An individual who is a qualified dietitian; or (b) An individual: (i) Who has completed a dietetic technician or dietetic assistant training program, correspondence or classroom, approved by the American Dietetic Association/Dietary Manager Association; and (ii) Receives regularly scheduled consultation from a qualified dietitian.

Hosp Contact name/Title Byron Plan	Hosp Phone (360) 236-2916		
Hosp Agency/Dept Office of Health Care Survey	Hosp Fax (360) 236-2901		
Hosp Address Facilities and Services Licensing, Department of Health	Hosp Address 2 PO Box 47852		
Hosp City Olympia	Hosp State WA	Hosp Zip 98504	Hosp Other fslhhacs@doh.wa.gov
Reference/ Hosp Title 246 Department of Health, Chapter 320 Hospital Licensing Regulations, Section 305 Food and nutrition services (246-320-305).			

Summary Hosp

- Hospitals will: (1) Designate an individual who is qualified by experience, education, or training to be responsible for management of food and nutrition services; (2) Designate a registered dietitian to be responsible for policies and procedures which address providing adequate nutritional care for patients; (3) Have a registered dietitian who is available to assess nutritional status and plan, when indicated by a patient's individual nutritional risk screen.

State Name: West Virginia	LTC / CDM Language CDM	Hospital CDM Language	
LTC Contact name/Title Deanna Kramer, Program Manager II		LTC Phone (304) 558-0050	
LTC Agency/Dept Nursing Home Program		LTC Fax	
LTC Address Office of Health Facility Licensure and Certification		LTC Address 2 1 Davis Square, Suite 101	
LTC City Charleston	LTC State WV	LTC Zip 25301	LTC Other Deanna.L.Kramer@wv.gov
Reference/ LTC Title 64 Division of Health, Series 13 Nursing Home Licensure Rule, 64-13-8. Quality of Care, 8.15. Dietary Services			

Summary/LTC

8.15.a.2. A dietary manager shall be employed if a dietitian is not employed full-time and shall be one of the following: 8.15.a.2.A. A dietetic technician, registered by the American Dietetic Association; 8.15.a.2.B.

A **certified dietary manager**, as certified by the Dietary Managers Association; or 8.15.a.2.C. A graduate of an associate or baccalaureate degree program in foods and nutrition or food service management.

Hosp Contact name/Title Anita Barnhouse, Program Manager II		Hosp Phone (304) 558-0050	
Hosp Agency/Dept Medicare Hospital Program		Hosp Fax	
Hosp Address Office of Health Facility Licensing and Certification		Hosp Address 2 1 Davis square suite 101	
Hosp City Charleston	Hosp State WV	Hosp Zip 25301	Hosp Other elsiewhittington@wvdhhr.org
Reference/ Hosp Title 64 Department of Health and Human Resources, Series 12 Hospital Licensure, 64-12-7.3			

Summary Hosp

The hospital shall have a full-time employee who: 7.3.c.1. Serves as **supervisor of the dietetic services**; and 7.3.c.3. Is qualified by experience or training. 7.3.d. Provisions shall be made for continued in-service training of the designated dietetic service supervisor. 7.3.e. The food services department shall be under the direction of a full-time dietitian or a person with training and experience in food service administration. There shall be a qualified dietitian available on a full-time, part-time, or a consultant basis. A qualified dietitian shall be registered or eligible for registration with the Commission on Dietetic Registration of the American Dietetic Association and be licensed in the State of West Virginia by the Board of Licensed Dietitians.

State Name: Wisconsin	LTC / CDM Language DMA Course	Hospital CDM Language	
LTC Contact name/Title Vickie Bergquist, MD, RD, CD Dietary Services Consultant		LTC Phone (414) 227-4149	
LTC Agency/Dept Bureau of Quality Assurance		LTC Fax	
LTC Address WI Dept. of Health & Family Services - Division of Quality Assurance		LTC Address 2 819 North 6th St Room 609 B	
LTC City Milwaukee	LTC State WI	LTC Zip 53203	LTC Other
Reference/ LTC Health and Family Services, Section 132 Nursing Homes, Subsection 63 Dietary services. (HFS 132.63)			

Summary/LTC

The state of Wisconsin does not require certification of dietary managers for long term care or hospitals. With the exception if the hospital has a restaurant license/permit.

Hosp Contact name/Title Jane Walters, Deputy Administrator		Hosp Phone (608) 226-7952	
Hosp Agency/Dept Division of Quality Assurance		Hosp Fax	
Hosp Address WI Dept. of Health & Family Services - Licensing		Hosp Address 2 1 Wilson St.	
Hosp City Madison	Hosp State WI	Hosp Zip 53703-3445	Hosp Other
Reference/ Hosp Health and Family Services, Section 124 Hospitals, Subsection 16 Dietary services. (HFS 124.16)			

Summary Hosp

“Dietetic service supervisor” means a person who: 1. Is a dietitian; 2. Is a graduate of a dietetic technician or dietetic assistant training program, corresponding or classroom, approved by the American dietetic association; 3. Is a graduate of a state-approved course that provided 90 or more hours of classroom instruction in food service supervision and has experience as a supervisor in a health care institution with consultation from a dietitian; or 4. Has had training and experience in food service supervision and management in military service which is equivalent to the preparation under subd. 2. or 3.

“Dietitian” means a person who is any of the following: 1. Certified under s. 448.78, Stats. 2. Licensed or certified as a dietitian in another state.

(3) STAFFING AND FUNCTIONS. (a) The dietary service shall be directed by a full-time dietetic service supervisor and shall be staffed by at least one dietitian who is full-time, part-time or serving as a consultant, and by administrative and technical personnel who are competent to perform their duties.

State Name: Wyoming	LTC / CDM Language DMA Course	Hospital CDM Language DMA Course	
LTC Contact name/Title Joan Franklin, Nutrition Mgr		LTC Phone (307) 777-7988	
LTC Agency/Dept Aging Division/Wyoming Department of Health		LTC Fax (307) 777-5340	
LTC Address 3101 Yellowstone Rd		LTC Address 2 Suite 259B	
LTC City Cheyenne	LTC State WY	LTC Zip 82002	LTC Other Aging Division

Reference/ LTC
Dept. of Health, Chapter 11 Rules for Program Administration of Nursing Care Facilities, Section 4. Definitions AND Section 11 Dietetic Services

Summary/LTC
Section 4: (h) **“Dietetic Service Supervisor”** means an individual who has a high school education or equivalent and has completed courses in food service supervision, but is not a Registered Dietitian.

Section 11: (a) Dietary Supervision. Overall supervisory responsibility for the dietetic service shall be assigned to a full-time qualified dietetic supervisor. (i) if the qualified supervisor is not a registered dietitian, she/he shall be a graduate of a dietetic technician program approved by the American Dietetic Association or a dietary managers educational program approved by the Certifying Board of Dietary Managers. Training and experience in food service supervision and nutrition equivalent in content to the approved educational programs are acceptable.

Hosp Contact name/Title Jean McLean, Manager		Hosp Phone (307) 777-7656	
Hosp Agency/Dept Office of Healthcare Licensing & Surveys		Hosp Fax (307) 777-7439	
Hosp Address 6101 Yellowstone Rd		Hosp Address 2 Q West 400	
Hosp City Cheyenne	Hosp State WY	Hosp Zip 82002	Hosp Other

Reference/ Hosp
Dept. of Health, Chapter 12, Rules and Regulations for Licensure of Hospitals, Section 4. Definitions AND Section 17 Dietary Services

Summary Hosp
“Dietitian” means a person who is registered by the American Dietetic Association and provides nutritional and dietary services.
“Dietetic Manager/Supervisor” means an individual who has at a minimum a high school education or equivalent and has completed courses in food service supervision, but is not a registered dietitian.

If the qualified supervisor is not a registered dietitian, she/he shall be a graduate of a dietetic technician program approved by the American Dietetic Association or a dietary managers educational program approved by the Wyoming Dietary Managers’ Association. Training and experience in food service supervision and nutrition equivalent in content to the approved educational programs are acceptable.